

# City of Derby

## Board of Alderman

### First Ward

Barbara L. DeGennaro, President  
Stephen Iacuone  
Felicia Monaco

### Second Ward

Arthur T. Gerckens  
Ronald M. Sill  
Joseph DIMartino

### Third Ward

David J. Anroman  
Carmen T. DiCenso  
Peter M. Olenoski, Jr.

### Board of Alderman Minutes

#### Aldermanic Chambers City Hall

1 Elizabeth Street, Derby, CT.

December 18, 2014

1. **Call to Order**  
Mayor Dugatto called the meeting to order at 7:00 P.M.
2. **Pledge of Allegiance**  
Mayor Dugatto led the Pledge of Allegiance.
3. **Roll Call**  
Mayor Dugatto requested roll call. Present were Ms. DeGennaro, Mr. Iacuone, Ms. Monaco, Mr. Gerckens, Mr. Sill, Mr. Anroman, Mr. DiCenso and Mr. Olenoski.
4. **Additions, Deletions, Corrections and Adoption of Agenda.**  
Ms. DeGennaro asked to amend item 12M, sub section i, to read Update and Executive Session is necessary, Discussion and Possible action.  
  
Under New Business, add 14C correspondence from Dominick Mascolo. Building Inspector, Discussion and Possible Action if necessary.  
  
Delete Items, 16A, 16B, 17A and 17B.  
Motion was made by Ms. DeGennaro and seconded by Mr. Sill. Motion Carried.
5. **Public Portion**  
Mr. Walker who owns property at 21-25 and 29 Minerva Street addressed the board stating that he has been restoring his properties trying to rebuild the area. This year in addition to a project I am doing on Rote 34, I am planning on revitalizing the store fronts on the properties on Minerva Street. Small businesses will be the stomping ground for people traveling on Route 34, and we were hoping to develop a small piece of downtown

Derby, as it is essential for small businesses to attract customers from Route 34 and then turn them back to 34 without a detour. Small business is the key to the city, and we should be doing more to help them and spend less money on traffic patterns in the downtown area.

Mr. Pinto, from Pauggasett #15 commented on the fact that the company has 35 drivers, but only 6 have access to “pin” codes to get gasoline from the city. He commended Mr. DeFala on his mission to save money for the city, however, because these people don’t have the pin codes, they are resorting to sharing their codes. We are volunteers, and do not get paid by the city, yet we put in many hours for training, etc. The lead driver in Company 2, who is responsible for all the equipment, does not have a pin code. There is a report with everyone’s name and pin code on the report. There is a problem with the system. Many drivers do not even live in the City. All we are asking is that you give us the tools to do our job. We would be happy to answer any questions that the board may have.

**6. Administrative and Appointments**

- a. Refund of Excess Taxes paid through December 9, 2014- \$8,110.86 as recommended by Denise Cesaroni, CCMC Tax Collector.  
Mr. Sill made a motion to approve the refund of the excess taxes and Mr. Anroman seconded the motion. Motion Carried.
- b. Appointment to fill vacancy in 2<sup>nd</sup> Ward from the Republican Party.  
Mr. Olenoski appointed Mr. Joseph DiMartino of 8 ½ Talmadge Street to fill the vacancy.
- c. Dual Office Holding: Waiver for Joseph DiMartino, employee of the City of Derby to serve on the Board of Alderman per the City of Derby Charter Section 14.  
Mr. Iacuone made the motion to approve the waiver and it was seconded by Mr. Anroman. Motion Carried. Mayor Dugatto swore Mr. DiMartino into office.
- d. Approve the appointment of William Boland to the Water Pollution Control Authority for the remainder of the term from November 1, 2014 to October 31, 2019.  
A motion to approve the appointment was made by Mr. Olenoski and seconded by Mr. Anroman. Motion Carried.

**7. Approval of Minutes:  
Regular meeting November 20, 2014.**

- a. Ms. DeGennaro motioned to approve the minutes and Mr. Anroman

seconded the motion. There were two abstentions, Ms. Monaco and Mr. DiMartino. Motion Carried.

