

Derby Public Library  
Board of Director's Meeting

21 January 2009

1. Board President, Ms. Gleason called the meeting to order at 6:34 p.m. and all stood for the Pledge of Allegiance.
2. Roll call: Ms. Gleason, Ms. Donofrio, Ms. DuCharme, Ms. Madura, Ms. Rogers, Ms. Cecarelli, Ms. Barry and Library Director Ms. Williams. Mr. Stankye came at 6:45 p.m. Absent with notice: Ms. Comboni.
3. There being no addition or deletions to the agenda a motion was made by Ms. Rogers to approve the agenda as presented; seconded by Ms. Cecarelli. Motion carried.
4. Public portion: there being on one from the public present, the public portion was closed.
5. Motion made by Ms. Rogers to accept the minutes as mailed. Ms. Barry seconded it and all approved.
6. Old Business: None
7. New Business

DIRECTORS REPORT

- a. Ms. Williams showed the Board articles from the newspaper about the Derby Public Library.
- b. Richard Oraziatti began his position as Library Custodian on January 5.
- c. Bernadette Bahner will begin her new position as technology/Reference Librarian on February 2.
- d. Ms. Williams informed the board that Tony Dias brought to her attention about damage that has been done to the lawn due to snow removal by the Public Works Department. In addition, a drainage pipe on the Elizabeth St. side of the building has been broken. Both she and Mr. Dias discussed the situation with Mr. Ronnie Culmo.

- e. The Valley Council for Health and Human Services is due for renewal. The Board agreed to the renewal of \$300.00.
  - f. Total Tree Care. Motion was made by Mr. Stankye to have the front tree trimmed and kept as long as possible. Seconded by Ms. Madura.
  - g. Correspondence from City Hall informing the Library of the October 1, 2008 "Transparency Law" and also asked the Library to adopt and submit a 13 month schedule of the 2009 Library Board of Directors meetings.
  - h. Horizon System (circulation and cataloging) down time on February 18 due to an upgrade. It was decided to have the Library opened but to inform the public that no books can be taken out on that day. All other services will remain the same.
  - i. Vinnie Vizzo, Director of Emergency Communication for the City of Derby has requested the use of the Library meeting room (after hours) for Eight week (one night a week/Thursday) for G.B. ARC technician training sessions beginning in March. It was decided by the Board that Mr. Vizzo may have the meeting room only on a day that the Library stays opened until 8pm at which time the meeting must conclude.
  - j. Ms. Williams passed out the current 2008/2009 budget balance print out.
  - k. Ms. Williams informed the Board the meetings she attended.
  - l. Ms. Williams shared with the Board account balances and statistics for December 2008.
  - m. Ms. Williams showed the Board the finished portraits of Frances Fallon and Sadie Dziadek. Excellent work was done by Jeanne Ciravolo. The Board will discuss at the February meeting the date and preparations for the presentation of said portraits.
8. Ms. Donofrio shared with us that she thought the articles in the recent Derby Public Library's newsletter by Mary Bisaccia and Tony DeLos were very interesting and well presented. It was decided that a letter of appreciation regarding the articles should be sent to them. All agreed. Mr. Stankye informed us that Mr Pepe was impressed with the recent newsletter also.

9. There being no further business before the Board, a motion was made by Mr. Stankye to adjourn; seconded by Ms. Rogers. All in favor; adjourned at 7:34 p.m.

Minutes are not official until they have been approved by the Library Board of Directors at the next official meeting.

Submitted by Violet Madura, secretary, Library Board of Directors