

DERBY BOARD OF ALDERMEN SPECIAL MEETING

DERBY CITY HALL – JULY 24, 2008 - 7:00 P.M.

MINUTES

The Honorable Mayor Anthony Staffieri called the regular meeting to order at 7:07 p.m. All rose and pledged allegiance to the flag.

Mayor Staffieri requested a Moment of Silence in memory of Kathy Malloy an employee in the City Clerk's Office for the past 20 years who passed away suddenly on July 5, 2008. Mayor Staffieri recalled Kathy as a dedicated employee who always had a smile on her face; he asked everyone to keep her and her family in their prayers.

Roll Call

Present: Kenneth J. Hughes, Beverly Moran, Joseph M. Bomba, Ronald Sill, Scott M. Boulton, James Allaire, James J. Benanto, Anthony Szewczyk, David M. Lenart

Also Present: The Honorable Mayor Anthony Staffieri
Philip Robertson, Chief Administrative Officer
Keith A. McLiverty, City Treasurer
Philip A. Hawks, Fire Marshal
Chief Eugene L. Mascolo, Derby Police Department
Sheila O'Malley, Director, Economic Development (arrived at 7:30 p.m.)
Dr. Steven Tracy, Superintendent, Derby Public Schools
Nancy O'Dea Wyrick, Business Manager, Derby Public Schools
Sheila Parizo, President, Board of Education
John Saccu, Director, Derby Bureau of Youth Services
Andrew Cota, Facilities Inspector
Joseph Moore, Facilities Inspector
Kelly Curtis, Fire Commissioner, Derby Fire Department
Charles Sampson, Fire Chief, Derby Fire Department
Leo Moscato, Jr., Director, Derby Municipal Parking Authority
Louise Pitney, (D) Registrar of Voters
Ernestine Gaudio, (R) Registrar of Voters
Carolyn Duhaime, Chair, Board of Apportionment & Taxation/Charter Revision
Charles Stankye, III, Charter Revision
Bonnie Chevarella, Charter Revision
Paul Varsanik, Board of Apportionment & Taxation
Laura Wabno, Town & City Clerk
Denise Cesaroni, President, Derby City Hall Union
Marcia McGuire, Derby City Hall Union Representative
Joseph T. Coppola, Corporation Counsel

ADDITIONS/DELETIONS/CORRECTION TO AGENDA

Mr. Hughes said he would like to make the following additions/changes to the agenda:

- New #13 a. Authorize the City to file a Grant Application with the State Department of Education for a Microturbine Project at the Nutmeg Avenue Property.
- Move #15 Charter Revision Questions – Discussion & Possible Action – New Item 7a.
- New #18. Refund of Excess Taxes Requested through 7/22/08 as requested by the Cinda Buchter, Tax Collector.
- Community Relations – Two new Vendor Permit Applications – Niko's Treats & Family Farm Produce

A MOTION was made by Mr. Bomba with a second by Mr. Allaire to approve the additions/changes and adopt the agenda as amended. **Motion carried.**

PUBLIC PORTION

Keith A. McLiverty, 15 Academy Hill Road, Derby, CT – Thank you Mr. Mayor. I rise with great concern regarding one of the items on your agenda for the four day work week. And my concerns stem from the fact that most decisions are made with an end goal in mind at the onset of the consideration to determining a solution. And keeping that in mind, I'm not sure what the end goal was in determining a four day work week. If the end goal is to save taxpayers money, I would just encourage you to utilize some analysis that clearly demonstrates that a savings is a reality; let me give you an example. If we have five eight-hour work days and if we go to four ten-hour work days you're still operating two additional hours each day so the doors and the flow of traffic is going to be the same in kilowatt hours as it would be on the fifth day. Unless you can demonstrate that there is a savings in kilowatt hours, I don't know what's driving the decision. If the decision is to save money for the employees that's great in concept but you have Collective Bargaining for that venue meaning if you want to compensate employees because they have to pay additional for gas you can use Collective Bargaining either using CPI of some contiguous community analysis to increase their rate of pay based on increased CPI, which adjusts for economic fluctuation. So I would just encourage you to look at the analysis that's before you, if you have some, I'm assuming there is utilizing heat degree days, average kilowatt usage over a two to three year cycle using current Market Rate, for both delivery and generation, and then that should give you what the usage is and then what you would save by closing for a fifth entire day keeping in mind that the traffic that comes through the doors on the fifth day theoretically would come through the doors on the previous four days during the extended two hours. So if the door opens 19 times on a Friday, the presumption is it's going to open 19 times extra between Monday and Thursday. Aren't you having the same heat loss ration? And you don't get the reduced rate from U.I. I believe until 7:00 p.m. So if you're going from 8:00 a.m. to 6:00 p.m. you're still paying the peak rate for usage and generation. My point to you is this is a great concept. I think it's socially and

morally responsible to look at, but I also think it is (inaudible) to look at the analysis and quantify it. If at the end of your analysis it's determined that it's a little bit of a savings but it's really the social thing to do so be it – I'll give you an example. My in-laws bought a Hybrid and my father-in-law said – first of all the fact that it was my in-laws I should have shut my mouth – my in-laws bought a Hybrid. My father-in-law said I'm going to save a lot of money on gas, okay – he's right. But what he didn't calculate was the premium that he paid for the Hybrid really was the rate of return for twelve years using 15,000 miles a year at the current gas price. So he did the socially responsible thing to do, but economically it wasn't right. He did it to save money. If he did it to be socially responsible and save energy then the premise to his decision was correct. But the analysis showed that he made a bad move and I was stupid enough to tell him that. So all I'm saying is do your analysis; please share you analysis and if it's the right thing to do – let the end zone be the right decision making process. Thank you.

Fran Finnucan, 45 Belleview Drive, Derby, CT – Is this the time to address this? I was told to come here by the Inland/Wetlands Committee seeing that I went to them five months in a row and nobody can solve the problem or come up with an answer. So my question is I would like to know when this is going to be rectified. I've gotten flooded four times in the last eight years and nobody is doing anything about it. If you want to take these pictures and pass them around it will show you the negligence on the part of the City.

Mayor Staffieri – Hey Fran I think a few of us are familiar with your problem. About three or four months ago when we brought the City Engineer up there has that helped the situation at all.

Mr. Finnucan – You ought to get your money back. He's been talking to me for five months and he hasn't come up with a plan. I was told today that you've hired somebody to clear the catch basins. I took this picture at 2:45 p.m. at the entrance to the dump. This road has been like this for two years – they've paved it and they left it three inches below the catch basin so how's it going to catch any water?

