

**Derby Public Library
Board of Directors Meeting
Wednesday, April 17, 2013**

1. Ms. Gleason, Board president, called the meeting to order at 6:35pm. All stood for Pledge of Allegiance.
2. Present: Ms. Gleason, Ms. Comboni, Ms. Fallon, Ms. Rogers, Library Director Ms. Williams. Also in attendance was new member Ms. Monaco who was welcomed to the board by Ms. Gleason,
Absent with notice: Ms. Cecarelli, Ms. Barry, Mr. Stankye and Ms. Ducharme.
3. Ms. Fallon moved to accept the agenda as submitted; seconded by Ms. Rogers. All were in favor.
4. No one was in attendance from the public.
5. Ms. Fallon moved to accept the minutes of the February meeting; seconded by Ms. Comboni. All were in favor.
6. Old Business
 - a. Ms. Williams explained to Ms. Monaco the past history of the custodial position.
 - b. Ms. Gleason spoke of the meeting she attended about the custodial position. Another meeting will be held on Tuesday, April 23, 2013 at City Hall at 2:00pm.
 - c. Ms. Gleason said that she had attended the BOAT meeting in March but no budgets were discussed at that time.
 - d. Capitol Planning-permits need to be obtained and when done hope to start next week.
7. New Business
Director's Report:
 - a. Ms. Williams asked to transfer \$4000.00 from utilities and to place \$1500.00 in the supplies and \$2500.00 in the children's program line items. Ms. Rogers made the motion to allow her to do so; seconded by Ms. Comboni. All in favor.
 - b. Ms. Williams stated that the Valley Independent Sentinel is very good to the library listing all programs and news items.
 - c. Ms. Rogers commented that Ms. Williams is to be commended on the work being done for National Library Week: programs, attractive fliers, informative articles and more all were readily available to patrons.
 - d. Ms. Williams presented a budget summary to the Board.
 - e. Correspondence and publicity were shared.
 - f. Ms. Williams shared the State Library Board's official statement on access to e-books.

- g. Ms. Williams informed the board of an upcoming workshop presented by the Valley Community Foundation on Board Roles & Responsibilities.
 - h. The Library received a copy of the new ACLB – Connecticut Public Library Trustee Handbook. Ms. Williams will have copies for all board members at the next meeting.
 - i. Ms. Williams showed the board the Derby School Readiness & Derby Discovery Initiative Comprehensive Plan which the Library has been a part of.
 - j. Ms. Williams told the board that the Library has received a request from the Ghost Hunters/SyFy Channel for an investigation. She will get more information.
 - k. Cohen Family Book Funds in the amount of \$104.21 were used to purchase books.
 - l. The Library received a \$500 grant from the Kaplan Family Fund at the Valley Community Foundation. Ms. Williams has sent a thank you letter.
 - m. An order has been made to replace the bench that was damaged during the blizzard this past winter.
 - n. Ms. Williams presented the Library's 2013/2014 Budget Proposal to the Board of Apportionment and Taxation on March 12 with the assistance of Ms. Barry.
 - o. Ms. Williams presented upcoming programs, account balances, meetings attended, and statistics.
8. There being no further business to discuss motion to adjourn was made by Ms. Rogers; seconded by Ms. Fallon. All were in favor. Meeting adjourned at 7:33pm.

Minutes are unofficial until approved at the next meeting.

Respectfully submitted by Ms. Gleason in the absence of Recording Secretary, Ms. Barry.