## 8. Blight Committee

- a. Adopt recommendation to authorize City of Derby to raze 67-71 Minerva Street pursuant to City and State Regulations.  
Mr. DiCenso wanted read into the record, the letter from Mr. D'Amico, Planning Engineer and Surveying Consultant.  
Discussion followed, Mr. DiCenso stated that this building has been an ongoing problem for the past three years. His recommendation to the full board was to raze this building. Mr. DiCenso and Mr. Sarmiento both concurred that this building should come down. The question was raised how long it would take the state to get back with all the paper work to be finished. After discussing with the Corporation Council, it was decided that this was an emergency and should be razed as soon as possible. Mr. Sarmiento was going to follow up with the State to be sure that what we are doing is correct, and Mr. DeFala will be putting up barriers to keep people out. The costs will be put back onto the owner.  
Mr. DiCenso made the motion to demolish the building, and Mr. Anroman seconded the motion. Motion Carried.  
Mr. Iacuone made a second motion that Mr. Sarmiento and Mr. DeFala do everything necessary to keep the public safe from this building.  
Mr. Sill seconded the motion. Motion Carried.
- b. Add 173 Sentinel Hill Road to the Blight list. Mr. DiCenso stated that owner has all kinds of junk cars, and a boat on the property. This property had been discussed before, and the owner has done nothing to correct the situation.  
A motion was made by Mr. DiCenso and seconded by Ms. Monaco to add this to the blight list. Motion Carried
- c. Add 250 Derby Avenue to the Blight List. There is garbage everywhere, the front door is hanging off, side walk is broken, the door in the front is boarded up.  
Mr. DiCenso made a motion to add this to the blight list. MS.  
DeGennaro questioned that in August, the blight officer said there was someone cleaning the property. Mr. DiCenso said there has been no more action on the house. Mr. DiMartino seconded the motion.  
Motion Carried.
- c. Add 276 Derby Avenue to the Blight List. Mr. DiCenso stated that the front porch is leaning, and there is no support there, and it looks like it is ready to collapse. There is no sign of anyone living there. A motion

was made by Mr. DiCenso and was seconded by Mr. Sill. Motion Carried.

**9. Community Relations Committee**

- a. There were no items this month. Mr. Gerckens did state that a citizen did make a complaint about the City Carting workers handing out Christmas Cards to people, they felt this should not be done. Mr. DeFala said that he had already spoken to City Carting and they said they would put a stop to this.

**10. Operations & Procedures Committee**

- a. No action items for this month.

**11. Road Bond Committee**

- a. Mr. Sill reported that the Road Bond Committee did meet, and now that the road bond has passed, Mr. DeFala is anxious to get going and as soon as the weather breaks in the spring, he wants to go out to bid. He wants to start on four of the roads, and he has picked the worst roads to start with, Evelyn Road, Yocher Lane, Benanto Drive and Pleasant View Road. Mr. DeFala stated that he is working with the WPCA, using the camera to check under all the roads, and is anxious to get started...

**12. Department Reports**

- a. Board of Education- No report was received. Dr. Conway spoke in regards to the selection of the new principal at the high school, and the principal and assistant at the middle school. We are forming selection committees' which will consist of members of the school government council, PTO, Board of Education, Administrators, teachers and staff, with each group selecting 2 names, then we will post for 30 days and begin the interview process around January 15<sup>th</sup>.
- b. **Cultural Commission**
  - i. Authorize EcoFest 2015 on Saturday May 16, 2015 from 10:00 am. To 4:00 pm.  
Mr. Sill complimented the group on the tree lighting.  
Ms DeGennaro said each letter has different requests so we should do each letter separately.  
Ms. DeGennaro made the motion to allow the Cultural Commission to hold the EcoFest from 10:00 am to 6:00 pm, along with

contacting the Police Department, Ambulance Corps and the permission to put sign at the City Hall entrance, at the High School, Middle School, Bradley and Irving Schools, the fences on Main Street and Caroline Streets and Elizabeth Street and the River walk as long as it is on City property. The motion was seconded by Mr. Anroman. Motion Carried.

- ii. Authorize Derby Day 2015 on Saturday June 27m, 2015 from 10:00 am to 5:00 pm.

