

The meeting of the **Derby Housing Authority** was called to order at **6:30 PM on Wednesday June 5, 2013** at 101 West Fourth Street offices by Joseph R. Romano, Board Chairman.

Pledge of Allegiance.

Roll Call: Quentin Garatoni, Pauline Monaco, Stan Muzyk, Rob Muoio, Joseph R. Romano and Steven Nakano, Executive Director.

Approval on the Minutes of May 1, 2013:

Motion to approve the minutes of May 1, 2013.

Motion by Pauline Monaco. **Second** by Stan Muzyk. **All in Favor.** Motion Passes.

Additions, Deletions, or Corrections:

Addition of Handicapped Accessible walk in shower for three apartments at Stygar Terrace, under New Business.

Motion to add Handicapped Accessible walk-in shower for three apartments at Stygar Terrace to the agenda.

Motion by Joseph R. Romano. **Second** by Pauline Monaco. **All in Favor.** Motion Passes.

Public Portion:

Linda Swinski – 15 Guardian Terrace. Has nothing to comment on.

Public Portion Closed.

Director's Report:

Month of May 2013

State Elderly Sites:

Stygar Terrace Apartment #24 ready for occupancy – June 1, 2013.

Cicia Manor Apartment # 50 ready for occupancy – July 1, 2013.

Lakeview Terrace Apartment # 17 occupied as of: June 1, 2013.
Apartment # 29 occupied as of: June 1, 2013.

Miscellaneous:

Bill payment report submitted and placed on file.

Paid vouchers and bills submitted and placed on file.

Section 8 Program:

Landlord checks for the month of **June, 2013** were processed and mailed out on time.

Paid vouchers and bills for review and have been placed on file with these minutes.

Bill payment report placed on file.

PIC reporting currently at 99%. There will no sanctions for the month of **May, 2013**.

Joseph Romano asked if everyone was satisfied with the Director's Report. Hearing no questions:

Motion to approve the Director's Report as presented by Steven Nakano, Executive Director.

Motion by Pauline Monaco. **Second** by Quentin Garatoni. **All in Favor.** Motion Passes.

Old Business:

The subject of signage indicating that the road leading up into Lakeview Apartments/ Guardiano Terrace has no outlet and is a dead-end, was brought up previously. Apparently, when there is traffic diverted from Rt. 34 due to an accident, people unfamiliar with the area try to use this as an alternate way out. Once they realize that this can not be done there is congestion in the parking lot and people trying to either turn around or back down the entrance into the apartments.

Another issue was concerning that once the Derby Recreation Camp opens up for the season this also becomes an issue with parents or people picking up the children and parking along the driveway. It was indicated that the driveway is made for two way traffic and once the cars are parked going up the driveway; this causes congestion and a danger to the elderly residents.

Rob Muoio asked who was responsible for the possible signage indicating NO OUTLET. Steven Nakano responded that the DHA is responsible for contacting Derby Public Works and he will look into the signage and report back at next month's meeting.

Steven Nakano, Executive Director, at DHA's June board meeting had announced that through working with Derby's Mayor, Anthony Staffieri, the signage " **NO OUTLET**" is now in place at Lakeview Apartments/Guardiano Terrace.

Executive Session:

The Board Chairman, Joseph R. Romano called for the meeting to go into **Executive Session** at **6:52 pm**. To discuss the DHA summer hours schedule, and the possible acquisition of a Derby building.

The meeting came out of **Executive Session** at **7:20 pm**.

Adjournment:

Motion to Adjourn at 7:23 PM.

Motion by Joseph R. Romano. **Second** by Quentin Garatoni. **All in Favor.** Motion Passes.

Respectfully submitted,

Steven Nakano
Executive Director/Recording Secretary

These minutes are subject to the approval of the Derby Housing Authority Commission at their next scheduled meeting.