

**City of Derby – WPCA
Thursday, March 22, 2011**

Call to Order - The meeting was called to order at 6:08 p.m.

Pledge of Allegiance - all rose and pledged allegiance.

Roll Call - Richard Bartholomew, John Saccu, Leo DiSorbo and Carolyn Duhaime.

Absent: Jim Gildea.

Also present: WPCA Superintendent - Lindsay King, WPCA Office Manager - Denise Cesaroni, and Weston & Sampson Engineers - Tony DeSimone.

Public Portion - no one from the public spoke. Public portion closed.

Approval of Minutes – Special Meeting February 17 2011

A MOTION to approve the minutes by Ms. Duhaime, second by Mr. Saccu, all in favor, **motion carried.**

Approval of Expenditures – February 18 2011 to March 11 2011

A MOTION to approve by Ms. Duhaime, second by Mr. DiSorbo, all in favor, **motion carried.**

Ray Sadlik - 4 Lot Subdivision - Belleview Drive - Discussion and Action

A MOTION to approve the plans pending final approval of Mr. King and Mr. DeSimone and that any further conditions be met by Mr. Sadlik, by Ms. Duhaime, second by Mr. DiSorbo, all in favor, **motion carried.**

Ryan Field - Discussion and Possible Action

Mr. King talked with Mr. Culmo who referred him to Dennis O'Connell. Mr. O'Connell was agreeable to looking at the meter and will follow up with the water company. Ms. Cesaroni will look into the usage periods charged for the years outstanding.

Budget Transfers - (when the loan agreement is in place, some of these costs will be reimbursed at 55%)

From Acct No.	Name	Amount	To Acct No.	Name	Amount
6200-490-0495	Orange Impact	\$56,790.49	NEW	WWFP	\$56,790.49
6200-490-0495	Orange Impact	\$662.40	NEW	WWFP - Misc Exp	\$662.40
6200-490-0495	Orange Impact	\$6083.40	6200-480-0484	Engineer Costs	\$6083.40

A MOTION by Ms. Duhaime to create a new line item called "Waste Water Facilities Plan" and another line item called "Waste Water Facilities Plan - Miscellaneous Charges, second by Mr. Saccu, all in favor, **motion carried.**

A MOTION to transfer \$56,790.49 from Orange Impact Fee into a new line item called "Waste Water Facilities Plan" by Mr. Saccu, second by Ms. Duhaime, all in favor, **motion carried.**

A MOTION to transfer \$662.40 from Orange Impact Fee into a new line item called "Waste Water Facilities Plan - Misc Expenses" by Mr. Saccu, second by Ms. Duhaime, all in favor, **motion carried.**

A MOTION to transfer \$6083.40 from Orange Impact Fee into Engineer Costs by Mr. Bartholomew, second by Ms. Duhaime, all in favor, **motion carried.**

Budget 2011-2012 Timeline

A budget workshop will be held on April 14th at 6:00 P.M.. **A MOTION** to appoint Ms. Duhaime as a temporary chair for the April 20 2011 meeting by Mr. Saccu, second by Mr. Bartholomew, all in favor, **motion carried.**

Division Street Pump Station - Discussion and Possible Action

The applications are due in May. There is the potential to get a half million dollars in construction. The City (through Sheila O'Malley - Director of Economic Development) would up front the design and submit a shovel ready project to the state. To make this deadline, Weston & Sampson would have to start the design next week. **A MOTION** to approve the design work by Weston & Sampson by Ms. Duhaime, second by Mr. Bartholomew, all in favor, **motion carried.**

Office Report - Accounts Receivable Aging - Status of Outside Collection Accounts

February brought in \$50,873.68, and down 152 accounts. Ms. Cesaroni presented two graphs at February 28 2011 showing all accounts receivable due with a collection percentage of 96.63% and a graph of the current July 2010 with a collection percentage of 89.40%.

Superintendent Report

There was flooding at the plant. Two buildings had a lot of water in it and a bypass had to be reported to DEP. There were also equipment failures.

The Roosevelt pump station has severe ragging problems.

Mr. DiSorbo has a scheduling conflict for the budget workshop on April 14th. It will be rescheduled to April 7th at 6:00 p.m. and the public hearing for the Derby Housing Authority will follow.

Engineer Report - Weston & Sampson

Waste Water Facilities Plan - Weston & Sampson has guys out locating all the manholes. A copy of the sewer system map has been updated. Letters have to be sent out to surrounding communities to see if they want to send or receive flow from Derby. The Ansonia and Derby Mayors met with Mr. King, Mr. DiSorbo, and Dan Lawrence and Chris Wester of Weston & Sampson to talk about the potential inter-connection.

Review of WPCA Regulations Draft

There will be several steps to accomplish the passing of the regulations. The W.P.C.A. has to finish reviewing the draft, it has to go to a public hearing, Corporation Counsel will review for legal language, the Board of Aldermen have to approve and the Board of Aldermen will then schedule another public hearing.

A separate meeting will be scheduled to review the regulations.

Adjournment

A MOTION by Ms. Duhaime with a second by Mr. Bartholomew to adjourn at 7:20 p.m., all in favor, **motion carried.**

Respectfully Submitted,

*Denise Cesaroni
Recording Secretary*

*****These minutes are subject to the approval by the Water Pollution Control Authority at their next regular meeting.**