Mayor Staffieri – This is the road going to the dump?

Mr. Finnucan – Yes. I think you ought to close that and make this priority number one. Because I've been asking you for eight years to dig a hole, lay a pipe, and dump it where it is supposed to be dumped down by the Two Mile Brook. I've lived there for 42 years and I have never had a problem. I put a Stop Work Order on the house on Marshall Lane that put the mafia blocks and he went 51' onto City property – they put a stop on it. You created a funnel and the funnel ends up on Belleview Drive.

Mayor Staffieri – Well you know sometimes it's better to take a common sense approach instead of a...

Mr. Finnucan – I've been (inaudible) for eight years – what do you want me to do?

Mr. Hughes – Fran did you get water today?

Mr. Finnucan – No because they dug another ditch.

Mr. Hughes – So some of the things they have done are helping.

Mr. Finnucan – Yeah but they haven't cleaned – the drains from Marshall Lane that feed into the City property are not cleaned, they're full. They told me they were clean and I said let's put a camera down there and let me see the picture.

Mr. Hughes – Well you know I've been following up on this a little bit...

Mr. Finnucan – You've come in my backyard when I was sucking the water out of my basement.

Mr. Hughes – I have been in contact with Mr. Culmo and most recently – he can't be here tonight because he's out of town – but I do have an email from him and I kind of want people to know what's going on. Mr. Hughes then read the email from Mr. Culmo into the record:

EMAIL FROM RON CULMO, PUBLIC WORKS DIRECTOR

He said he talked with Mike Joyce and he's trying to come up with something to dress up the area. The chambers underground have been checked and cleaned out. Right now there is no way any water from our property can go into Mr. Finnucan's property. There is a drainage ditch the entire length of our property. The only possible way that the water can go onto his property is coming from the house that is set in the back that burned a year ago. We walked the entire area and other than dressing up our side there is nothing that should go over our boundary line.

Mr. Hughes – So that's the feedback that I'm getting from our Public Works Director.

Mr. Finnucan – That's wrong. They haven't been cleaned out. Since you've paved the road that goes to go dump (inaudible.)

Mr. Hughes – But do you think that not getting water today is a good sign considering that we had a lot of rain.

Mr. Finnucan – It's all in the ditch now. What did we have 1 ½ inches of rain?

Mr. Hughes – Probably – in a short period of time. I think because one of the solutions was to actually dig that ditch to bring the water away from your property out and away. So I guess my point is the ditch did work.

Mr. Finnucan – Time will tell I guess. I mean wait until winter time comes and you have a foot of snow sitting there and you get a heavy rain then we'll see what's going to happen. But I'm telling you they're not cleaned out.

Mr. Hughes – So I think the course of action then is to clean out the catch basins. The only way to see if that ditch is working is...

Mr. Finnucan – Well the runoff is coming off of Marshall Lane and it's coming from Pine Street.

Mr. Hughes – So they have to get up on Marshall Lane to get those catch basins.

Mr. Finnucan – I don't know when it was done over. It was never tied in properly. That's what I'm saying.

Mayor Staffieri – What I will promise to you is that these two pictures, especially with this catch basin and the tire, we will check out and see and we will have a camera to make sure that it has been cleaned out. Can I hold on to these pictures?

Mr. Finnucan – Sure.

Mr. Sill – Mr. Mayor can the Board get an email on that when it's followed up.

Mayor Staffieri – Yes. Thank you, Mr. Finnucan.

Mr. Finnucan – Thank you.

Mayor Staffieri asked three times if anyone else would like to address the board.

Hearing no one else from the public wishing to address the board...

PUBLIC PORTION CLOSED

APPROVE MINUTES OF THE JUNE 26, 2008 REGULAR MEETING

A MOTION was made by Mr. Szewczyk with a second by Mr. Bomba to approve the minutes of the June 26, 2008 regular meeting as presented.

DISCUSSION ON MOTION

Mrs. Moran said she feels there is a mistake on page 4 of 14 under Mr. Waleski's comments. She believes Mr. Waleski said "destruction" and not "construction" as was written in the minutes.

The minutes of the June 26, 2008 regular meeting will be corrected to read "destruction" instead of "construction."

MOTION CARRIED.

Mrs. Moran said she would like to thank everyone who has called regarding her Granddaughter. She said she is doing just fine and she has been to Boston's Shriners' Hospital twice and the burns are mending. Her legs are unwrapped; however they are just a little bit worried about the burn on her stomach. She and her husband Jack would just like to say thank you very much to everyone who has called. She said her Granddaughter will be well.

Mayor Staffieri told Mrs. Moran that our hearts go out to her.

COMMITTEE REPORTS

o Community Relations

❖ Blight Additions – 9-11 Hawthorne Avenue; 2 Pleasant View Road; 245 Francis Street

Mr. Hughes informed the board members that these blighted properties were reviewed at the last meeting of the Community Relations Committee and it was the recommendation of David Kopjanski, the City's Building Inspector to place the properties on the Blight List.

A MOTION was made by Mr. Hughes with a second by Mr. Sill to place 9-11 Hawthorne Avenue on the Blight List. **Motion carried.**

A MOTION was made by Mr. Hughes with a second by Mr. Allaire to place 2 Pleasant View Road on the Blight List. **Motion carried.**

A MOTION was made by Mr. Hughes with a second by Mr. Benanto to place 245 Francis Street on the Blight List. **Motion carried.**

❖ Vendor Permit Request – T.A.P. Enterprises, Inc. – July 26, 2008 – Veterans' Community Center

Mr. Hughes said that T.A.P. Enterprises, Inc. would like to hold a tool and general merchandise sale on July 26, 2008 at the Veterans' Community Center. All their paperwork has been received and it is all in order.

A MOTION was made by Mr. Hughes with a second by Mr. Bomba to approve the Vendor Permit Request for T.A.P. Enterprises, Inc. for July 26, 2008 at the Veterans' Community Center. **Motion carried.**

❖ Fee Waiver Coon Hollow Park – Paugasset Hose Hook & Ladder

A MOTION was made by Mrs. Moran with a second by Mr. Boulton to approve Paugasset Hose Hook & Ladder's request for a fee waiver for Coon Hollow Park on August 24, 2008. **Motion carried.**

❖ Vendor Permit Application Request – Niko's Treats

Mr. Hughes noted that the paperwork for Niko's Treats has been received and found to be in order.

A MOTION was made by Mr. Hughes with a second by Mr. Bomba to approve the Vendor Permit Application Request for Niko's Treats. **Motion carried.**

❖ Vendor Permit Application Request – Family Farm Produce

Mr. Hughes noted that the paperwork for Family Farm Produce has been received and found to be in order.

