

Derby Housing Authority
Minutes April 8, 2009

A “Special Meeting” of the Derby Housing Authority, **Wednesday April 8, 2009** called to order at **6:35 P.M.** by Chairperson Rosemary Hughes.

Pledge of Allegiance.

Roll Call: Rosemary Hughes, Pauline Monaco, Joseph Romano, William Cotter and Steven Nakano, Executive Director - DHA. Excused absence JP Rizzitelli.

Public Portion: No one from the public to speak.

Election of Officers for 2009:

- **Nomination of Rosemary Hughes as Chairperson, JP Rizzitelli as Vice Chairperson, Pauline Monaco as Secretary and Joseph R. Romano as Treasurer, by William Cotter.**

Mrs. Hughes asked three times if there were any other nominations.

Hearing no other nominations the nominations were closed.

- **Motion to have the following named as officers of the Derby Housing Authority Board of Commissioners: Rosemary Hughes as Chairperson, JP Rizzitelli as Vice Chairperson, Pauline Monaco as Secretary and Joseph R. Romano as Treasurer.**

Motion by William Cotter. Second by Pauline Monaco. All in Favor. Motion Passes.

Opening of bids for new ramp at Guardiano Terrace.

- 1. Pepe Construction – 36 Commerce St. Derby - \$28,625.00.**
- 2. Residential Construction Management – 11 Country Club Rd. Seymour - \$30,544.00.**
- 3. Radovich Builders, LLP – 156 Roosevelt Dr. – Seymour - \$25,565.00**
- 4. Ed McManus & Son – Roosevelt Dr. Derby - \$15,325.00.**

- Motion to go into Executive Session at 6:45 PM.

Motion by Joseph Romano. Second by Pauline Monaco. All in Favor. Motion Passes.

- Motion to come out of Executive Session at 6:56 PM.

Motion by William Cotter. Second by Joseph Romano. All in Favor. Motion Passes.

- Motion to choose Ed McManus & Sons for the contractor for the new ramp at Guardiano Terrace for the award winning bid of \$15,325.00 as per the bid spec's.

*Specifications for New Handicap Ramp
Location- Lakeview Apartments
Guardiano Terrace – Derby, CT 06418*

- A. *New ramp to be constructed with concrete using 3200 PSI Concrete reinforced with 6"x6" wire mesh.*
- B. *Frost walls where needed will be 8" wide and 3' below grade using 3200 PSI concrete reinforced with 1/2 reinforcement rods. Reinforcement rods to extend 4" above top of frost walls in order to tie in new ramp with walls.*
- C. *Walkways totaling 45 linear feet are to be five feet wide 6" deep with one 6'x10'x6' turn area. Ramps themselves are not to exceed more than 1" rise in one foot run.*
- D. *Expansion joint's to be installed between existing sidewalks and new ramps and where ramps meet new turn area expansion joints will also be installed every 8' in the 24' ramp section and 7'in the 21' ramp section.*
- E. *Where new ramp meets existing walkway at the top of the new ramp and existing sidewalk at the bottom of new ramp contractor will drill and pin existing walkway and sidewalk with half inch reinforcement rods in order to anchor ramp to existing sidewalk and walkway.*
- F. *All areas between frost walls are to be filled in with compacted gravel before pouring concrete ramp and turn area.*
- G. *Six foot wide section of existing sidewalk at parking area is to be removed and a new sloping sidewalk installed for wheelchair accessibility to ramp from parking area.*
- H. *102 linear feet of 1 1/4 pipe handrails to meet state and federal codes for handicap handrails. Finish being black in color and is to be powder coated finish.*
- I. *Any and all landscaping disrupted during construction will be regarded and seeded.*

J. Both ramps and turn area are to be broom swept finish. All frost walls above grade are to be trowled finished.

K. Down spout and drainage pipe at left corner of elevator room is to be relocated to right side of building.

L. Existing 24" x 48" casement window in elevator entrance to be replaced with either DBL hung or fixed sash with white vinyl clad exterior finish.

M. Contractor to supply all labor and materials for completion of job.

N. Contractor is to clean up daily and keep work area clear of debris at all times.

Motion by William Cotter. Second by Joseph Romano. All in Favor. Motion Passes.

- Motion to adjourn at 6:56 PM.

Motion by Pauline Monaco. Second by William Cotter. All in Favor. Motion Passes.

Respectfully submitted,

Laura A. Wabno
Recording Secretary

These minutes are subject to approval of the DHA Commission at their next regularly scheduled meeting.