

The meeting of the Derby Housing Authority was called to order at **6:30 PM on March 13, 2013** for a Special Meeting* at 101 West Fourth Street offices by Steven Nakano, Exc. Director. *(Due to cancelation of March 6, 2013).

Pledge of Allegiance.

Roll Call: Joseph Romano, Quentin Garatoni, Pauline Monaco, Stan Muzyk and Steven Nakano, Exc. Director.

Approval on the Minutes of February 6, 2013:

- **Motion to approve the minutes of February 6, 2013.**

Motion by Stan Muzyk. **Second** by Pauline Monaco. **All in Favor.** Motion Passes.

Additions, Deletions, or Corrections:

Special Meeting – No additions.

Public Portion:

Linda Swinski – Guardiano Terrace. Ms. Swinski presented a letter*signed by the residents of Guardiano Terrace with regards to the recent blizzard and the great job that the company hired by the DHA did a fantastic job. They even went so far as to clean off the residents cars and move them so the areas around the cars were cleared when the residents were able to get out. She mentioned that Andy and Kevin’s crew went above and beyond to help all of the residents.

*(This letter will be placed on file with the recording of these minutes at the DHA office).

Conversations continued between DHA commission members, Ms. Swinski and the public.

Wally Hayton – 23 Guardiano Terrace. Mr. Hayton echoed the comments of Ms. Swinski.

He was here tonight to ask that two items be looked in by the DHA. (1). The gate at the dumpster at Guardiano Terrace does not latch and (2). Whenever there is an accident on the Roosevelt Drive/Rte 34 roadway traffic is diverted onto Lakeview Terrace. However, people unfamiliar with the area will drive up Guardiano Terrace assuming that this is a way out. He is requesting that signage be put in place to identify that there is No Outlet/Dead End. He stated that when a driver does come up the driveway there is eventually going to be an accident with people trying to back up down the road.

A letter* was submitted on behalf of Bruce Romanchuk of 96 West Fourth Street on behalf of his doctor, Carlos Schweitzer requesting that Mr. Romanchuk be permitted to park closer to his residence due to a heart condition.

*(This letter will be placed on file with the recording of these minutes at the DHA office).

Discussion amongst DHA commissioners and it was granted.

Director's Report: Month of February 2013

State Elderly Sites:

Stygar Terrace	Apartment #12 ready for occupancy – March 1, 2013. Apartment #24 ready for occupancy – March 1, 2013.
Cicia Manor	Apartment #16 ready for occupancy April 1, 2013.
Lakeview Terrace	No Vacancies.

Miscellaneous:

Bill payment report submitted and placed on file.

Paid vouchers and bills submitted and placed on file.

Section 8 Program:

Landlord checks for the month of March 2013 were processed and mailed out on time.

Paid vouchers and bills for review have been placed on file with these minutes.

Bill payment report placed on file.

PIC reporting currently at 100%. There will be no sanctions for the month of February 2013.

- **Motion to approve the Director's Report as presented by Steven Nakano.**

Motion by Stan Muzyk. **Second** by Quentin Garatoni.. **All in Favor.** Motion Passes.

New Business: NONE.

Executive Session: Personnel Issues.

- **Motion to go into in Executive Session at 6:41 PM to discuss personnel issues and to invite Mr. Steve Nakano, Executive Director.**

Motion by Joe Romano. **Second** by Quentin Garatoni. **All in Favor.** Motion Passes.

- **Motion to come out of Executive Session at 7:00 PM.**

Motion by Stan Muzyk. **Second** by Pauline Monaco. **All in Favor.** Motion Passes.

- **Motion to approve the contract with Steve Nakano as agreed upon by the DHA Commission and Mr. Nakano.**

Motion by Joe Romano. **Second** by Quentin Garatoni. **All in Favor.** Motion Passes.

- **Motion to Adjourn at 7:10 PM.**

Motion by Stan Muzyk. **Second** by Pauline Monaco. **All in Favor.** Motion Passes.

Respectfully submitted,

Laura A. Wabno
Recording Secretary

*These minutes are subject to the approval of the Derby Housing Authority Commission at their next scheduled meeting.