Ms. DeGennaro made a motion to authorize Derby Day 2015 on June 27, 2015 from 10:00 am to 5:00 pm, with the use of the Derby Green as necessary and to close the roads on Elizabeth Street, Thompson Place and Fifth Street, and to work with the Police Department and to allow the signs to place in the City Hall parking lot, High School, Middle School, Bradley and Irving Schools, on the fences on Main Street, Caroline and Elizabeth Streets, and the River Walk as long it is on city property. The motion was seconded by Mr. Sill. Mr. DeGennaro then asked about the “porta potties” as to where they are to be placed. She added a motion to place the Porta Potties on city property in the alley between the green and the plaza on Elizabeth Street. Mr. Gerckens wanted add to the motion to have a one placed in the Municipal parking lot for the road race. Motion Carried.

- iii. Authorize Summer Concert Series 2015 on July 3, 2015 and on Tuesday evenings from July 7<sup>th</sup> to September 1<sup>st</sup>, 2015.

The commission asked if they could place signs to advertise the concerts hoping this would bring in more people. Mr. Sill made the motion to approve and Ms. DeGennaro asked to amend the motion to place signs on the City Hall Parking lot, Derby High School, Middle School, Bradley and Irving Schools, and on the fences on Main, Caroline and Elizabeth streets, the River Walk, being sure they are placed on city property only. The motion was seconded by Mr. Anroman, Motion Carried.

c. **Public Works**

Approve Installation of a Street Light on U.I. Pole #2036 on Stephen Street as recommended by Street Commission Anthony DeFala, Sr.

Mr. DeFala stated he had met with people from the state regarding the MS4. There will be a meeting on this on Tuesday at 11:00 am, and anyone is invited. If you want information please see me at my office and I will give you a copy. If this is approved, it will be a large cost to the municipalities.

A motion was made by Mr. Sill to install the pole on Stephen Street, it was seconded by Mr. Anroman. Motion Carried.

d. **Building Department**

Mr. DiCenso thanked Mr. Sarmiento for all the work done on Pershing Drive.

e. **Facilities Inspectors.**

Report not discussed.

f. **Fire Marshall**

Received a letter from David Lenart resigning his position as Fire Inspector as of 12/31/14, to become the 3<sup>rd</sup> Assistant Chief. In order to send anyone to the class, the information would have to have been in by tomorrow. We will have to wait until the spring, and hopefully by then they will have night classes so we won't have to send anyone during the day.

g. **Fire Department**

Mr. Kelleher was there to represent Tom Lenart who was unable to attend. Mr. Kelleher introduced Mr. Kurt Kemmesies, Jr. who will be taking Mr. David Lenart's place, and will become the 3<sup>rd</sup> Assistant Chief. You will be hearing the saga of Engine #14, Hotchkiss Hose Company, which was purchased on 11/20/2009. On 11/21/2014, while going to a house fire, an alarm came on the truck to shut the engine down". If you remember the dates, the warranty ran out by 1 day. Luckily we have complete maintenance reports that are kept by our chief driver, and we are negotiating now with the company to see if the warranty can be extended by one day so we won't have to face the possible cost of \$15,000 to fix the engine. The Storm floors are being reinforced, Mr. DiGiovanni is pouring the concrete on Monday, and thanks to Mr. DeFala and Mr. Brennan of Shelton, they have put plates on the floors, so the trucks can be parked in the fire house. New fire truck, new engine 12, should be here late January early February, it will go on line at the end of February. Old engine 12 will be taken out of service and you know, you as the board of alderman own the truck and will make the decision as to what has to be done with the truck. He has received calls regarding the truck, but you as the board will have to make the decision what will be done. Lastly, he applauded Mr. DeFala regarding the key cards for gasoline, and they will abide with whatever decision the board will make. Ms. DeGennaro read a letter from Mr. David Lenart and asked that he put read into the records.

h. **Office of Emergency Management**

Report received- nothing else to report.

i. **Parking Authority**

Mr. Dulla stated, while the focus is on the garage, I just want to give you an update. I have had a review with our Director, and he gave an overview to all the board members, next meeting we will have the bookkeeper give a report on how the financials work. We are going to try to give the Mayor any recommendations that we may have in the next few months. We are getting an update from the engineering group that did the original estimate, and I am trying to get an update on that proposal. I have also asked them for any other options that would make sense. Mr. DiCenso asked if there were any other issues, and his answer was no, and the director was informed to let him know if anything should occur.