A MOTION was made by Mr. Benanto with a second by Mr. Bomba to approve the Vendor Permit Application Request for Family Farm Produce. **Mrs. Moran abstained.**
Motion carried.

Mayor Staffieri informed those present that Rich DeCarlo from the Cultural Commission is working on having a Farmers' Market in Derby. He said they hope to have one up and running by the end of summer.

Mayor Staffieri then read the following letter into the record:

Dear Mayor Staffieri:

Spectacular fireworks and concert! Thank you for providing this great enjoyment to the City of Derby. There were thousands and thousands of people, senior citizens and babies enjoying themselves yesterday evening. Shame on some members of the Board of Education who felt that the fireworks were a waste of taxpayers' monies and should have been given to Education. Many of us did not utilize the Derby School System and having such a wonderful event to look forward to every year really made us happy and proud. I, for one, appreciate the great services and accomplishments of the City and if there is anything I can do to make the City a better place to live, all you have to do is ask.

Keep up the good work and I look forward to enjoying the fireworks and concert every year. Business was booming at Connie's, Bless Your Sole and Archie Moore's where me and my family (9 people) enjoyed a wonderful evening celebrating my granddaughter's tenth birthday and enjoying the fabulous events.

Sincerely, Peggy Root – 31 Laurel Avenue, Derby, CT

- **Operations/Procedures – No meeting held.**

DEPARTMENT REPORTS

- **BOARD OF EDUCATION REPORT – JUNE 2008 (Sheila Parizo/Dr. Steven Tracy)**

Mrs. Parizo, President of the Derby Board of Education introduced the new Superintendent of Schools, Dr. Steven Tracy.

Dr. Tracy said he would like to take the opportunity to thank the school board for allowing him the opportunity to serve the children and families of the City of Derby as your Superintendent of Schools.

Dr. Tracy handed out a list of his priorities for his first 100 days:

- Establish a positive working relationship with the Board of Education – Conduct Board retreat

- Establish FY'09 Operating Budget
- Address Key Leadership Vacancies – Including High School Principal position
- Initiate connections with students and parents
- Initiate connections with faculty members – including DEA leadership
- Assess state of academic achievement throughout the district – develop system for measuring and reporting student progress
- Insure continue progress of the Middle School building project
- Clarify and enhance district financial management – including transfer policy & monthly report format
- Establish district leadership team, including principals and central office administrators – conduct Leadership Team retreat
- Initiate conversations with board and staff regarding student engagement, motivation and self-discipline – conduct introductory workshops on Choice Theory
- Establish positive working relationship with the Mayor and other key city officials
- Recommend a process for the development of a strategic plan for the Derby Public Schools – begin the planning process this fall.

Dr. Tracy informed the board members that Mayor Staffieri has included him in his Monday morning staff meetings. He said he has also spent time with Ken Hughes, Keith McLiverty, Chief Mascolo and Alan Schlesinger. He noted that it has been a busy and informative first month and he looks forward to the ground breaking of the new Middle School in the near future.

CHARTER REVISION QUESTIONS – DISCUSSION & POSSIBLE ACTION

Carolyn Duhaime, Chair of the Charter Revision Commission was present to give the board a brief overview of the changes that the Commission will be presenting. Bonnie Chevarella and Chuck Stankye, III from the Charter Revision Commission were also present.

Ms. Duhaime reviewed the draft report the Charter Revision Commission is proposing. She explained they held two public hearings, which is a requirement of State Statutes. The Charter Revision Commission is an advisory committee, which submits proposed changes to the Charter for the Board of Aldermen's approval.

One of the items discussed during the hearings was a possible restructuring of Derby to a possible Town Manager system, which they explored. She noted there were some sections of the Charter that appears on-line that are incorrect that will need to be corrected.

The proposed recommendations are:

- ❖ Minority Representation on the Board of Aldermen while keeping Ward structure and number of aldermen intact.
- ❖ Position of Mayor be specified as a Full-Time position
- ❖ Staggered four year terms and reinstatement of the Ward structure for those elected to the Board of Education.
- ❖ Fire Commissioner/Fire Commission current language needs to be removed from the current version of the Charter. Suggested revisions are in bold text. Section 50. of the Charter – Powers & Duties Generally – Within 30 days after serving office the Mayor shall appoint a Fire Commissioner, which shall office for two years from the first Sunday in December to their successor has been chosen and has qualified. The Fire Commissioner shall not concurrently be a member of any Hose or Hook & Ladder Company of said City. The Fire Commissioner shall be responsible for the administrative functions and the filings of all documents related to the expenditures of funds for the department within the City. The Board of Fire Commissioners shall consist of the appointed Fire Commissioner, which is the Chair of the Board, the Fire Chief and the three Assistant Fire Chiefs. They shall have entire supervision and control over the expenditures of the Fire Department and shall purchase all necessary apparatus, appliances, and equipment subject to the approval of the Finance Committee. No one member of the Board of Fire Commissioners shall have any more weight on votes taken by the Board.
- ❖ Board of Apportionment & Taxation shall have approval on items approved by the Board of Aldermen that will have fiscal impact upon the City; such as items mandated by the Board of Aldermen that require funding.
- ❖ Requirement of a minimum percentage of registered voters to vote in referendum for that referendum to pass.

Mayor Staffieri said he knows the Commission has put in a lot of work. Mr. Hughes said the Board of Aldermen will set up a public hearing for next month's meeting.

A MOTION was made by Mr. Hughes with a second by Mr. Bomba to set up a Public Hearing to be held during a Special Meeting of the Board of Aldermen on August 18, 2008 at 7:00 p.m. for the Charter Revision Questions. **Motion carried.**

○ **CULTURAL COMMISSION REPORT – JUNE 2008 (Rich DiCarlo, Chair)**

Mr. DiCarlo reported to the Board that Derby Day went off without a hitch. He said he would like to thank the Police, Fire and Public Works Departments for their help in making it such a success. He said several organizations were invited to participate in Derby Day at no cost. Some of these organizations were the Boy Scouts, Valley Arts

Council, Missing Children's Registration and a Cancer Awareness group. Attendance at the 2008 Derby Day was estimated to be 20,000-25,000 people. 3,700 free passes were handed out to school children in the towns of Derby, Ansonia and Seymour in order for them to participate in the games and other activities. Mr. DiCarlo noted that the Second Congregational Church was generous enough to allow usage of their property and also to donate funds towards the activities for the children who could not afford to participate. Mr. DiCarlo informed the Board members that the Valley Art's Council's Derby Gallery is up and running on Elizabeth Street and it is a huge success. He told the Board the Cultural Commission received a grant from the Neighborhood Grant Foundation in the amount of \$2,000. The Summer Concerts series is underway with performers on the Derby Green each Tuesday evening. Several firms have donated funds to aid in these events. The Fireworks Display was a huge success with approximately 25,000 people attending. Many downtown businesses benefited from the fireworks.

