

**Derby Housing Authority
Minutes
August 6, 2014**

The meeting of the **Derby Housing Authority** was called to order at **6:32 PM** by Joseph Romano, Chairman on **Wednesday August 6, 2014.**

Pledge of Allegiance.

Roll Call: Joseph Romano - Chairman, Pauline Monaco, Stanley Muzyk, Quentin Garatoni, Robert Muoio and Steven Nakano, Executive Director.

Approval of the minutes of June 4, 2014.

- **Motion to approve the minutes of May 7, 2014.**

Motion by Stan Muzyk. **Second** by Pauline Monaco. **All in Favor.** Motion Passes.

Additions, Deletions or Corrections:

- **Motion to add the approval of the Directors Report of June 2, 2014 under Director's Report Item #7-A.**

Motion by Stan Muzyk. **Second** by Robert Muoio. **All in Favor.** Motion Passes.

- **Motion to add approval of HUD Section 8 Management Plan under New Business.**

Motion by Stan Muzyk. **Second** by Pauline Monaco. **All in Favor.** Motion Passes.

Public Portion:

No one from the public present.

Director's Report:

June 2014

Stygar Terrace: Unit #16 Ready for occupancy 8/01/2014.

Unit #27 Ready for occupancy 8/01/2014.

Cicia Manor: Unit #18 Ready for occupancy 8/01/2014.

Unit #44 Ready for occupancy 7/01/2014

Lakeview Terrace: NO VACANCIES.

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Miscellaneous:

Bill report placed on file.

Paid vouchers and bills placed on file for review.

Section 8 Program:

Landlord checks for the month of July, 2014 were processed and mailed out.

Paid vouchers and bills have been submitted for review.

PIC reporting currently at 98% there will not be any sanctions.

- **Motion to approve the Director's Report for June, 2014 as presented by Steven Nakano, Executive Director.**

Motion by Stan Muzyk. **Second** Pauline Monaco. **All in Favor.** Motion Passes.

Director's Report:

July 2014

Stygar Terrace:

Unit #2 Ready for occupancy 9/01/2014.

Unit #32 Ready for occupancy 9/01/2014.

Cicia Manor:

Unit #8 Ready for occupancy 9/01/2014

Lakeview Terrace:

NO VACANCIES.

Miscellaneous:

Bill report placed on file.

Paid vouchers and bills placed on file for review.

Update on Barron's Block.

Section 8 Program:

Landlord checks for the month of August, 2014 were processed and mailed out.

Paid vouchers and bills have been submitted for review.

PIC reporting currently at 99% there will not be any sanctions.

- **Motion to approve the Director's Report for July, 2014 as presented by Steven Nakano, Executive Director.**

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Motion by Stan Muzyk. **Second** Quentin Garatoni. **All in Favor.** Motion Passes.

OLD BUSINESS:

Update on the progress of the Barron Block Housing Project.

Joe Romano reported that Steve on behalf of the Derby Housing Authority has sent a letter to Mayor Dugatto with regards to obtaining additional parking as the authority moves along with its plans for the Barron Block Senior Housing Project. It was duly noted that after non-productive meetings with viable property owners owning property adjacent to the Barron Block the authority has had to research alternative solutions.

With that it was brought to the attention of the DHA that there are two (2) vacant lots located across the way on the Barron Block side at 31 Anson Street. The two lots are located at 36 & 44 Lafayette Street respectfully. An architectural consultant has submitted a redesign of the project with the additional parking space requirements with the two additional lots combined. Copies of the new drawings have been submitted along with all information to Mayor Dugatto seeking her assistance in moving the project forward.

Rob Muoio brought to the commissions' attention that there is still a dumpster on site at the Barron Block building belonging to the previous owners of the building. Steve noted that City Carting is the contractor and will notify them to pick it up. The topic of fencing is still a concern around the Barron Block. Rob suggested using storm fencing as an alternative to renting the fencing. Rob also noted that the DPD has encountered trespassers at the site and they have dealt with them.

Rob also made note that the Mayor and others will be holding an open house at Cicia Manor and Guardiano Terrace respectfully. Steve confirmed that the visits have been confirmed with the Derby Senior Center and both sites had nothing else scheduled.

It was noted that the Derby Police Department has increased its presence at the senior complexes.

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NEW BUSINESS:

Steve brought to the commissioner's attention that he received a letter from the City of Seymour Police Department with regards to allowing the Seymour Emergency Unit Tactical Force to hold a training session for the SWAT team at the Barron Block at a date to be determined.

Rob Muoio stated that these training sessions are held throughout the year for police training. He also made note that the DHA notify Chief Narowski of the Derby Police Department when the date has been confirmed.

- **Motion to allow the Seymour Police Department the use of the Barron Block building for the Emergency Unit Tactical Force training at a date to be determined.**

Motion by Rob Muoio. **Second** by Quentin Garatoni. **All in Favor**. Motion Passes.

Adjournment:

- **Motion to Adjourn at 7:11 PM.**

Motion by Stan Muzyk. **Second** by Rob Muoio. **All in Favor**. Motion passes.

Respectfully submitted,

Laura A. Wabno

Recording Secretary

- **All minutes and reports submitted monthly are on file at the DHA Office.**

*These minutes are subject to the approval of the City of Derby Housing Authority Commissioners at their next scheduled meeting.

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