

**City of Derby – WPCA**  
**Wednesday, January 19, 2011**

**Call to Order** - The meeting was called to order at 5:50 p.m.

**Pledge of Allegiance** - all rose and pledged allegiance.

**Roll Call** - Richard Bartholomew, Leo DiSorbo, Carolyn Duhaime and John Saccu.

Also present: WPCA Superintendent - Lindsay King, and Weston & Sampson Engineers - Tony DeSimone & Dan Lawrence.

**Additions, Deletions or Corrections to the Agenda**

There is an addition...Weston & Sampson update, **A MOTION** to approve by Ms. Duhaime, second by Mr. Bartholomew, all in favor, **motion carried**.

**Public Portion** - no one from the public spoke. Public portion closed.

**Approval of Minutes – Special Meeting December 17 2010**

**A MOTION** to approve the minutes by Ms. Duhaime second by Mr. Bartholomew, all in favor, **motion carried**.

**Approval of Expenditures – December 17 2010 to January 14 2011**

**A MOTION** to approve by Ms. Duhaime, second by Mr. Bartholomew, all in favor, **motion carried**.

**Jeff & Shawn Wandel - 6 Cottage Street - sewer use adjustment**

Not present - tabled until next month.

**Derby Lodge #571 - Sewer Use Adjustment**

Not present - tabled until next month.

**Budget Transfers**

<b>Transfer From</b>	<b>Account</b>	<b>Amount</b>	<b>Transfer To</b>	<b>Account</b>	<b>Amount</b>
6200-160-0162	Atty,Sheriff, Etc	485.00	6200-150-0150	Office Instruction	485.00
6200-150-0153	Computer Svc	1650.00	6200-270-0272	RWA Billing	1650.00
6200-490-0498	Working Balance	1500.00	6200-210-0211	Plant Telephones	1500.00

**A MOTION** to approve by Ms. Duhaime, second by Mr. Saccu, all in favor, **motion carried**.

**Derby Housing Authority - Charging of Sewer Use Fees**

The WPCA has never been billed for the three senior housing units.

**A MOTION** by Ms. Duhaime, second by Mr. Saccu to approach Derby Housing Authority regarding usage fees for the next fiscal year, all in favor, **motion carried**.

**WPCA Regulations Committee - Draft Proposal**

Mr. DeSimone presented a draft of the sewer regulations to the board. A special meeting will be scheduled to discuss the regulations further.

**Office Report - Accounts Receivable Aging - Status of Outside Collection Accounts**

The total number of accounts went down by 44 accounts for a total of 1023. The total Accounts Receivable (principal only) went down from 19,000 for a total due of \$409,961.00.

Twenty nine accounts were pulled back from the marshal in the amount of \$69,470.00 and spread across the three attorneys we use.

**Weston & Sampson Update**

Waste Water Facilities Plan and Infiltration Inflow Study - Mr. Lawrence stated the scope approved so far is for the status for the flow metering to the pump stations.

Fund Loan Application Status - Joe Higgins of the DEP informed Mr. Lawrence the agreements should be in place in approximately two weeks. The project cost summary sheet had to be corrected, the incumbency certificate had to be corrected as well. DEP has requested the Infiltration Inflow project get started. The 55% grant was approved.

**A MOTION** to provide Weston & Sampson with a notice to proceed pending contract review from Corporation Counsel by Ms. Duhaime with a second by Mr. Bartholomew, all in favor, **motion carried.**

DEP is looking for procurement documents when Weston & Sampson were hired originally.

Sewer Repair across Route 8 - Weston & Sampson met with the lining company. The recommendation is to install a short liner. A change order could be issued to National Water Main for the short liners and the lining.

Aeration Blower Upgrade - We are on the list for the rebate.

**Superintendent Report**

There were blockages on Sodom Lane. The drum filter failed. A custom built piece is being worked on.

**Adjournment**

**A MOTION** by Mr. Bartholomew with a second by Mr. Saccu to adjourn at 7:09 p.m., all in favor, **motion carried.**

*Respectfully Submitted,*

*Denise Cesaroni  
Recording Secretary*

**\*\*\*These minutes are subject to the approval by the Water Pollution Control Authority at their next regular meeting.**