

**Derby Public Library
Board of Directors Meeting
February 17, 2010**

1. Board President, Mrs. Gleason, called the meeting to order at 6:35 pm and all stood for the Pledge of Allegiance.
2. Roll Call: Ms. Fallon, Mr. Stankye, Ms. Donofrio, Ms. Cecarelli, Ms. Gleason, and Library Director Cathy Williams. Absent with notice: Ms. Comboni, Ms. Rogers, Ms. Barry and Ms. Ducharme.
3. Motion by Mr. Stankye to accept the agenda; seconded by Ms. Fallon . All in favor.
4. No one from the public was present-public portion closed.
5. Motion made by Mr. Stankye and seconded by Ms. Donofrio to accept January's minutes. All in favor.
6. Old Business
 - a. Glass tiles on front portico are not leaking. Mr. Stankye will have more information on this issue in March.
 - b. He is also looking at long range planning.
 - c. Due to snow melt, some water leakage in closet.
 - d. Collection Management Policy provided by VivianLea Stevens was discussed. Items # 1-Mission Statement and Document Purpose; motion to accept by Mr. Stankye and seconded by Ms. Cecarelli; all in favor.

#2-Statement of Authority : motion to accept by Ms. Fallon and seconded by Ms. Cecarelli; all in favor.

and #10-Deaccessioning and Disposal-motion to accept by Ms. Donofrio and seconded by Mr. Stankye; all in favor.
 - e. Deaccessioning list that board originally received had been shorten because Ms. Williams and Ms Stevens decided that some items should be kept for exhibit purposes.
7. New Business
 - Library Director's Report
 - a. Valley Council of Health and Human Services membership is up renewal. Ms. Williams was given permission to rejoin.

- b. Tony Dias made recommendations for landscaping and also suggested contacting Seccombe's Memorial for a price on stone to replace sign. Frank Pepe and family wanted to add to the landscaping and Mr. Dias's recommendations will be mentioned to them and see if that is what they would like done.
 - c. Listing of program highlights and meetings attended by Ms. Williams were given to Board members.
 - d. Ms. Williams mentioned that she has not heard from the city as to next year's budget. However, she is working on it and will be prepared when it is due.
 - e. Library statistics were available to the Board.
 - f. Account balances and City of Derby Appropriation Summary Balances were also available for the Board to review.
8. Ms. Gleason asked all board members to complete the reading of the Collection Management Policy **before** March's meeting and if there are any questions to please forward them to Ms. Williams so they may be answered before the next meeting. She and Ms. Williams would like to see the policy adopted in its entirety at the March meeting.
9. Adjournment
Motion made by Ms. Cecarelli and seconded by Ms. Donofrio. All in favor. Meeting adjourned at 7:45pm.

Minutes are unofficial until approved at next meeting.
Submitted by Dorothy Gleason, President, interim secretary.