Ms. DeGennaro asked for the minutes of the meetings that the Parking Authority has, and he said he would get them to her.

j. **Police Department**

Report was received- nothing else to report

k. **Water Pollution Control Authority**

Mr. Saccu said he did not submit a report this month as he was waiting for some information that did not come. We have been working with Mr. McLiverty concerning the referendum and he has requested a list of what our needs would be for the first year. We have come up with a 6.6 million draw down from that referendum for the projects we will need the money for. The needs will be approximately 70% of construction costs of the all important belt press, what our authority did was go ahead prior to the referendum and got bids, put his money forth for our maintenance accounts, and went out to bid and came in about one-half a million dollars less than anticipated. 50% construction of both pump stations, all design work and land purchase for the Roosevelt Drive pump station. Wanted to publically thank Mr. McLiverty for all his help. The WPCA will be holding a public session on the 2 part billing that we are proposing. With some good news, we have received a 77 thousand dollar energy rebate.

l. **Finance Director**

Report submitted- no questions.

m. **Corporation Counsel Update**

Mr. Teodosio wanted to speak on 3 matters.

1. Jordan Energy Contract- The Planning & Zoning committee rendered it's determination that the planned solar panels are within their zoning regulations and the text of zoning regulations have no changes or modifications and Jordan will go before the commission with the site plan this January.
2. VEMS suit, the plaintiff has done nothing this month, so there is nothing to report.
3. Tax Sale- I would like to report on this, and I have a report to hand out to you. It is a grid that was produced by the Tax Collector as to what happened to each property at the tax sale. With what we received prior to the tax sale, and what we received at the tax sale, we have received approximately at 1.2 million dollars of monies. That was money on your books and now it is actual dollars. All the properties at auction by the city were successful. Some of the properties were taken by the city, and some were not taken in the auction, and will remain on the books and will continue to accrue taxes and interest.

One of properties went into bankruptcy, and by law we must remove it, and one property I have a check for, which I will give to the Tax Collector tomorrow for \$45,000.00, this property was refinanced. I want to add that the Tax Collector did an excellent job. One of the properties, Derby Real Estate, we are involved in litigation with and I will speak to you on that property. We are now in the redemption process which is a 6 month period and that will determine if the successful bidders, the City of Derby or the property owners become the owners of the various properties that were in play on the tax sale.

Mr. Iacuone asked about the language on the contract for Jordan Energy, and Mr. Teodosio said we are still in negotiation.

Ms. DeGennaro made a motion to discuss the property of Derby Real Estate vs the City of Derby the property on First Street, 4-8 Caroline Street, be made a new item # 16A and discuss this in Executive Session. The motion was seconded by Mr. Anroman. Motion Carried.

Mr. Gerckens commented that the crane is finally gone, something we have been discussing for over a year now, or the “White Whale” as some people have called it. He thanked Mr. Welch for all his work. Did it cost anything for the city to get it moved, and the answer was NO, and second, has any money been paid by the City for any damages or alleged damages, and again the answer was NO. When you don’t get an answer to a question for a couple of years, and you ask again and again and you still don’t get an answer then you begin to wonder what’s going on. We need to deal with issues when they arrive. We had many problems with O’Sullivan’s Island and some other issues, so this was not on the front burner in the beginning of the Mayor’s term, but as soon as things calmed down a bit, we dealt with it. He once again thanked Mr. Welch for all his help. Mr. Sill asked if there were due taxes to be paid from this, and the answer was it had to be on the list in October, and it wasn’t, so No there are no taxes on this. Mayor Dugatto wanted to thank everyone who has worked on this, and said it is great the way departments are working together, along with the elected officials, and everyone who has worked together this year, Thank You.

n. **Storm Ambulance Corps.**

No report.

o. **Parks and Recreation Commission**

Nothing to report.

p. **Revolving Loan fund**

Nothing to report.

