

Derby Public Library

Board of Director's Meeting

15 April 2009

1. Board President, Ms. Gleason called the meeting to order at 6:30 p.m. and all stood for the Pledge of Allegiance.
2. Roll call: Ms. Comboni, Ms. Gleason, Ms. Donofrio, Mr. Stankye, Ms. Cecarelli, Ms. DuCharme, Ms. Barry, Ms. Rogers, Ms. Madura and Library Director Ms. Williams.
3. There being no additions or deletions to the agenda, a motion was made by Mr. Stankye to approve the agenda as presented; seconded by Ms. Barry. Motion carried.
4. Mr. Stankye made a motion to accept the minutes of the March meeting; seconded by Ms. Cecarelli. Motion carried.
5. Public Portion: A presentation by Vivian Lea Stevens, Valley Community Foundation Grant Coordinator, was given at the meeting. She passed out a detailed description regarding the Special Collection Inventory Project she is working on. She also informed us what duties will be needed to insure that this collection is properly maintained and preserved for future generations. Ms. Stevens did an excellent job and we will have future meetings with her as the Special Collection Inventory Project she is working on progresses.
6. Old Business:
 - a. Discussion on planning the Donor Recognition Reception was held. It was determined that the date will be changed from May 3rd to May 17th.
7. New Business

DIRECTOR'S REPORT

- a. Ms. Williams informed the board that the outside spring clean-up has been completed. Planting and mulching will continue as weather dictates.
- b. New trash and as receptacles are now in place at all buildings entrances. Many thanks to the public works department who helped with the delivery and installed all pieces.

- c. Ms. Williams informed us that the annual carpet cleaning and window washing will be done within the next two weeks.
 - d. Our Annual Spring Open House will be held on May 12th from 11am – 7pm.
 - e. Ms. Williams informed the board that there have been some issues with the air handling units(s) on the upper level. Replacement of a fan motor within the next week or so will alleviate some of the problems but further work may need to be done.
 - f. The glass tiles on the front porch have further deteriorated this past winter. Mr. Stankye said he will look at it to determine what steps need to be taken to fix the problem.
 - g. Ms. Williams informed the board that the 2009-2010 Library Budget Proposal was presented to the Board of Apportionment and Taxation on April 7th.
 - h. Ms. Williams passed out current 2008/2009 budget print out.
 - i. Ms. Williams informed with us the various meetings she attended.
 - j. Ms. Williams shared with us the account balances.
 - k. Library statistics were passed out.
8. There being no further business before the board, a motion was made by Mr. Stankye to adjourn; seconded by Ms. Donofrio. All in favor; adjourned at 8:16pm.

Minutes are not official until they have been approved by the Library Board of Directors at the next official meeting.

Submitted by Violet Madura, secretary, Library Board of Directors