

Derby Public Library
Board of Directors Meeting
Wednesday, Sept. 19, 2013

1. Ms. Gleason, Board President, called the meeting to order at 6:35pm. All stood for the Pledge of Allegiance.
2. Roll Call: Present: Ms. Fallon, Ms. Cecarelli, Ms. Monaco, Ms. Comboni, Ms. Valentino, Ms. Williams, Library Director and Ms. Gleason.
Absent with notice; Ms. Barry, Mr. Stankye
Absent: Ms. Ducharme
3. Ms. Fallon moved to accept the agenda as submitted; seconded by Ms. Cecarelli. All in favor.
4. No one was in attendance for the public portion.
5. Ms. Comboni moved to accept the minutes from the June meeting and the August special meeting; seconded by Ms. Fallon. Being a new member, Ms. Valentino abstained. Remainder were in favor.
6. Ms. Gleason welcomed new board member, Ms. Patricia Valentino. Each member introduced themselves.
7. Old Business
 - a. Ms. Williams has submitted the bills to the capitol planning commission as approved at the special August meeting.
 - b. Mr. Stankye has asked permission to contact different state agencies for additional funding. Ms. Valentino motioned to give Mr. Stankye permission to contact other agencies; seconded by Ms. Monaco. All in favor.
 - c. Due to the ongoing custodial issue, Ms. Monaco motioned that Board members compose a letter to be sent to the Mayor, City Union and Board of Alderman stating our position. Seconded by Ms. Comboni. All in favor.
 - d. Ms. Williams is to obtain prices for carpeting and flooring.
8. New Business

Ms. Williams informed the Board that exterior security is needed due to damage to the sundial, air conditioning unit, ash and trash receptacles, stolen bikes, and numerous dog droppings. She asked the Board for permission to install four (4) outside lights by Alert Alarm at a cost of \$3,636. Motion to do so was made by Ms. Fallon; seconded by Ms. Comboni. All in favor.

Director's Report

- a. The numerous summer activities were presented, including programming, staff activities, and community collaborations.
 - b. Ms. Williams presented correspondence received and State Library news.
 - c. Staff changes were presented.
 - d. Maintenance updates were given.
 - e. The Library received its annual distribution check from the Cohen Family Book Fund held at the Valley Community Foundation.
 - f. The Library has received a grant from the Selma L. and Harold B. Yudkin Fund at the Valley Community Foundation for the installation of light filtering blinds on the middle level of the building to protect local history and reference collections, and patron computers.
 - g. Ms. Williams asked approval to use funds from both the Cohen Family Book Fund and the Edward J. and Marie M. Cecarelli Fund for purchased materials. Motion made by Ms. Fallon to use funds to pay invoices; seconded by Ms. Comboni. All in favor.
 - h. Ms. Williams has been attending meetings and gathering information to assist patrons in learning about Access Health CT, Connecticut's official health insurance marketplace. Enrollment begins October 1.
 - i. Board members were presented with the latest budget summary.
 - j. Program highlights were presented with a power point presentation.
 - k. Account balances, statistics, and meetings attended were distributed.
 - l. Derby Public Library has been chosen as the sight for the Derby Early Childhood Council's unveiling of the derby Community Plan which will be held on Wednesday, October 23. Time to be announced. City official, state representatives and families will be invited.
 - m. Sue Sherman, Children's Librarian attended Irving School's Back to School Night. Tony DeLos, YA Librarian, provided Derby Middle School and Derby High School with Library information for their Back to School Nights.
 - n. Derby school tutors will once again use the library.
9. Executive Session
Motion made by Ms. Cecarelli at 7:52pm to go into executive session for the purpose of personnel discussion. Seconded by Ms. Fallon, All in favor
Motion to come out of executive session was made by Ms. Cecarelli at 7:54pm and seconded by Ms. Valentino. All in favor.
10. Motion to adjourn by Ms. Comboni and seconded by Ms. Fallon, 7:56pm. All in favor.

Minutes are not official until approved at next meeting.

Respectfully submitted By Ms. Gleason in the absence of Ms. Barry

