

Derby Public Library  
Board of Director's Meeting  
February 27, 2008

1. Board President Ms. Gleason called the meeting to order at 6:30 and had all stand for the Pledge of Allegiance.
2. Roll Call: Ms. Gleason, Ms. Bailey, Ms. Comboni, Ms. Rogers, Ms. Cecarelli, Ms. Madura, Library Director, Ms. Williams. Mr. Stankye and Ms. Ducharme were absent with notice.
3. Agenda: Ms. Rogers made a motion and Ms. Cecarelli seconded the motion that we accept the agenda as presented.
4. Public portion: there being no one from the public in attendance, public portion was closed.
5. Minutes: Motion was made by Ms. Cecarelli and seconded by Ms. Bailey to accept the minutes of the January 16, 2008 meeting as presented.
6. Old Business:
  - a. Ms. Williams informed the board that she has not received the 2008/2009 budget packet yet.
  - b. Ms. Gleason informed the board that she and Ms. Cecarelli met with the Mayor to discuss the obligations, responsibilities and authority of the Library Board of Directors in regard to the Library matters. The Mayor was receptive to all that was discussed. It was also determined that Ms. Williams is in charge of the staff and is to be informed of everything regarding staff matters.
  - c. Ms. Gleason informed us that Mr. Stankye has not yet obtained information for a portrait of a picture submitted at the last meeting of Frances Fallon.
  - d. Ms. Williams showed us the new TV she purchased for the Library with money from The Friends of the Derby Public Library.
7. New Business:
  - a. DIRECTOR'S REPORT:
    - i. Ms. Williams informed us that John Della Volpe joined the Library staff on February 19 as our new part-time custodian.
    - ii. Ms. Williams passed out the current budget print out.
    - iii. Ms. Williams shared with us account balances.

- iv. Ms. Williams presented the January Statistics.
  - v. Ms. Williams passed out the correspondence from Police Chief Mascolo on security measures. An in depth discussion ensued of each item and a finalized security policy prepared by Ms. Gleason will be presented at the next meeting.
  - vi. Ms. Williams shared with us the recommendations from Alert Alarms and showed us a price proposal that Alert Alarms submitted to her. She also showed us pictures of staff lockers which will be purchased for our security policy. After a discussion on the aforementioned matters, a motion was made by Ms. Rogers and seconded by Ms. Comboni to approve the price proposal by Alert Alarms. As expenses will also be incurred for the lockers, another motion was made by Ms. Rogers and seconded by Ms. Baily that , if need be, we use monies from the Naugatuck Savings & Loan Acct.
- b. A new board member is needed to replace Ms. Hyder who has submitted her resignation. A discussion ensued and names will be submitted at the next meeting.
  - c. A motion was made by Ms. Cecarelli and seconded by Ms. Comboni to send a get well edible fruit arrangement to the Mayor who is recovering from his surgery.
  - d. Ms. Williams suggested to us the possibility of keeping the Library open on Saturday during the summer months. It currently is closed on Saturdays in July and August. A discussion followed. The board agreed it was a worthwhile endeavor and will be considered.
8. There being no further business before the board, a motion to adjourn was made by Ms. Rogers and seconded by Ms. Comboni. Adjourned at 8:21pm.

*Minutes are not official until they have been approved by the Library Board at the next official meeting of the Board.*

Submitted by Violet Madura, Secretary, Library Board of Directors.