**13. Other Committee Reports.**

- a. O’Sullivan’s Island Committee- No Meeting, will have a joint meeting after the first of the year with the Board of Alderman, and the O’Sullivan’s advisory committee on things we have to discuss.
- b. Capital Planning Commission- No meeting- nothing to report.
- c. School Building Committee for Roof
  - i. Approve invoice dated November 4, 2014 in the amount of \$3,400.00 for Nick Behun for Roof Inspections for October 1- October 31, 2014. Motion made by Mr. Anroman and seconded by Ms. DeGennaro. Mr. Olenoski questioned whether he should be paid the full amount, as the roof leaked and school had to be canceled. Ms. DeGennaro said he was being paid for the hours he worked to inspect. Mr. McLiverty added that the

Facilities Manager, advised the principal who then made the decision to cancel school without even being at the school to assess the damage. As it turned out, all the reports of all the damage were exaggerated, but the Facilities Manager gave his opinion to Dr. Conway, and that is the reason school was canceled. It was one piece of “flashing” that the wind had blown away. When I got there, there were only two ceiling tiles that were wet, and when the Mayor arrived, she could tell you there was not even any water on the floor. Mr. Olenoski was concerned that the students missed a day of school when now they have to make up at the end of the year. After continued discussion, the Motion Carried.

- ii. Approve invoice dated December 1, 2014 in the amount of \$2,000.00 for Nick Behun for Roof Inspections and Meetings for November 1-November 30, 2014. Motion was made by Mr. Anroman and seconded by Mr. DiMartino. Motion Carried.
- iii. Approve Application 35 dated November 20, 2014 in the amount of \$223,250.00 from the Imperial Company Restoration Contractor, Inc. for Derby High School. Motion to approve was made by Mr. Sill and seconded by Mr. Anroman. Motion Carried.
- iv. Approve June 30, 2014 Invoice from Hibbard & Rosa Architects, LLC for \$495.00 and \$990.00 for architectural services for Bradley School. Motion made by Mr. Sill and seconded by Mr. Anroman. Motion Carried.
- v. Approve May 6, 2014 invoice from Hibbard & Rosa Architects, LLC for \$237.40 for architectural services for Bradley Elementary School. Motion made by Mr. Anroman and seconded by Mr. Sill. Motion Carried.
- vi. Approve June 30, 2014 Invoice from Hibbard & Rosa Architects, LLC for \$495.00 for architectural services for Irving Elementary School. Motion was made by Mr. Sill and seconded by Mr. Olenoski. Motion Carried.
- vii. Approve May 6, 2014 Invoice from Hibbard Rosa Architects, LLC for \$220.59 for architectural services for Irving Elementary School. Motion made by Mr. DiMartino and seconded by Ms. DeGennaro. Motion Carried.

- viii. Approve June 30, 2014 Invoice from Hibbard & Rosa Architects, LLC for \$500.00 for architectural services for Derby High School. Motion made by Mr. Sill and seconded by Ms. Monaco. Motion Carried.
- ix. Approve Mary 6, 2014 Invoice from Hibbard & Rosa Architects, LLC for \$324.15 for architectural services for Derby High School. Motion made by Mr. Sill and seconded by Mr. Anroman. Motion Carried.
- x. Approve September 9, 2014 Invoice 31076 fro Quality Environmental LLC in the amount of \$6,075.29 for assessments and laboratory testing for Derby High School, Bradley Elementary School and Irving Elementary School. Motion made by Mr. Olenoski and seconded by Mr. DiMartino. Ms. DeGennaro recused herself. Motion Carried.

Mr. McLiverty added that in case you are curious when we are getting these bills now, it is because we had agreed not to pay anything up front, We are still holding 8.1% of the money from Irving School which equates to \$61,000.00, 7.7% from Bradley School which equates to \$99,000.00 and at the High School, the metal work still has to be finished and we are holding 11.5% which equates to \$397,000.00. The contractors are okay with us holding this money until we get a final inspection and approval on all the work.