Mr. Allaire said he received calls from individuals who live around the Derby Green who got tickets on Derby Day for parking. He would ask that the residents in that area be made aware that the "No Parking" signs be posted earlier than the day of the event.

- **PUBLIC WORKS DEPARTMENT REPORT – JUNE 2008**

No one from Public Works was present. Report placed on file.

- **BUILDING DEPARTMENT REPORT – JUNE 2008**

Mayor Staffieri informed everyone that David Kopjanski's was absent from the meeting due to a death in the family. Report placed on file.

- **FACILITIES INSPECTORS' REPORT – JUNE 2008 (Andrew Cota & Joseph Moore)**

Mayor Staffieri noted that both the Inspectors are present this evening. He said they have both done a fantastic job over the past six months. They don't use a hard edge approach with homeowners and no action is taken unless they have exhausted all other avenues.

Mr. Cota said they have looked into 86 different properties over the past six months noting that 53% of the properties are in compliance and remain in compliance. He said they work with each individual property noting there are some that are waiting to see what the City's stance is going to be if they do not comply. Mr. Cota said he hopes this is a real asset to the City and that we see some real change. Each case is fully documented with photos, mailings, etc... In some cases there is a longer time to take action when the banks and mortgage companies become involved. He said he has been told by some individuals who are trying to sell their houses if there is blight on the street that blighted property is going to negatively affect the selling price of a different home on the street.

Mayor Staffieri said if everyone remembers we decided to have the Facilities Inspectors work on a trail period of six months to see how it worked out. He would recommend having this position become permanent.

Mr. Sill stated that this really gives us the follow through that we never had. He said he has had conversations with them and they are very diligent in their work and they bring something to the City that we really lacked and he is all in favor of the position becoming permanent.

Mr. Hughes said if we are going to extend the length of the position then in the very near future we will need to sit down with the Board of Apportionment & Taxation and the Facilities Inspectors' to readdress the pay scale.

❖ **Facilities Inspectors – Six-Month Review – Discussion & Possible Action**

A MOTION was made by Mr. Szewczyk with a second by Mr. Bomba to make the Facilities Inspectors' position a permanent position with discussions regarding pay scales to occur between the Board of Apportionment & Taxation, the Board of Aldermen and the Facilities Inspectors'. **Motion carried.**

○ **FIRE MARSHAL REPORT – JUNE 2008 (Philip A. Hawks, Fire Marshal)**

There were no questions asked. Report placed on file.

WITHOUT OBJECTION ITEM #9 ACADEMY HILL ROAD, CITY PROPERTY MAINTENANCE – DISCUSSION & ACTION WAS MOVED TO THIS POSITION TO ACCOMMODATE THE PROPERTY OWNER

Mr. Hughes said he has been to this property and has walked the property and he feels that the City should allow the property owner to maintain the borderline. He would recommend having the property owner(s) go to the Inland/Wetland Commission to advise them of the work that they will be doing to the property. The property owner asked what she can and cannot do. Mayor Staffieri suggested that she talk to the Inland/Wetlands Commission to let them know what she would like to do. He also noted that the City would have to obtain a Hold Harmless Agreement from the property owner(s). Mr. Hughes said he has spoken to Fred Columbo, the Chair of Inland/Wetlands and this will be addressed at their next meeting. He said now that the Board of Aldermen has granted permission to allow you to work on that land there shouldn't be a problem. The property owner asked if this would be placed in writing somewhere. Mr. Hughes said it would be in the meeting minutes. Mayor Staffieri said the Board of Aldermen is granting permission for you to go on the property; Inland/Wetlands will give you permission as to what you can do on that property. Mr. Hughes asked the property owner to call him after she meets with the Inland/Wetlands Commission.

○ **FIRE DEPARMENT REPORT – JUNE 2008 (Kelly Curtis, Fire Commissioner)**

Mr. Curtis informed the board members that he met with representatives from Nick's Roofing regarding the outstanding issues at the Hotchkiss Hose Company. He explained that due to financial problems Nick's never placed the order for the materials. They informed Mr. Curtis that they will order the materials August 12, 2008. Mr. Curtis said if the order is not placed by that date he will be left with no choice but to terminate their contract and either negotiate a price with the next lowest bidder or rebid the project. He said he will be appearing before the Board of Apportionment & Taxation and then this board next month for a Bid Waiver. He told the Board that

Engine 14 is currently being designed. The Air Packs have been ordered and the money is in place. The Chief's car is also on order. Report placed on file.

o **POLICE DEPARTMENT – JUNE 2008 (Chief Eugene L. Mascolo)**

Chief Mascolo said he would like to highlight a few items on his report and then he would entertain questions. The department wrapped up the '07-'08 budget process. He said they are about to start the roof repair project, noting that it was a lengthy process that took a lot longer than it needed to take, which resulted in a bunch of damage to the building. He said he hopes future projects go smoother. Another great success is the summer work program. Ms. Finn has helped us identify three youths to help paint down at the department. Initially they were just going to do a few painting projects; however they did such a darn good job they painted the entire interior of the police department and it looks great. Chief Mascolo said they are close to finishing up the aesthetic projects at the police department and once they are completed he is going to invite everyone to come down to see the building. Gino DiMauro and Joe Massetti have completed the Bike Patrol Class at the Bridgeport Police Department. The training was paid for by the U.S. Attorney's Weed and Seed Grant money. There were also a number of community events over the past month and his department has done a phenomenal job with the crowd control. Two officers began the Police Academy on July 7th. Chief Mascolo said these two officers will help us stay fully staffed. He said they will be hiring another two after the first year noting that these officers do not bring the department up and beyond their basic allocation. Chief Mascolo asked if anyone had any questions. There were no questions asked.

Mayor Staffieri noted that Officer Kurtyka has retired and another officer is moving to Tennessee. He said we are keeping their status quo and not going above their manpower allocation. Report placed on file.

