



**City of Derby – WPCA  
Thursday, February 17, 2011**

**Call to Order** - The meeting was called to order at 5:50 p.m.

**Pledge of Allegiance** - all rose and pledged allegiance.

**Roll Call** - Richard Bartholomew, John Saccu Leo DiSorbo and Carolyn Duhaime.

Also present: WPCA Superintendent - Lindsay King, WPCA Assistant - Denise Cesaroni, Weston & Sampson Engineers - Tony DeSimone and Keith McLiverty - City Treasurer.

**Public Portion** - no one from the public spoke. Public portion closed.

**Approval of Minutes – Special Meeting January 19 2011**

**A MOTION** to approve the minutes by Mr. Bartholomew, second by Mr. Saccu, all in favor, **motion carried.**

**Approval of Expenditures – January 21 2011 to February 11 2011**

**A MOTION** to approve by Mr. Saccu, second by Mr. Bartholomew, all in favor, **motion carried.**

**Ryan Field/City Sewer Fees**

Mr. McLiverty addressed the board. Years ago, Ryan Field had one meter at the field house. Some water is used for the sprinkler system and some water is used for showers, etc. Capturing the gallons used for the sprinkler system and the showers was never achieved. Another meter was put in by the City and the agreement was to have one year go by, the reading would be looked at and whatever the percentage distribution was would be used for the first year of the billing dispute and apply that same amount of gallons at that year's rate and pay the sewer bill.

When the meter was installed, it was placed too high to get a reading off of it.

When the readings were taken, the second meter which was to measure only the sprinkler system and should be lower than the first meter, the amount of gallons going out to the field was greater than what was on the other meter.

Mr. King stated the installed meter was inaccurate. It is not the WPCA's responsibility to maintain it. Mr. King will read it.

Mr. King and Mr. McLiverty will meet with Mr. Culmo of Public Works regarding the inaccurate meter.

**Jeff & Shawn Wandel - 6 Cottage Street - sewer use adjustment**

Mr. Saccu and Mr. King inspected this property. There were numerous leaks with the water and drainage system.

Mr. Wandel stated the property was purchased as a three family. Someone came in and cut all the pipes on the third floor, making it a two family because there was no off street parking. Everything had to be replaced on the third floor. The main drain was split, leaking all over the basement.

**A MOTION** by Ms. Duhaime with a second by Mr. Saccu to adjust the amount due from the recommended adjustment of \$561.45, all in favor, **motion carried.**

**Derby Lodge #571 - Sewer Use Adjustment**

Wayne Baxter of the Derby Elks addressed the board. The high usage was caused by a steam heating system leak which went on for awhile. They had no idea they were using this amount of water. The reason for the length of time to be resolved, was due to a member who said he would fix it. It took two months for him to fix it. The water did not go down the sewer.

Mr. King inspected the property and noticed the repaired pipe. Mr. King cannot verify where all the steam went.

**A MOTION** by Mr. DiSorbo with a second by Ms. Duhaime to adjust the bill by \$1,000.00, all in favor, **motion carried.**

**Andrew Accuzzo - Laundromat - Submission of Plans for Review by Weston & Sampson**

The plans were submitted to Mr. King, the Fire Marshal and the Building Inspector.

Mr. King wanted Mr. DeSimone to ask any questions necessary for this business. Mr. DeSimone stated it costs a lot of money to take out the nutrients relative to this type of business. He requested information from the company regarding chemical oxygen, biochemical oxygen, ammonium nitrogen and phosphorous demands.

**A MOTION** by Ms. Duhaime with a second by Mr. Bartholomew to approve the plans for the Laundromat pending approval by Mr. King and Weston & Sampson, and authorizing Mr. DiSorbo to issue and sign a letter, all in favor, **motion carried.**

**Budget Transfers**

Transfer From	Account	Amount	Transfer To	Account	Amount
6200-320-0320	Business Forms	\$500.00	6200-330-0330	Office Supplies	\$500.00
6000-690-6920	App Fund Bal	\$30,964.53	6200-640-0641	Workers Comp	\$30,964.53
6200-400-0431	Plant Maint	\$100.00	6200-460-0460	Plant Supplies	\$100.00
6200-490-0498	Working Balance	\$4,070.00	6200-400-0433	DEP Fees	\$4,070.00

