

The meeting of the Derby Housing Authority was called to order at 6:38 PM by Joseph Romano, Chairman on **June 6, 2012.**

Pledge of Allegiance.

Roll Call: Joseph Romano, Quentin Garatoni Stan Muzyk and Steven Nakano, Executive Director. Excused absence Pauline Monaco and Rosemary Hughes.

Approval of the Minutes of May 1, 2012.

- **Motion to approve the minutes of May 1, 2012.**

Motion by Quentin Garatoni. **Second** by Stan Muzyk Corrections to the minutes on page two under Section 8 report: change **data entry clerk** to **accounts payable clerk.** **All in Favor.** Motion Passes.

Additions, Deletions or Corrections:

There are no additions, deletions or corrections to the agenda.

Public Portion:

Sue Pease – Stygar Terrace, Derby. Ms. Pease stated that there are currently 36 units at Stygar Terrace and asked if it was possible to have an additional washer and dryer installed. Also since many of the previous work orders have fallen behind she asked if there will ever be a full time maintenance person to catch up with the back log. Ms. Pease also made mention that although Flick Lawn Care has done a good job in the past this year they are not.

No one else from the public to speak.

Public portion closed.

Director’s Report:

May 2012

Stygar Terrace: NO VACANCIES.

Cicia Manor: NO VACANCIES.

Lakeview Apartments: NO VACANCIES.

MISCELLANEOUS:

Bill Payment report placed on file.

Paid vouchers and bills placed on file for review.

Section 8 Program:

Landlord checks for the month of June 2012 were presented and mailed out.

Paid vouchers and bills have been submitted for review.

PIC reporting currently at 100%. There will not be any sanctions for April 2012.

Mr. Romano made note that the Bill Payment report is a lot more detailed and precise this month and easier to read as opposed to last month.

Mr. Romano's only question was Vendor's Invoice Transaction? Mr. Nakano stated that this was the employees contribution to the AFLAC additional insurance program.

- **Motion to approve the Director's Report as submitted for May 2012.**

Motion by Stan Muzyk. **Second** by Quentin Garatoni.. **All in Favor.** Motion Passes.

Old Business:

There was no Old Business to come before the DHA this month.

New Business:

Mr. Romano made note that he recently attend a Neighborhood Watch meeting with the residents around Hawthorne Ave.. He stated with all the recent break ins and police activity he would like to ask the Derby Police Department perhaps to come and speak at each of the sites for an informational sessions and to get the residents a little more aware of their surroundings and ways to prevent incidents. All were in agreement and Mr. Romano and Mr. Nakano will make the **arrangements.** *

- **Motion to Adjourn at 6:58 PM.**

Motion by Stan Muzyk. **Second** by Quentin Garatoni.. **All in Favor.** Motion Passes.

Respectfully submitted,

Laura A. Wabno
Recording Secretary

All minutes are subject to approval at the next Derby Housing Authority meeting.

***Page two last paragraph spelling error found and corrected.**