

Derby Public Library  
Board of Directors Meeting  
Wednesday, Nov.17, 2010

1. Board President, Ms. Gleason, called the meeting to order at 6:35 pm and all stood for the Pledge of Allegiance.
2. Roll call: Ms. Donofrio, Ms. Comboni, Mr. Stankye, Ms. Cecarelli, Library Director Ms. Williams, Ms. Gleason

Absent with notice: Ms. Rogers, Ms. Barry, Ms. Fallon, Ms. Ducharme

3. Motion to accept the agenda by Ms. Donofrio; seconded by Mr. Stankye. All in favor.
4. No one from public was present-public portion closed.
5. Motion to accept October's minutes by Mr. Stankye; seconded by Ms.Cecarelli. All in favor.
6. Old Business
  - a. Mr. Stankye said he is working with Keith McLiverty regarding the library's capitol planning project-water proofing.
  - b. Ms. Gleason reported that a letter was sent to Ron Culmo, Public Works Supervisor about the no loitering signs at the library. He forwarded it to the police department who informed Ms. Gleason that the city does not do that and that the public should notify the police department about people hanging around and they will send a car.
  - c. Ms. Williams reported that the electrician gave her a proposal of \$439 to place lights on the sign. He is also to return to the library to check on other lighting. The board asked Ms. Williams to see if the job could be done before the ground freezes.
  - d. Ms. Williams is waiting for a proposal from the carpenter about adding shelving in the young adult section.

7. New Business

Library Director's Report

- a. State report has been submitted and a copy is available for review.
- b. Newly formed Valley SEPTA (Special Education Parent teacher Association) will be meeting at the library on a monthly basis.
- c. Program highlights and meetings attended by the library director were presented to the board.
- d. Upcoming programs were also mentioned and flyers are available at the main desk.
- e. December 14<sup>th</sup> is the annual open house and strolling Victorian Carolers will be present.
- f. Library statistics were circulated.
- g. Budget balances were given to the board members.

- h. December board meeting will be the holiday get together. Mr. Stankye will make the arrangements. No business will be transacted.
  
- 8. Motion to go into executive session to discuss personnel was made by Ms. Donofrio at 7:21pm; seconded by Ms. Comboni. All in favor  
Motion to come out of executive session was made by Mr. Stankye at 7:50pm; seconded by Ms. Comboni. All in favor
  
- 9. Adjournment  
There being no further issues to discuss, motion to adjourn by Mr. Stankye; seconded by Ms.Cecarelli. All in favor. 8:00pm

Minutes are unofficial until approved at next meeting.  
Submitted by Dorothy Gleason, President, interim secretary.