

# ***Derby Police Commission***

**Derby, Connecticut 06418**

## Commission

Robert J. Hughes , Chairman  
Theodore J. Estwan Jr.  
Leo DiSorbo  
Terri Kuskowski, Secretary

## Traffic Authority

Robert Hughes  
Theodore J. Estwan Jr.  
Leo DiSorbo  
Eugene L. Mascolo

A meeting of the Derby Board of Police Commissioners was held on December 8, 2008 at the Derby Police Department, 125 Water Street, Derby.

The meeting was called to order at 7:00 P.M. by Chairman Hughes.

### 1. Pledge of Allegiance

### 2. Roll Call

Present were Commissioners Hughes, Estwan and DiSorbo. Also present was Chief Mascolo.

### 3. Public Portion

No one from the public was present.

### 4. Deletion, correction, adoption of agenda

Commissioner Hughes requested that the following items be added to the agenda:

Sec. 6 - Establish meeting schedule for 2009

Sec. 6 - Elect chairman for the Board of Police Commissioners

Sec. 11 - Update on Grievances and MPPs to be discussed during Executive

Session

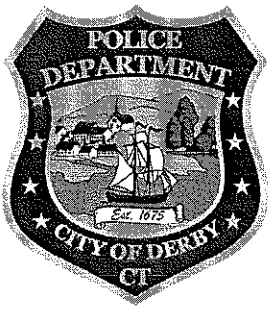
Commissioner Estwan motioned to accept the changes, Commissioner DiSorbo seconded and all were in favor.

### 5. Acceptance of Previous Meeting's Minutes

Commissioner DiSorbo motioned to accept the 03 NOV 08 minutes, Commissioner Hughes seconded, and the motion carried. Commissioner Estwan abstained from the vote.

### 6. Department Reports

Chief Mascolo updated the commissioners on the department's patrol activity, which showed an increase in motor vehicle enforcement. This increase was due to the department's involvement in the grant funded Click It or Ticket Program. He also reviewed the status of the police department's budget and he briefed the commissioners on this past month's department endeavors.



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The board was informed that both James Garofalo and Kimberly DeMayo officially resigned and are no longer working at the Derby Police Department. In other patrol news, PTLs Brown and Foley graduated from the police academy on 03 DEC and began their FTEP training on 08 DEC.

Following Chief Mascolo's briefing, Commissioner Estwan motioned to keep the current meeting schedule as the second Monday of every month. Additionally, he motioned to keep Robert Hughes as the chairman of the Board of Police Commissioners. Commissioner DiSorbo seconded the motion on both items and they carried unanimously. Robert Hughes was re-elected as chairman and the official meeting schedule for 2009 will be posted at City Hall by the end of this month.

## **7. Communications**

The board reviewed the following correspondence: resignation letter, including request for leave of absence, from PTL Garofalo; resignation letter, including request for leave of absence, from PTL DeMayo, and the chief's attendance certificate from the IACP Conference in San Diego 08-12 NOV 08.

## **8. Traffic Authority Business**

The Board reviewed the LTA report from LT Todd. New signs have been installed at the following locations: Speed limit – Chapel Street, No parking – Gilbert St, Dead End – South Division Street, and Handicap parking – Elizabeth Street. The police department also plans to install crosswalk signs in front of Irving and Bradley Schools.

## **9. Old Business**

There was no old business discussed.

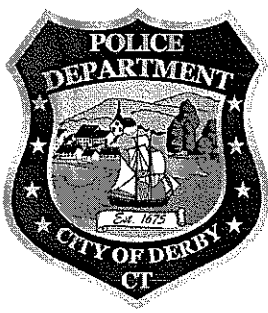
## **10. New Business**

There was no new business discussed.

## **11. Executive Session**

A motion to go into executive session at 7:43 pm and have Chief Mascolo present was made by Commissioner Estwan, seconded by Commissioner DiSorbo, and carried unanimously. The purpose of the executive session was to discuss the following items:

- a. Grievance & MPP update
- b. Discuss hiring one police officer, (Candidate: Donston)
- c. Discussion regarding leave of absence requests from two officers that resigned. (DeMayo & Garofalo)



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12. Discussion and possible action regarding hiring one police officer and two leave of absence requests.

The meeting was reopened to the public at 8:00 P.M. following a motion made by Commissioner Estwan and seconded by Commissioner DiSorbo.

Commissioner Estwan made a motion to accept the Police Department's recommendation to hire Daniel Donston. Commissioner DiSorbo seconded and the motion carried unanimously.

Commissioner Estwan also made a motion to grant a 6 month leave of absence for both James Garofalo and Kimberly DeMayo. Commissioner DiSorbo seconded the motion. The motion passed with no further discussion.

Commissioner Hughes then swore in Daniel Donston as a police officer recruit. Donston is scheduled to begin his training at the Connecticut Police Academy on 15 DEC 08,

The meeting adjourned at 8:05 PM.

Respectfully submitted,

Terri Kuskowski

*These minutes are subject to the Board's approval at their next scheduled meeting.*