

**DERBY PUBLIC LIBRARY**  
**BOARD OF DIRECTOR'S**  
**SPECIAL MEETING MINUTES**  
**WEDNESDAY MAY 8, 2013**

1. Ms. Gleason, Board president, called the meeting to order at 6:30pm. All stood for the Pledge of Allegiance.
2. Roll Call: Present: Ms. Gleason, Ms. Comboni , Ms. Rogers, Ms. Ducharme, Ms. Barry, Ms. Cecarelli, Mr. Stankye, Ms. Monaco, Ms. Williams. Absent with notice: Ms. Fallon
3. Mr. Stankye moved to accept the Agenda as submitted; seconded by Ms. Rogers. All were in favor.
4. No one was in attendance from the public.
5. Ms. Rogers moved to accept the minutes of the April meeting with the correction of the spelling of Ms. Fallon's name.

Ms. Barry seconded. All were in favor.

6. Old Business

Mr. Stankye moved to change the custodial discussion to later in the meeting. Ms. Cecarelli seconded. All were in favor. Capital Planning ---- Abatement has been started. Chris Nardi will meet with the architect and stop in weekly to see the progress.

New Capital requests are being reviewed by the Capital Planning Commission.

Director's requests for 2013-2014 included carpeting for two levels (\$25,000) and sheetrock repair and painting for the meeting room (\$10,000). Request for 2014-2015 will be columns and concrete porch floor (\$30,000).

## 7. New Business

Ms. Rogers made a motion to continue our renewal for the Valley Council of Health and Human Services. Ms. Comboni seconded. All were in favor.

Director's Report ----- Ms. Cecarelli moved to allow SyFy Ghost Hunters to investigate the Library. Ms. Ducharme seconded. All were in favor.

Further info was given on Valley Community Foundation Workshop for Boards. No members are able to attend at this time.

Connecticut Public Library Trustee Handbooks were distributed to all members.

Cohen Family Book Fund was used to purchase non-fiction titles.

A donation from patron, Barbara Dybas, was accepted by Ms. Williams to be used for Adult Programing.

The Library Budget passed the city preliminary vote with no cuts. The Final Vote will be next week on May 14<sup>th</sup>.

Mr. Stankye moved to give Ms. Williams permission to move any amounts left in the line items of the present budget to be transferred to Adult materials. Ms. Rogers seconded. All were in favor.

Ms. Ducharme moved to allow Ms. Williams to transfer (\$1500) from the savings to the checking account to cover any upcoming bills. Ms. Barry seconded. All were in favor.

Ms. Williams will get in touch with Frank Pepe to look at the front stairs /railings and crumbling concrete to get a price to fix both.

The bench that was damaged by the snowplow has been re-ordered and should be delivered next week.

Ms. Monaco moved for Ms. Williams to spend any remaining money in the maintenance line item as needed for repairs and to get second opinions on the elevator floor and 2<sup>nd</sup> floor foyer. Ms. Williams will look into other businesses for prices.

Ms. Comboni seconded. All were in favor.

Program highlights were presented.

Meetings attended, account balances and statistics were presented by Ms. Williams.

Ms. Rogers noted all the programs listed on the Library newsletter calendar.

The Board commends the Library Staff for all the wonderful programs they present for the patrons. We are very proud of the amount of programming put on by our staff as compared to larger libraries.

8. Mr. Stankye move to go into Executive session at 7:35pm; seconded by Ms. Cecarelli. All were in favor.

Ms. Rogers moved to go out of Executive session at 8:16pm; seconded by Mr. Stankye. All were in favor.

Mr. Stankye moved for the Board to stay with the original request for 15 hours of custodial time. Ms. Comboni seconded. All were in favor.

9. Adjournment

Ms. Monaco moved to adjourn at 8:30pm. Ms. Comboni seconded. All were in favor.

Minutes are unofficial until approved at the next meeting.

Respectfully submitted by Ms. Barry, Secretary