

Derby Housing Authority  
Minutes November 17, 2008

The meeting of the Derby Housing Authority, **Monday November 17, 2008** called to order at 6:31 P.M.

**Pledge of Allegiance.**

**Roll Call:** Rosemary Hughes, JP Rizzitelli, Pauline Monaco and William Cotter. Joseph Romano excused absence. Also present: Steven Nakano, Executive Director - DHA.

**Public Portion:** No one from the public to speak.

Mrs. Hughes stated that after a review of all bids submitted and opened at the October 1, 2008 DHA meeting a motion is in order to except the bid presented by DiGiorgi Roofing. It was mentioned that another bid was brought forth at the November 5, 2008 meeting, but after consulting with legal advisors it was determined that the bids opened and presented at the October 1, 2008 were the only bids to be considered.

- **Motion to except the bid as presented by DiGorgi of 33 Lancaster Drive – Beacon Falls.**

**Motion** by JP Rizzitelli. **Second** by William Cotter.

Discussion on the motion:

The following items were placed in the motion with reference to the bid as presented on October 1, 2008.

<b>DiGiorgi</b> – 33 Lancaster Dr., Beacon Falls: Roof only -	\$ 49,960.00
Outlets/gutters	\$ 3,500.00

\$50.00 replacement per sheet of plywood.

Mr. DiGiorgi was present and answered all concerns of the DHA members. He stated that in looking over the job that some of the plywood may not need to be replaced just renailed. Mr. Nakano asked if the gutters being replaced would be leaf guard. Mr. DiGiorgi stated yes. He further stated that the down spouts also looked fine and would replace only if necessary and there would be no additional charge.

It was mentioned that clean up would be done on a daily basis and that he would collaborate with Kevin in the placement of the dumpster for debris.

Mrs. Hughes asked if a start date was available? Mr. DiGiorgi stated that he hopes to start as soon as possible and the time frame would be one week weather permitting.

**Motion** by JP Rizzitelli. **Second** by Mr. Cotter. **All in Favor**. Motion Passes.

- **Motion to Adjourn at 6:40 PM.**

**Motion** by JP Rizzitelli. **Second** by Mr. Cotter. **All in Favor**. Motion Passes.

Respectfully submitted,

***Laura A. Wabno***  
**Recording Secretary**

*These minutes are subject to approval of the DHA Commission at their next regularly scheduled meeting.*