

Derby Housing Authority
Special Meeting
Minutes November 29, 2010

The special meeting of the Derby Housing Authority, **Monday November 29, 2010** was called to order at 6:35 P.M.

Pledge of Allegiance - all rose and pledged allegiance.

Roll Call: Darrell Cotter, Rosemary Hughes, Pauline Monaco, and J.P. Rizzitelli (arrived at 6:38 p.m.).

Also Present: Steven Nakano - Executive Director, Joanne Markos and Elaine Marcucio - Resident Services Coordinator.

Absent: Joseph Romano

Approval of Minutes:

- **Motion to approve the minutes of October , 2010.**

Motion by Mr. Cotter. **Second** by Ms. Monaco. Discussion on the motion.....

Correction to minutes:

Correction to be made on page one, second paragraph from the bottom, last sentence after (DHA) should read **to concentrate** and *not considerate*;

All in favor of the minutes, with the correction, **motion stands.**

Public Portion:

Elaine Marcucio - 22 Prairie Ave, Derby. Ms. Marcucio was told by Mr. Cotter there were some phone calls from residents at Guardiano Terrace.

Activities are offered at all the complexes with a minimum of ten people. A few residents have come from Stygar Terrace for the monthly meals.

Ms. Marcucio is doing all she can, and is not aware of anything else she could be doing.

There are no complaints from Cicia Manor or Stygar Terrace.

There is a signup sheet for all activities and if there are not ten people, then it is canceled. There have been complaints that activities are always canceled.

Mr. Cotter feels the Authority should look into a shuttle service from one site to another, maybe through Valley Transit if they could waive the \$5.00 fee or charge it to the Authority. Mr. Nakano will look into the matter.

Public Portion closed.

Director's Report:

Mr. Nakano presented the authority with his monthly Director & Financial Report for November 2010.

State Elderly Sites:

Stygar Terrace:

Apt #27 ready for occupancy January 1, 2011.
Apt #36 ready for occupancy January 1, 2011.
Apt #10 should be ready for occupancy in February.

Cicia Manor:

Apt #66 ready for occupancy January 1, 2011.

Lakeview Apartments:

Apt #13 ready for occupancy December 1, 2010.

****Linda Swinski - Apt # 15 the shower has been repaired and is complete.

Miscellaneous:

Bill payment report submitted and paid vouchers and bills submitted for review.
Awaiting weatherization project start for elderly complexes.

Section 8 Program

Landlord checks for the month of December, 2010 were processed and mailed.
Paid vouchers and bills for review.
Bill payment report.
PIC reporting currently at 100%. There won't be any sanctions for November 2010.

- **Motion to accept the Report as presented;**
Motion by Mr. Rizzitelli. **Second** by Ms. Monaco, discussion....

There was a question on mileage reimbursement....it is .55 cents a mile. Ms. Markos will review data for Mr. Cotter.

All in favor of the Director's Report, **motion stands.**

Executive Session and Action as Required

- **Motion** by Mr. Rizzitelli to go into Executive Session at 6:45 p.m.
Second by Mr. Cotter.
All in favor, **motion stands.**
- **Motion** by Mr. Rizzitelli to come out of Executive Session at 8:27 p.m.
Second by Mr. Cotter.
All in favor, **motion stands.**

The items discussed in Executive Session will be tabled for a later date.

Adjournment

· **Motion to adjourn at 8:28 P.M.**

Motion by Mr. Rizzitelli. **Second** by Mr. Cotter.

Respectfully Submitted,

*Denise Cesaroni
Recording Secretary*

******These minutes are subject to approval by the Derby Housing Authority at their next regular meeting.**