**A MOTION** to approve by Ms. Duhaime, second by Mr. Bartholomew, for the Business Forms into Office Supplies, all in favor, **motion carried.**

**A MOTION** to approve by Ms. Duhaime, second by Mr. Bartholomew, for the Appropriation From Fund Balance into Worker's Comp (new line item) all in favor, **motion carried.**

**A MOTION** to approve by Mr. Bartholomew with a second by Mr. Saccu, the Plant Maintenance into Plan Supplies, all in favor, **motion carried.**

**A MOTION** to approve by Mr. Bartholomew with a second by Mr. Saccu, the Working Balance into DEP Fees, all in favor, **motion carried.**

#### **Derby Housing Authority - Charging of Sewer Use Fees**

Mr. DiSorbo met with Mr. Nakano of the DHA and it was agreed, Mr. Nakano will look into his budget to make the impact as minimal as \$4.00 a month to each unit.

Ms. Cesaroni stated Mr. Nakano provided a list of Section 8 properties to be reviewed for possible delinquent sewer fees. There were a third of those properties that are delinquent and are in collection with attorneys.

#### **WPCA Regulations - Draft Proposal**

Mr. DeSimone proposed a schedule of the draft regulations for review. The regulations could be reviewed within the next three meetings, starting with the March 2011 meeting.

#### **Assignment of Sewer Lien - List No. 3032 - 98 Pershing Drive**

The Tax Collector was approached regarding the property and has included the delinquent sewer fees in this transaction.

The bank has an interest in this property. The bank will purchase the lien. WPCA will receive 100% reimbursement from the bank along with all future liens until the property changes hands.

#### **Division Street Pump Station**

The station is in rough shape. Applications will be going out for funding. Hopefully it will be in construction next year.

#### **Office Report - Accounts Receivable Aging - Status of Outside Collection Accounts**

The collection rate was 86.03% and the end of January was 87%. The total Accounts Receivable (principal only) at December 31 2010 was \$409,273.45 and at the end of January 31 2011 it is \$386,719.76 down \$22,553.69.

134 Roosevelt Drive - has a sewer bill in dispute from September. The U.S. EPA paid it in error, they are doing a project there. They want their money back. The owners were to provide proof of capping (Sep 2010 meeting) to abate the billing.

**A MOTION** by Ms. Duhaime with a second by Mr. Saccu to send a letter to the U.S. EPA to request the reimbursement from the property owner, all in favor, **motion carried.**

#### **Superintendent Report**

Mr. King is still waiting for the drum filter part for the obsolete machine.

The manhole on Fall Street has been installed. The pipe line company is now free to go and access the pipe and install the short liners in.

**A MOTION** to accept the Superintendent's report by Mr. Bartholomew with a second by Mr. Saccu, all in favor, **motion carried.**

#### **Roof Leader Letter - Publish on Website**

**A MOTION** to allow Ms. Cesaroni to pursue the process of putting the roof leader letter to be published on the City website by Mr. Bartholomew with a second by Mr. Saccu, all in favor, **motion carried.**

**Route 8 - Short Liner Installation**

**A MOTION** to move forward with the project and have the pipe installed by Mr. Saccu with a second by Mr. Bartholomew, all in favor, **motion carried.**

**Engineer Report - Weston & Sampson**

Waste Water Facilities Plan - Mr. DeSimone has been locating all of the manholes and are 75% of the way through. They are reviewing the existing mapping and will be building the GIS data base for the sewer system and should be up and running within a couple of weeks to a month.

State Fund Application - The CT DEP stated the agreement has been slightly held up as a result of some new changes in the agreement. CT DEP will get some answers soon on the new language and agreements.

**Adjournment**

**A MOTION** by Mr. Bartholomew with a second by Mr. Saccu to adjourn at 7:28 p.m., all in favor, **motion carried.**

*Respectfully Submitted,*

*Denise Cesaroni  
Recording Secretary*

**\*\*\*These minutes are subject to the approval by the Water Pollution Control Authority at their next regular meeting.**