

**Derby Public Library
Board of Directors Meeting
May 23, 2007**

1. Board President, Ms. Gleason called the meeting to order at 6:50pm and we all stood for the Pledge of Allegiance.
2. Roll Call: Ms. Gleason, Mr. Stankye, Ms. Comboni, Ms. Rogers, Ms. Bailey (new board member), Library Director, Ms. Williams. Absent with notice; Ms. Mattutini, Ms. Madura. Absent without notice; Ms. Ducharme, Ms. Hyder.
3. Agenda: Mr. Stankye made a motion, and Ms. Comboni seconded; that we accept the agenda as presented. Motion carried.
4. Public Portion:
 - a. Mr. Tony Dias from T&S Yardwork spoke to us about his proposal for making the library grounds look nicer, as well as what to do with all the bushes that are infested with poisonous vines. Mr. Dias then left.
 - b. Mr. Cohen spoke briefly about his delight at having Ms. Bailey join the Library Board, and about his sense of gratification that his time on the board has seen much positive improvement for the library. Ms. Gleason noted that the board is very grateful for the amount of time and energy he expended on behalf of the Library Board and presented him with a gift before he had to leave.
5. Minutes: Mr. Stankye made a motion that the minutes of the April 18, 2007 meeting be accepted as mailed. Ms. Comboni seconded the motion. Motion carried with Ms. Rogers abstaining.
6. Old business:
 - a. Hedges – Ms. Gleason presented proposals from Pepe & Sons and T&S Yardwork. Discussion ensued. A motion was made by Mr. Stankye and seconded by Ms. Comboni to accept the proposal by T&S Yardwork dated May 16 to remove hedges, and permanently remove any poisonous vines on the property and around the compressor. He amended the original motion to include that the board empower the Library Director and the Board President to work with Mr. Dias in selecting the appropriate plantings as replacements. Ms. Comboni seconded the motion and amendment. Motion carried.
 - b. Mr. Stankye asked Ms. Williams what is happening with the historical society project with the pictures, and Ms. Williams let him know that it is moving forward.
 - c. Tree trimming – Ms. Williams reported that Total Tree Care will be out before the end of June to trim cherry trees (\$575.00). It was also recommended to transplant the small cherry tree to the

Elizabeth St. side of the building. He also had some recommendations for “sprucing” up the side lot.

- d. Painting: Ken Haddad will begin painting as soon as he receives his check for half of the job (should receive check this Friday). He will honor his quoted price for the upper meeting room when we are ready to proceed.
- e. Mr. Stankye asked about progress with the capital improvement project for the portico. Ms. Williams let him know that the Capital Planning Committee approved acceptance of the recommended low bidder for projects. Once the Finance Committee approves it (should have been last night) we can proceed with the work. Joe Migani anticipates work should start in 1-3 weeks.

7. New Business

a. Director’s report:

- i. Young Adult Librarian: Our new young adult librarian has resigned. She is being reassigned to a new church. Ms. Williams went back and looked at the original applicants for the position and has offered the position to one of the people. That person will start in July.
- ii. Grievance: The city has agreed to pay the Saturday hours in question and the grievance has been dropped.
- iii. Driscoll Case Update: Correspondence dated April 23, 2007 was passed around.
- iv. Legal Issues Workshop: Copies for Board to read and discuss at a future date.
- v. DHS Scholarship: Check has been sent to the high school. To date, there have been no applicants.
- vi. Notice from Laura Wabno, Town Clerk: All city agendas and minutes should now be e-mailed to enable posting on the city web site. Ms. Rogers let the board know of her intent to step down from position as Secretary.
- vii. Automation Migration: Due to unexpected developments, all members of Bibliomation will need to migrate to a new system within the next 2-5 years. Bibliomation has begun investigating options and will work with libraries in coming to a decision.
- viii. Account Balances: Ms. Williams gave us information on balances for the budget as well as our endowment funds.
- ix. Ms. Williams shared statistics for programs and circulation with us.

- b. Ms. Gleason formally welcomed Ms. Maria Bailey to the board.
- c. Ms. Gleason informed us that Phil Robinson was supposed to be giving her a proposal for a contract for all city managers that would cover the Library Director. She has not received it yet, but will let us know about it when she does.

- d. Discussion was held on when the June board meeting should be held. The consensus was that the meeting will be held on **Wednesday June 13** and discussion will be held then as to which Wednesday of the month we will schedule the meetings for.
- e. There being no further business before the board, Ms. Rogers made a motion to adjourn and Ms. Bailey seconded the motion. Motion carried and the meeting adjourned at 8:35pm.

These minutes are not official until they have been approved by the Library Board at the next official meeting of the Board.

Submitted by Mary Rogers, Secretary, Library Board of Directors