❖ **Derby Bureau of Youth Services – Six-Month Progress Report – John Saccu**

Mr. Saccu handed out a copy of his six month progress report to the board members. He stated that the last time he addressed the board he presented the organizational structure of the Derby Bureau of Youth Services. This evening he would like to present an update on the progress of the newly formed Derby Bureau of Youth Services (DBYU.) The DBYU is a community-based organization that identifies critical issues facing its youth. Its mission is to broker or create programs, which augment efforts within the education system and the Police Department. Guidance and input from the community is provided through a youth service review board that meets monthly to discuss problems, establishes priorities and identifies services available to the Bureau. The support service to the Police Department is through the Juvenile Review Board, which is also created under the umbrella of the Youth Service Bureau. The goal of the review board is to divert juvenile offenders from the court system and to recommend remedial steps toward corrective behavior. By providing these services we further commit to making the youth of our City a priority for the future and continue to elevate Derby as a progressive, caring community in which to live. It is the Bureaus intention to make services available not only to the youth at risk, but to the general student population as well. The objective of future programs is to provide positive experiences, which help students to identify with productive interests. In doing so they will help to guild our youth toward a more meaningful and engaging life.

Mr. Saccu explained that on the education side the DBYU is required to have an Advisory Board, which is made up of educators, social workers, school psychologists, police officers, individuals from the business community, and individuals from the mental health services. He said they have had three meetings so far and they hold their meetings on the third Wednesday of each month at Derby City Hall. At the meetings they discuss problems, issues and concerns that our youth have in their families, in our town and also to discuss possibilities for programming commensurate with helping out those problems.

A Juvenile Review Board has also been established. The objective of this Board is to divert youth from the Juvenile Justice System and to develop alternative programs for them. From the Juvenile Justice System and also the Justice System standpoint alternative programs work. The recidivism rate for youth getting into trouble is very low with youth that get involved in programs that use community resources.

Mr. Saccu informed the board that one of the first items he performed was a Critical Needs Assessment. He said he spent many hours meeting with the City's educators to determine where the problems lie. During those meetings he was asked to organize a speaker program, which would bring individuals from all walks of careers to come to the school to speak to students. He said they have also developed a program called "Career Exploration." Three guest speakers have already participated in the program. One of the speakers was Peter Marcucio, a former resident of Derby and now a State Trooper. Mr. Saccu said at the end of Mr. Marcucio's speaking program one student in particular, Dan Perkins, met with Mr. Marcucio to discuss law enforcement and becoming a State Trooper. Mr. Marcucio informed Mr. Saccu that the State Police run a program called "State Police Youth Week", which is run in July and they have youth come to the barracks to live for a week to learn all about what it takes to become a State Trooper. Mr. Saccu said it is an extremely intensive paramilitary program and forty top students from throughout Connecticut are selected to attend Youth Week. Dan Perkins attended the program in July and Mr. Saccu said he spoke with both Pete Marcucio and the Sargent who runs the program and they were quite impressed with Dan. Dan represented the City of Derby well and he brought great recognition to both the City and our school system. Mr. Saccu informed the board members that Dan won a Scholarship Award, which he read into the record:

The Commandant's Outstanding Cadet Award is given to the cadet who has been elected by his or her peers based on leadership, motivation, class spirit ability and willingness to give assistance and the potential to be an outstanding Police Officer. This \$750.00 scholarship is presented by Sgt. Clayton Brown, State Police Youth Week Coordinator to Cadet Daniel Perkins.

Mr. Saccu said that Dan just missed the number one prize, which is a \$10,000 scholarship and noted that the Troopers said Dan was an outstanding candidate. Mr. Saccu then introduced Dan Perkins to the Board of Aldermen. Everyone acknowledged Dan Perkins with a round of applause. Dan told the board he learned a lot at Youth Week and that it was a very challenging experience.

Mr. Saccu then reviewed some of the programs that he has scheduled for the upcoming school year. Those programs consist of:

- Anger Management – A 12 week course for at risk students, which will center on maintaining self control to obtain a positive resolution. Grades 6-12
- Conflict Resolution – A reality based 12 week program that speaks to resolving differences in a positive way & illustrates the consequences of violent reactions to arguments. Grades 6-12
- Choices – A 12 week interactive program will center on a process for making good choices for directing your life & consequences associated with making poor ones. Grades 6-12
- Driving Safety – Will focus on a multi dimensional approach to changing dangerous behavior behind the wheel. It centers on knowledge of vehicle situational limitations, driving skills & positive peer influence.
- Underage Drinking – Will focus on DUI laws, effects of alcohol on reactions and consequences of underage drinking. Grades 6-12

Mr. Saccu said that they will also be looking to institute the "Annual Mayor's Award", which will be presented to students from each school who have been nominated by the staff. Criteria for the award – students can be nominated for demonstrating any of these qualities:

- Making a positive difference in their school
- Service to the community
- Mentoring other students
- Taking a leadership roll in their school or community

Mayor Staffieri thanked Mr. Saccu for all his hard work noting that he has put together a great program in such a short time.

- **PARKING AUTHORITY REPORT – JUNE 2008 (Leo Moscato, Jr., Director)**

No questions were asked. Report placed on file.

REGISTRAR OF VOTERS REQUEST FOR SALARY INCREASE – LOUISE PITNEY (D) AND ERNESTINE GAUDIO (R)

Mayor Staffieri asked if anyone had any questions regarding this request. Mr. Hughes asked what the current salary is. Ms. Pitney said it is presently \$6,000.00 per year per Registrar. Mr. Sill asked how long it has been since the last increase. Ms. Pitney said it has been eight years since the last increase. Mr. Bomba questioned why this is coming to the Board of Aldermen when it should have been included in with the budget requests to the Board of Apportionment & Taxation. He said he realizes that the duties have changed; however the previous election was in November and you were well aware of the change in duties going into the budget process. Ms. Pitney said they had a lot of things that were happening and they didn't get around to putting the letter

together. She said she spoke with Alan Schlesinger and he said to prepare the letter and give it to the Board of Aldermen because there was money available. Mrs. Moran asked Ms. Duhaime if money was placed into the budget for this salary increase. Ms. Duhaime said not specifically that she was aware of. Ms. Pitney said unfortunately her office has never been looked at for an increase. Mr. Hughes said everyone deserves a pay scale increase, especially over eight years. His only issue is if the amount goes from \$6,000 to \$10,000 then we're almost looking at a 70% increase in one shot. Ms. Pitney said it would come to \$500.00 per year for eight years. Mr. Hughes said he realizes that; however if we had been doing it at \$500.00 over the course of the last eight years it would be different – having it all at once is going to be a little difficult; obviously something needs to be done. Mr. Szewczyk said he would recommend tabling this item for the time being. He also commented that he has been informing the Registrar's Office for the past eight years of a name of a deceased individual who is still listed on the Voting List. Ms. Pitney said if someone brings a name to them they do remove the person from the list. Mr. Szewczyk said that he has been giving the name for the past eight years. Mayor Staffieri said Mr. Szewczyk would supply them with the name after the meeting.