#### **14. New Business**

- a. Approve 4<sup>th</sup> Annual “Pedal for PCRC” sponsored by the Lower Naugatuck Valley Parent Child Resource Center on Sunday May 31, 2015 between the hours of 7:30 am and 5:00 pm.  
Ms. DeGennaro made a motion to table this until we get input from the Police Department and because there is no one here we should wait. The letter was directed to Deputy Chief Todd, and I honestly don’t recall what we did last year. They are running through the streets of Derby and Shelton, the event is in May and we can discuss this next month. The motion was seconded by Mr. Anroman. Motion Carried.
- b. Adopt the authorizing resolution endorsing the Regional Performance Incentive Program. A State of Connecticut grant application to install fiber optic internet service at Derby City Hall.  
Mr. Garofalo explained that this is a grant from the State of Connecticut. They have many different grants and this will allow us to get a grant from the State to get fiber optic service at City Hall. There will be no cost to the city. The difference is about \$90.00 per month. It is the Ct Nutmeg Network that is for municipalities. They have various plans, and with the

schools already hooked in, they are encouraging us to do this. There is no cost to us and this is to allow the Mayor to sign this. She read into the record the resolution.

Be it hereby resolved by the Board of Aldermen of the City Derby, CT:

1. That the City of Derby endorses the Regional Performance Incentive Program – 2014 Nutmeg Network Grant Application, referenced in Connecticut General Statutes Section 4-124s, (2014 Supplement).
2. That Anita Dugatto, the Mayor of the City of Derby is authorized to act on this endorsement by signing all necessary agreements and take all necessary actions related to this proposal to enter into a binding agreement with the Office of Policy and Management according to the terms of the RPI grant program.

The motion was seconded by Ms. Monaco. Motion Carried Unanimously.

- c. Correspondence from Dominick Mascolo.  
Ms. DeGennaro read the letter into records from Mr. Mascolo resigning his position as of 12/31/14.

Domenic Mascolo  
46 Cindy Drive  
Waterbury, CT 06704

December 18, 2014

Mayor Anita Dugatto  
President Barbara Degennaro  
1 Elizabeth Street  
Derby, CT 06418

Dear Mayor Dugatto and President Degennaro:

In January, it will be nineteen years that I have had the privilege of serving my hometown as the Electrical Inspector and Assistant Building Official. Yet, as the saying goes: all good things must come to an end. I have spent over forty-five years in the electrical field as a contractor, teacher, and inspector where I have built a highly respected reputation of which I am very proud. It is not my intention to let anyone or anything tarnish that reputation. As such, in good conscience, I can no longer have my name associated with the Derby Building Department.

Effective December 31, 2014, I am resigning from my position with the City of Derby; however, I would like to thank all those in the City of Derby who have made my service possible and professionally rewarding these past nineteen years. I wish you the best of luck in the future.

Sincerely,



Domenic Mascolo  
Assistant Building Official

Mr. Iacuone wanted to make a motion to be sure all his time, severance and whatever be checked by Mr. Welch to be sure that there were no problems. Ms. DeGennaro amended the motion and it was seconded by Mr. Sill.

Ms. DeGennaro commented that she wanted to commend Mr. Mascolo on his wonderful work ethics and he will be missed. Motion Carried.

Mr. Garofalo wanted to add to Ms. DeGennaro's comments, we are losing people with many years of service to the city. We suffer immeasurably when we lose that institutional knowledge because we are a small town and wear a bunch of hats, and do a number of different things. We suffer in more ways than can be articulated, when we lose that institutional knowledge. It's problematic in many parts of the city and you have had to deal with these things in the past year.

