

Derby Public Library
Board of Directors Meeting
Wednesday, Oct. 20, 2010

1. Board President, Ms. Gleason, called the meeting to order at 6:32 pm and all stood for the Pledge of Allegiance.
2. Roll call; Ms Fallon, Ms. Donofrio, Ms. Comboni, Ms Barry, Mr. Stankye, Library Director Ms. Williams, Ms. Gleason

Absent with notice: Ms. Rogers, Ms. Cecarelli

Absent: Ms. Ducharme

3. Motion to accept the agenda by Ms. Barry; seconded by Ms. Donofrio. All in favor.
4. No one from public was present-public portion closed.
5. Motion to accept September's minutes by Mr. Stankye; seconded by Ms. Fallon. All in favor.

6. Old Business

- a. Motion to accept policy changes as presented by Ms. Williams was made by Mr. Stankye; seconded by Ms. Barry. All in favor. Policies, (PC management and Software and Young Adult Policies), are available at the library.
- b. Mr. Stankye said he is waiting from Keith McLiverty regarding the library's capitol planning project-water proofing.
- c. Ms. Gleason reported that she saw Ron Culmo, Public Works Supervisor and mentioned about the no loitering signs at the library. He told her to send him the request in writing. Mr. Stankye said to include a handicapped sign in the request.
- d. Ms. Williams is waiting for a proposal from the electrician about lights for the sign.
- e. Columns under the portico have been repaired.
- f. Ms. Williams is waiting for a proposal from the carpenter about adding shelving in the young adult section.

7. New Business

Library Director's Report

- a. New Children's Services Brochure was handed out to the board. Copies are available at the main desk.
- b. Ms. Williams asked the board's permission to host the staffs' annual holiday party at the Library. Permission was granted.
- c. CVS will give flu shots at the library, Oct. 28th, 11:00am to 1:00pm. Cost is \$29.95 but a receipt will be given to submit to insurance.
- d. Book sale starts Oct. 23rd

- e. Program highlights and meetings attended by Ms. Williams were presented to the board.
- f. Upcoming programs were also mentioned and are available at the main desk.
- g. Ms. Williams mentioned that the children's and young adult librarians held an open house for all Derby teachers; day care providers; home care providers and more to be made aware of what the library has to offer. Motion by Ms. Barry and seconded by Ms. Donofrio to put letters in their files commending them for their efforts.
- h. Library statistics were circulated.
- i. Budget balances and account balances were given to the board members.

8. Adjournment

There being no further issues to discuss, motion to adjourn by Mr. Stankye; seconded by Ms. Comboni. All in favor. 7:20pm

Minutes are unofficial until approved at next meeting.

Submitted by Dorothy Gleason, President, interim secretary.