A MOTION was made by Mr. Szewczyk with a second by Mr. Bomba to **TABLE** this item until further information can be obtained.

DISCUSSION ON MOTION

Mrs. Moran said she is not in favor of this request unless it was budgeted. She said the Registrars' had from June 1, 2007 to February 1, 2008 to get the request in to Board of Apportionment & Taxation for the budget process. She cannot see approving this two months after the budget has been set. Mrs. Moran said if they want a raise for next year they should tell us this year. She said she can't vote now to make the Board of Apportionment & Taxation put in for an \$8,000.00 raise. Mr. Lenart said he just wanted to make sure that the Finance Director told you to proceed this way. Ms. Pitney said she told Mr. Schlesinger she knew it was past the budget but she still wished to proceed with asking for the raise. Mr. Schlesinger told her to go ahead and do it and that there was money available. Mr. Hughes said he would like to send it to the Board of Apportionment & Taxation and have them inform us whether or not there are funds available to cover this. He said if there is then we can approve. Mr. Sill said he would like to at least fund half in this year's budget to start making progress on it. Mayor Staffieri said we have to take into consideration that all the raises received this year were 3.5%. He said the Registrar's should go to the Board of Apportionment & Taxation and ask if they could possibly fund a raise – they would have to determine the percentage. Ms. Duhaime stated the Board of Aldermen has the decision on exact salary conditions; the Board of Apportionment & Taxation funds what the Board of Aldermen requests. Mrs. Moran said the Tax Board has to let the Board of Aldermen know if there is any money available to fund this request. Ms. Pitney said they were told they are not contracted –they are City employees and therefore the Board of Aldermen makes the decision and not the Board of Apportionment & Taxation.

ROLL CALL VOTE

Mr. Lenart – NO
Mr. Hughes – NO
Mr. Allaire – NO
Mr. Benanto – NO
Mr. Sill – NO
Mrs. Moran – YES
Mr. Boulton – YES
Mr. Szewczyk – YES
Mr. Bomba – YES

MOTION FAILS.

A MOTION was made by Mr. Hughes to send this issue to the Board of Apportionment & Taxation to get their recommendation on the amount of pay increase that is available for the Registrars of Voters.

IT WAS NOTED THAT THE BOARD OF APPORTIONMENT & TAXATION DOES NOT HAVE THE AUTHORITY TO RECOMMEND AN AMOUNT. MR. HUGHES RESCINDED HIS MOTION.

A MOTION was made by Mr. Sill with a second by Mr. Benanto to increase the salary for the Registrars of Voters by \$2,000.00 and present it to the Board of Apportionment & Taxation.

DISCUSSION ON MOTION

Mr. Hughes said if this came to us now as a recommendation from the Finance Director why don't we just approve the whole \$10,000 and then let the Board of Apportionment & Taxation deal with it. Mayor Staffieri said the Finance Director just told them the avenue to take – to come to the Board of Aldermen to ask for a raise. He didn't recommend them for a \$10,000 raise - he just told them which door to knock on and that there was money available. Ms. Pitney said her fellow Registrar of Voters in Beacon Falls, who have 3,000 voters, just got a pay increase to \$12,000. Mrs. Moran said she doesn't believe the board is saying that you don't deserve a pay raise, it's just the way you're going about it. Ms. Pitney asked how we should go about it. Mrs. Moran said it should be done at budget time. Ms. Pitney said that unfortunately she didn't have the time.

MR. SILL AND MR. BENANTO WITHDREW THEIR MOTION.

A MOTION was made by Mr. Sill with a second by Mr. Benanto to increase the salary for the Registrars of Voters by \$10,000.00 and present it to the Board of Apportionment & Taxation.

DISCUSSION ON MOTION

Mr. Sill said if they don't have the money then they can't do it so it is pending the Board of Apportionment & Taxation's approval. Ms. Pitney said she will be selling the old lever machines so they will be getting some money for scrap metal. Mayor Staffieri asked if they are City of Derby property. Ms. Pitney said they are. Mayor Staffieri asked if they

have received permission from the Board of Aldermen to sell this equipment. Ms. Pitney said she went to the State of Connecticut – they own the machines and they said that she could do anything she wants with them. Mayor Staffieri said you just said that the City owns them. Ms. Pitney replied that the State owns them, the City just stores them.

ROLL CALL VOTE

Mr. Lenart – YES
Mr. Hughes – YES
Mr. Allaire – YES
Mr. Benanto – YES
Mr. Sill – YES
Mrs. Moran – NO
Mr. Boulton – YES
Mr. Szewczyk – NO
Mr. Bomba – NO

MOTION CARRIED.

USE OF THE GAZEBO ON THE DERBY GREEN FOR THE WEDDING OF JULIA HARRIS AND MICHAEL CROCKETT – AUGUST 8, 2008 – 6:00 P.M.

Mr. Hughes read the following letter into the minutes:

July 14, 2008

To Whom It May Concern:

We are requesting to use the gazebo on the Derby green to perform a marriage ceremony on Friday, August 8, 2008 at 6:00 p.m. This will be just for the performance of The actual ceremony, with a total of approximately 9 people; the reception will be held elsewhere. I can be contacted directly at the numbers listed. Thank you for your consideration in this matter.

Sincerely, Julia Harris & Michael Crockett

A MOTION was made by Mr. Bomba with a second by Mr. Lenart to approve the use of the gazebo on the Derby Green for the Wedding of Julia Harris and Michael Crockett on August 8, 2008 at 6:00 p.m. pending the receipt of the executed insurance release.
Motion carried.

PERMISSION TO USE GREENWAY ON SEPTEMBER 27, 2008 – ACT 11TH ANNUAL WALK 7:00 A.M. TO 11:30 A.M.

Mr. Hughes read the following letter into the record:

I have submitted a letter of request to the Board of Aldermen and the Mayor of the City of Derby regarding our 11th Annual Walk. We would like to hold this event on September 27, 2008 again at the Derby Greenway. It is an early morning event as you may recall. Our setup will start around 7:00 a.m. and end at approximately 11:30 a.m. We plan to be fully operational and in our new location by August 15, 2008 but we

would prefer to hold this event at the Derby Greenway primarily due to safety and aesthetics. It is truly a beautiful walkway. I am seeking an approval can you please advise. Thank you for your attention and time.

