

Derby Public Library
Board of Director's Meeting

17 June 2009

1. Board President, Ms. Gleason called the meeting to order at 6:35 p.m. and all stood for the Pledge of Allegiance.
2. Roll call: Ms. Gleason, Ms. Barry, Ms. DuCharme, Ms. Comboni, Mr. Stankye, Ms. Madura and Library Director Ms. Williams. Absent with notice: Ms. Rogers and Ms Cecarelli. Ms. Donofrio arrived at 6:48 p.m.
3. There being no addition or deletion to the agenda, a motion was made by Ms. DuCharme to approve the agenda as presented; seconded by Ms. Barry. Motion carried.
4. Ms. DuCharme made a motion to accept the minutes of the May meeting; seconded by Ms. Comboni. Motion carried.
5. Public portion: there being no one from the public present, the public portion was closed.
6. Old Business:

Further discussion was held regarding the endowment fund that the Derby Public Library has with the Valley Community Foundation. A telephone call was place to Mr. Jamie Cohen and he will send a response to Ms. Gleason with the information requested. Ms. Gleason will inform the board via email of said response. Ms DuCharme made a motion that each board member give Ms. Gleason their decision regarding the information received. Seconded by Mr. Stankye.
7. New Business
 - I. DIRECTORS REPORT
 - a. Ms. Williams informed the Board that on June 15 Jamie Cohen presented the library with the annual distribution check from the Cohen Family Book Fund. Also, on June 11 a \$250 grant check was received from Wal-Mart which will be used to promote literacy.
 - b. Ms. Williams informed the Board that after they have flowered, Tony Dias will transplant the plants blocking the front sign and cut back the center rose bush to clear the view of the sign. Rich will be painting the sign as

soon as we get some rain free days.

- c. Ms. Williams informed the Board that Mayor Staffieri taped a message at the Library to send to Derby, England. It is available on Electronic Valley.
- d. Ms. Williams passed out a proposal from Teodosio & Sons for front porch repairs and said proposal was discussed by the Board.
- e. Ms. Williams informed the board that the annual staff evaluations will be distributed on Friday and she will be meeting with individual staff members next week.
- f. 2008/2009 and 2009/2010 Budget Print Out was distributed.
- g. Meetings that Ms. Williams attended were listed.
- h. Account Balances were shared.
- i. Library Statistics were passed out.

II. Mr. Stankye shared with the Board, Mr. Frank Pepe's proposals on four (4) projects. Mr. Stankye made a motion to proceed with the individual projects which will be prioritized. Seconded by Ms. Barry.

III. Ms. Gleason informed the Board that Library Director Ms. Williams agreed to a concession to her contract in regard to pay raise.

IV. Ms. Gleason shared with the Board a letter of resignation as of June 30, 2009 submitted by Ms. Madura. Ms. Madura will be moving to Milford. Resignation was accepted.

- 8. A motion was made by Ms. DuCharme and seconded by Ms. Donofrio to go into executive session for the purpose of discussing personnel issues. All in favor. The Board went into executive session at 7:45pm.
- 9. A motion was made by Ms. Comboni and seconded by Ms. Barry to come out of the executive session. Motion carried and the Board came out of executive session at 8:01pm.
- 10. A motion was made by Mr. Stankye that unless requested by the Board President, there will be no meetings for July and August. Seconded by Ms. DuCharme.
- 11. There being no further business before the Board, a motion was made by Mr. Stankye to adjourn. Seconded by Ms. Donofrio. All in favor; adjourned at 8:20pm.

Minutes are not official until they have been approved by the Library Board of Director at the next official meeting.

Submitted by Violet Madura, secretary, Library Board of Directors