

# *Zoning Board of Appeals*

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## **Minutes**

(meeting taped)

Special meeting: Thursday, January 17, 2008 in the New City Hall.

In the absence of a chair Mayor Staffieri called the meeting to order at 6:10 p.m.

By roll call, members present: Angelo Dirienzo, Richard Bartholomew, Mark Zeck, John Kowarik and David Manley. Alternate Walter Nizgorski was present. Newly appointed alternate Michael Dellinger was absent.

Mayor Anthony Staffieri and Corporation Counsel Joseph Coppola were present.

Building Official David Kopjanski was present.

### **Election of chair:**

A motion was made by John Kowarik and second by David Manley. Move to nominate Mark Zeck as Chairman of the Zoning Board of Appeals. Motion carried unanimously.

No other nominations were received. The floor was closed. Those present congratulated Mr. Zeck and he took over chairing the meeting.

**Public portion:** The Chair noted that there would be a public portion for each application. This public portion is to satisfy section 101 of the Charter of the City of Derby. No one came forward to speak.

**Approval of minutes:** Motion was made by David Manley and second by Angelo Dirienzo. Move to accept the minutes of the November 15, 2007 meeting, as written. Motion carried unanimously.

**Meeting Schedule:** Members discussed the meeting schedule for calendar year 2008. Mr. Manley stated that 6:00 p.m. has been working well. Mr. Kowarik indicated that he was more favorable with 7:00 p.m. It was noted that the Board of Education holds their meeting in the Aldermanic Chambers on the third Thursday at 7:00 p.m. Mr. Manley indicated that was the reason for the earlier time, previously, it was difficult to secure a place to hold the meeting. Chairman Zeck asked if a compromise to 6:15 or 6:30 would be agreeable. Mayor Staffieri noted that the Media Room downstairs should be available. Mr. Kopjanski noted that the meeting was set for the third Thursday so that all the necessary legal notices have sufficient time to be advertised. The schedule now is that the application must be received by the end of

the month in order to be placed on the agenda. Members decided to go forward with the third Thursday at 6:30 p.m. with the understanding that it could be adjusted later in the year if necessary.

Motion was made by David Manley and second by John Kowarik. Move that the Zoning Board of Appeals shall meet on the third Thursday of each month at 6:30 p.m. in the Media Room in City Hall for calendar year 2008. Motion carried unanimously.

**Executive Session:** Motion was made by John Kowarik and second by David Manley. Move to enter into executive session at 6:20 p.m. for the purpose of discussing a legal appeal of an application with Mayor Anthony Staffieri, Corporation Counsel Joseph Coppola and Building Official David Kopjanski invited to attend. Motion carried unanimously.

Motion was made by John Kowarik and second by Richard Bartholomew. Move to return to open session at 6:40 p.m. Motion carried unanimously.

Motion was made by Richard Bartholomew and second by David Manley. Move to adjourn the meeting at 6:41 p.m. Motion carried unanimously.

Respectfully prepared,  
Karen Kemmesies, secretary

*These minutes are subject to Board approval at their next scheduled meeting.*