Respectfully, Elizabeth Holcomb – Director of Operations

A MOTION was made by Mr. Hughes with a second by Mr. Benanto to grant permission for use of the Greenway on September 27, 2008 to Area Congregations Together for the ACT 11th Annual Walk pending the receipt of the executed insurance release. **Motion carried.**

APPROVE BILLS – MIDDLE SCHOOL BUILDING COMMITTEE – BIANCO, GIOLITTO WESTON ARCHITECTS – INVOICE #8 \$55,552.50 AND FIP CONSTRUCTION, INC. INVOICE #08001.04 - \$8,500.00

A MOTION was made by Mr. Szewczyk with a second by Mr. Sill to approve payment of the Bianco Giolitto Weston Architects Invoice #8 in the amount of \$55,552.50 and approve payment of the FIP Construction, Inc. Invoice #08001.04 in the amount of \$8,500.00. **Motion carried.**

AUTHORIZE THE CITY OF DERBY AND THE DERBY MIDDLE SCHOOL BUILDING COMMITTEE TO FILE A GRANT WITH THE STATE DEPARTMENT OF EDUCATION FOR THE MICROTURBINE PROJECT FOR THE DERBY BOARD OF EDUCATION

A MOTION was made by Mr. Szewczyk with a second by Mr. Benanto to authorize the City of Derby and the Derby Middle School Building Committee to file a grant with the State Department of Education for the Microturbine project at the Nutmeg Avenue property. **Motion carried.**

Mr. McLiverty informed the board members that next Tuesday and Thursday all the bids will be coming in for the new Middle School. Over 100 bidders are expected each day. Final price of the project is expected to be determined by August 4, 2008. All the information will be presented to the Board of Aldermen and the Board of Apportionment & Taxation at the Special Meeting scheduled for August 18, 2008. Construction on the school is expected to commence on August 21, 2008.

CITY HALL FOUR (4) DAY WORK WEEK – DISCUSSION & POSSIBLE ACTION

Mayor Staffieri noted that Mr. McLiverty commented earlier this evening about going to ten hour days, four days a week thereby keeping City Hall opened an extra two hours a day. Mayor Staffieri said in reality with all the meetings that occur Monday through Thursday City Hall is already opened sometimes until 9:00 p.m. Monday through Thursday so we're really not incurring additional hours during the week. Mayor Staffieri said Phil Robertson has information regarding this proposed change. He noted that the same lighting company that did an energy audit for us to change our lights and put in our motion sensors did an audit for us. Mr. McLiverty asked if that information is a public document. Mayor Staffieri said it is. Mr. McLiverty noted that it's not on file. Mayor Staffieri said the company was here today.

Mr. Robertson explained that the four day work week is a topic that is being discussed in many towns and communities throughout the State. At this moment, to his knowledge,

Redding, Sterling, Salem, West Hartford, Cornwall, Lebanon, Roxbury, Shelton, and Seymour presently have adopted some form of a four day work week. He said there are a number of towns that are reviewing whether or not to go to make the change to four days. Those towns include Tolland, Middletown, Stafford, Bridgeport, Colchester, Stamford, and Suffield. Mr. Robertson noted that the State of Utah has adopted a four day work week and the City of Birmingham, Alabama has also adopted a four day work week. The Town of Redding estimates that their savings will be approximately \$50,000, the Town of Middlefield estimates (inaudible.)

Mr. Robertson informed the board that the City uses D.B.S. Energy. This company originally assisted the City in putting together the bid specs when we put our electricity out to bid. He said we are in month 14 of a 16 month contract with Strategic Energy, which is actually purchasing power out of Kansas City. Mr. Robertson said that D.B.S. Energy is also the company that successfully applied for the grant from the U.I. Company, which substantially subsidized the changing of the lights in all City buildings and they also did it for the Board of Education. D.B.S. is also a company, which is presently applying to the Clean Energy Fund so that the Derby Police Station can be the only Police Station in the State of Connecticut that will be substantially powered by solar energy.

Mr. Robertson then reviewed the numbers for the board members. He said with a typical office building you consider Saturday and Sunday one day so you would have six energy consumption days a week. For City Hall we have two sources of heat – the heating vents on the outside of the building are by natural gas and the vents by the air conditioning units on the roof are by electricity. Mr. Robertson explained that our U.I. bill presently only charges us for the delivery of the electricity because we are actually buying the generation from Kansas City Power and then of course Yankee Gas. He said the total use for this building over the past twelve months is \$79,862.95. The consultant said the best way to calculate that is to take 312 consumption days (Saturdays & Sundays one day) and multiply by 52 weeks and take the 312 consumption days and divide it into our energy costs and that comes out to \$256.00 per day. Mr. Robertson said the presumption is even if you close on Friday you can save \$256.00 per week. He also noted that in the case of Derby we have no control or very poor control over our heating systems. So when we leave here on Fridays, the heat is running on Saturday and Sunday. The presumption is if everything was turned off Thursday night when we are exiting the building we would not only have one day of savings but two with Saturday and Sunday being considered one day. Mr. Robertson said if you accept that argument savings could amount to as much as \$26,620.00. He said that figure is based on energy costs of this past year. Mr. Robertson noted that the U.I. Company has just put in for a 20% increase and that the City is about to end their strategic pricing. He said Seymour's First Selectman has informed him that Seymour has experienced an 18% savings. If we put an 18% figure on our total energy costs the savings would be roughly \$14,400. Mr. Robertson said D.B.S. was at City Hall today with an engineer to find out whether they can centralize our heating system so that it could be controlled by computer. The Mayor could adjust the heat up or down. D.B.S. would also be able to look into soliciting a grant from the U.I. Company to perform this work.

Mayor Staffieri said two things have to happen – there needs to be a savings and we need to be able to give even better service to the public. He said the proposed hours for City Hall would be 8:00 a.m. to 6:00 p.m. four days a week, which opens the door earlier and keeps the door open later. All the department heads were surveyed to determine the slowest day and it was determined that Friday is the slowest day. Mayor Staffieri said no decision has been made as to what day would be closed if we are to go to a four day work week. He again stressed that servicing our citizens and saving money are the top priorities. The department heads will be held responsible for adjusting the thermostats when they leave on Thursdays and the custodial staff will adjust the thermostats accordingly on Monday morning. Mayor Staffieri said he would challenge the Board of Education to look into a four day work week. It was noted that there is a State mandate of 180 days for students to be in school. The Mayor said maybe this could be looked into at the State level to change that mandate. Mr. Robertson also noted that this is also all contingent on successful negotiations with the Union. He said he has had three meetings with Denise Cesaroni and Marci McGuire, the City Hall Union representatives, and the atmosphere has been positive. Mayor Staffieri said this could also be done on a trial basis to see how it all works out.