## 15. Old Business

### a. Citywide Fuel Disbursement System Allocations and Usage.

Mr. Sill started the discussion by saying that he was pretty sure the Board of Alderman have no say as to how many key fobs are distributed. We do have a say on the gas distribution through various ordinances as we have done in the past, but that's up to the commissioner or department heads of the fire department. Ms. DeGennaro said it should be up to every department head as to who should be getting the gas. Mr. DiCenso stated that we need to find the ordinance, contractual obligations, where and when, and how many gallons should be allowed. We are in discussion as to how much gasoline is to be allowed, but as far as the fobs go, that is the decision of the department heads. Ms. DeGennaro said it was her understanding that there was policy put into effect in 2001, at one the sub-committees of the BOA, and I am aware of it, as it came into effect at the end of my term as Fire Commissioner. At that time unlimited gas went to City Vehicles, and fire chief, the Fire Marshall had unlimited and the assistants had a limit, the fire commissioner and the building official had a limit and it was 30 gallons a month. I sent you the information that I received from Fire Commissioner Kelleher and Fire Marshall Hawks, and what they think the allocations should be for their department members and I going to say at this point, I know it cost money, and that is not our jurisdiction, but you have to look at what they do and what they are doing. I don't think 30 gallons a month is unreasonable for an assistant Fire Chief or Fire Marshall. They are using their own vehicles, and they are available 24/7 winter, summer and they get no compensation. I have not calculated it, but you could never get back what they do. Apparently, somehow they got cut off, some of them have been cut back to 8 gallons only. Who authorized this, it was not done by this board. How did they get stopped at 8 gallons? Mr. DiCenso said it was his understanding they get 32 gallons per month. Ms. DeGennaro asked who set this. Mr. DiCenso said this came about because someone had abused this by taking 120 gallons in one month. He has no problem with what they do, to give the 32 gallons. Last month we said we were going to start the discussions, and now here it is this month and the change has been made. Mayor Dugatto interjected that she made an executive decision that we had a situation that had to be looked at right away. She said we did not have enough data so it had to be looked at immediately.

She asked Mr. DeFala how he got the information. Mr. DeFala stated he asked all department heads and chiefs to give him a list of users, so they gave him the list, and shortly after he programmed them into the program. Mayor Dugatto said now we have a list of city vehicles, private vehicles and we had to find a starting point. You cannot have the pump; pump 32 gallons all at once, so it goes to 8 gallons per week. Mr. DeFala said it is set now to get 8 gallons per transaction. Ms. DeGennaro wanted to know if the Fire Department was notified, because these people are going up and finding this out when they get there. Again, this is a communication problem. Mr. DeFala wanted to be clear that the fobs are not for the people, there are for the vehicles or the apparatus. Pin numbers are for the people. Mr. Kelleher said he could meet with each captain of each fire house and submit a list of people. Each fire truck has a fob and also the apparatus. We only have 3 people that use their own cars, I can meet with each captain, and come up with a list of people that need pin numbers, not fobs. It will be a decent number of guys, and I can tell them 16 gallons per fill up every two weeks. Ms. DeGennaro said she would suggest the Fire Commissioner to get gasoline. Mr. DeFala wanted to make it clear, that he can only accept requests from the department heads, and it must be in writing. Mr. Garofalo would recommend the board set a policy that is strict and protects the tax payer. We know that there was severe abuse, and being in a small town, everyone knows. Therefore, there should be one document with the rules. Mr. Sill made a motion to table this until next month, and we send it to Operations & Procedures. The motion was seconded by Mr. Anroman. Motion Carried.

- b. Appointment of Infrastructure Committee for WPCA Facility and Sanitary Sewerage System Project in accordance with passed Referendum.

Mr. Iacuone asked for a Democratic Caucus as they were under the impression that one of the WPCA members was on the board, but evidently he is not.

Request was granted at 9:02 pm.

Board came back into session at 9:10pm.

Ms. DeGennaro made a motion to appoint the following members to the Infrastructure Committee for the WPCA in accordance with the Referendum which passed in September.

David Anroman, Keith McLiverty, Kelly Curtis, Robert Bell, Damian Carloni, Rich Bartholomew and Richard Stankye.

The motion was seconded by Mr. Sill. Motion Carried.

## **16. Executive Session**

Mayor Dugatto said the board would now go into Executive Session. Mr. Garofalo asked if there were going to be any decisions from the session

and Ms. DeGennaro said there would not. Mr. Garofalo then asked if there was to be no action taken, they could adjourn.

A motion was made by Mr. Sill and seconded by Mr. Anroman.

Motion Carried.

## **17. Adjournment**

The meeting was adjourned at 9:10 pm, subject to no action being taken in the Executive Session. The motion was made by Mr. Sill and seconded by Mr. Anroman. Motion Carried.

Respectfully submitted,

Louise Pitney

*These minutes are subject to the Board's approval at their next meeting.*