



# ***Derby Police Commission***

**Derby, Connecticut 06418**

Commission

Robert J. Hughes , Chairman  
Theodore J. Estwan Jr.  
Leo DiSorbo  
Terri Kuskowski, Secretary

Traffic Authority

Robert Hughes  
Theodore J. Estwan Jr.  
Leo DiSorbo  
Eugene L. Mascolo

A meeting of the Derby Board of Police Commissioners was held on 12 MAY 08 at the Derby Police Department, 125 Water Street, Derby.

The meeting was called to order at 07:00 P.M. by Chairman Hughes.

1. Pledge of Allegiance

2. Roll Call

Present were Commissioners Hughes, Estwan and DiSorbo. Also present was Chief Mascolo.

3. Additions, Deletions or Corrections to Agenda

No alterations to the agenda were requested. Commissioner DiSorbo motioned to accept the agenda and Commissioner Estwan seconded. All were in favor and the motion was passed.

4. Public Portion

No one from the public wished to comment.

5. Acceptance of Minutes

A motion to accept the minutes from the 14 APR 08 meeting was made by Commissioner Estwan and seconded by Commissioner Hughes. Commissioner DiSorbo abstained and the motion passed.

6. Department Reports:

Chief Mascolo reviewed multiple department reports including the status of the police department's current budget and the APR 08 monthly activity report.

The commissioners were informed that the department will be receiving a federal grant to provide for additional police coverage downtown and on the greenway. Two officers will be on directed bike patrol twice a week for 21 weeks.



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The Juvenile Review Board (JRB) is ready to accept cases and the chief is currently evaluating cases to be turned over to them.

Chief Mascolo notified the commissioners that all five recruits have completed the FTO program and have been deployed to the Patrol Division. They will remain on probation for one year.

## **7. Communications**

The following letters were discussed.

- The department received a letter of appreciation from Shelton PD. The department provided supervisory coverage during a staff meeting.
- Chief Mascolo and Deputy Chief Narowski received their membership notification for FBI-LEEDA (FBI Law Enforcement Executive Development Association.)

## **8. Traffic Authority Business:**

The board reviewed the Local Traffic Authority (LTA) Report from LT Todd. The following items were discussed.

- LT Todd was unable to find any information on no through truck signage on Sentinel Hill Road and Academy Hill Road.
- The Parking Authority agreed to the Minerva Street winter parking resolution that was voted on at last month's commissioners' meeting with one minor change. They would like to issue their own resident stickers instead of the police department resident stickers.
- A resident on Summit Street requested an on-street handicap parking space. After a site evaluation, it was determined that the location has a significant grade that is not conducive to a handicap space. Additionally, the road is too narrow to accommodate a properly striped handicap space. The LTA was advised to deny the parking request.
- During a seminar for LTA certification, it was brought to the department's attention that we must be in compliance with federal sign retro-reflectivity guidelines prior to 2018. LT Todd and SGT Boulton are researching the issue and associated costs.
- DPD will be storing traffic signage to better control inventory and unauthorized sign placement.
- The Derby Cultural Commission requested permission to close Elizabeth Street from Thompson Place to 5<sup>th</sup> Street on 21 JUN 08 from 0530 until 1830 for Derby Day festivities. This request has been approved in the past and the LTA was advised to allow for this road closure.



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A motion to accept all of the above recommendations was made by Commissioner Estwan and seconded by Commissioner DiSorbo. There was no further discussion and the motion passed unanimously.

### **9. Old Business**

There was no old business discussed.

### **10. New Business**

There was no new business to discuss.

A motion to go into executive session and have Chief Mascolo present was made by Commissioner Estwan, seconded by Commissioner DiSorbo, and was carried unanimously. The purpose of the executive session was to discuss the following items:

- Personnel update
- Review current grievances
- Update on current litigation

The Board went into executive session at 7:20 P.M. and the meeting adjourned thereafter.

Respectfully submitted,

Terri Kuskowski

*These minutes are subject to the Board's approval at their next scheduled meeting.*