Mrs. Parizo said regarding the education side of it there is a big impact on parents who would now have to look for day care for that fifth day. She said on the City side right now City Hall employees work a 35 hour week. If you go to a four day week at ten hours a day with an hour for lunch that makes 36 hours per week worked. The employees will now be paid an extra hour. Mayor Staffieri said that could be worked out through an agreement with the Union – perhaps a 15 minute break a day – that would equal the hour.

Mr. Hughes said he feels we should look into getting thermostats that could be programmed accordingly for the weekends when City Hall is not open. He said if we do implement the four day work week we will save \$13,000 a year. We do have to weigh the options. Mayor Staffieri said up to now we haven't been saving that \$13,000 because no one has given this any thought or brought it to the attention of anyone. Mr. Robertson said there is a potential for savings – to get an exact number would be very difficult to figure without having a consultant come in and perform a detailed analysis. Mr. Hughes said he understands there is going to be some kind of savings, we just have to weigh if that savings is going to be worth shutting down City Hall for a day. Mr. Robertson said if you were to come in to City Hall on a Friday afternoon you would find that the building slows down tremendously. Mr. Hughes said perhaps we could look at half a day on Friday. He would personally like to see City Hall open later in the day than earlier and he knows there are things right now that we could be doing to possibly save energy. Mr. Bomba said he wished he had the heat and the air conditioning that is in this building in his home. He doesn't understand why a building needs to be over 70°. Mr. Robertson said there are days where the air conditioning is on in the summer and then the heat comes on. Mr. Lenart asked what the cost would be to wire the building into one central control. Mr. Robertson said they would get back to him with a price but they saw our system and they anticipate that the cost would be somewhere around \$30,000 - \$40,000, which we would get a grant from U.I. that could amount to as much as 35%. Mr. Szewczyk said back in 1972 his office went to a four day week and although there wasn't much energy savings productivity went up. Mr. Hughes said he

would like to see this sent to the Operations Subcommittee for a review of different options. Mr. McLiverty said the State of Connecticut is looking from a Board of Education perspective to mirror Universities academic calendars. The proposal that is being reviewed would close three weeks in December, two weeks in February and still get in the 180 days, closing at the peak winter days. He said he wants it known that he is not opposed to a four day work week. He is only opposed to numbers getting thrown out. Because with numbers being thrown out there are a lot of "ifs." Mr. McLiverty said Mr. Lenart brought up a good point – to fix the system is \$30,000 – so you're saving \$26,000 or \$13,000 because to do a total cost benefit analysis you have to reduce the cost you're paying for the \$30,000 out of your savings. So if you're saying you're saving \$13,000 a year you're really saving nothing for the first three years, which is okay because you have to pay for the retrofit for the City. He would just encourage the board to do an analysis with published numbers so the theory is all documented and clear. Mr. McLiverty said Mr. Robertson is right, he'll take his numbers - \$13,000. But what he didn't mention is its \$30,000 to fix the system. Mr. Robertson said to have all the thermostats tied together so they are controlled by a computer they estimated that it would be somewhere in the neighborhood of \$30,000 – that's not fixing the system –just tying them all together. Mr. McLiverty said if he is here on a Sunday and its 64° we have to fix that problem and there is a cost to fixing that problem. Mayor Staffieri said that has to be done one way or the other – whether we go to a four day or 4 ½ day work week. Mr. McLiverty said no one is saying anything about the cost to fix the system yet you're saying we'll save \$20,000. You're not going to be saving \$20,000 because with Saturday and Sunday if you don't fix the system at \$30,000 you're still going to be using energy on Saturday and Sunday like it was this Sunday at 64°. So if you don't fix that problem you can't use Mr. Robertson's numbers of saying the two days savings. Mayor Staffieri said it would then be a one day savings of \$13,000. He said his main benefit would be the fact that we would be opening City Hall for more hours to the public. Mr. McLiverty said the decision making should be - if that's the charge to have City Hall open for more hours on a daily basis to the public – then let the analysis follow that charge and then let the equation equal what it's going to equal.

A MOTION was made by Mr. Hughes with a second by Mr. Boulton to send the issue of the proposed four day work week for City Hall to the Operations Committee for further review and to report back to the full Board of Aldermen at their special meeting to be held on August 18, 2008. **Motion carried.**

EXECUTIVE SESSION

DISCUSSION REGARDING STATE VIOLATION AT THE CITY OF DERBY DUMP, RETAINING AGENCY TO PROVIDE STUDY AND RESULTS TO THE CITY OF DERBY.

A MOTION was made by Mr. Hughes with a second by Mr. Sill to go into Executive Session at 9:11 p.m. inviting Joseph Coppola and Richard Antonucci for discussion regarding State violation at the City of Derby Dump, retaining agency to provide study and results to the City of Derby. **Motion carried.**

BOARD OUT OF EXECUTIVE SESSION AND BACK INTO REGULAR SESSION AT 9:52 p.m.

DISCUSSION & POSSIBLE ACTION - REGARDING STATE VIOLATION AT THE CITY OF DERBY DUMP, RETAINING AGENCY TO PROVIDE STUDY AND RESULTS TO THE CITY OF DERBY.

A MOTION was made by Mr. Hughes with a second by Mr. Bomba to authorize Annex Associates to operate the Transfer Station for a period of ninety (90) days, to provide proof of insurance for employees and liability, and to provide the City with a report as to materials at no additional cost to the City. Commencement date for Annex Associates to operate the Transfer Station is 7:00 a.m. Friday July 25, 2008. **Motion carried.**

REFUND OF EXCESS TAXES REQUESTED THROUGH 7/22/08 – (Cinda Buchter, Tax Collector)

A MOTION was made by Mr. Hughes with a second by Mr. Lenart to approve the Refund of Excess Taxes paid through 7/22/08 in the amount of \$1,349.23 as per the request from Cinda Buchter, Tax Collector. **Motion carried.**

ADJOURNMENT

A MOTION was made by Mr. Sill with a second by Mrs. Moran to adjourn the meeting at 9:55 p.m. **Motion carried.**

Respectfully submitted,

Patricia Finn
Recording Secretary

THESE MINUTES ARE SUBJECT TO THE APPROVAL OF THE BOARD OF ALDERMEN AT THEIR NEXT REGULARLY SCHEDULED MEETING.