

## **DERBY BOARD OF ALDERMEN MEETING**

**DERBY CITY HALL – MARCH 22, 2007 - 7:00 P.M.**

### **MINUTES**

The Honorable Mayor Anthony Staffieri called the regular meeting to order at 7:05 p.m. All rose and pledged allegiance to the flag.

#### **Roll Call**

Present: Kenneth J. Hughes, Beverly Moran, Ronald M. Sill, Joseph M. Bomba, Anthony Szewczyk

Absent: Dennis Devonshuk  
Matthew DeBarbieri  
James J. Benanto  
Scott M. Boulton

Also Present: The Honorable Mayor Anthony Staffieri  
Philip Robertson, Chief Administrative Officer  
Keith A. McLiverty, City Treasurer  
Laura Wabno, City Clerk (arrived at 7:15 p.m.)  
David L. Kopjanski, Building Official/Zoning Enforcement Officer  
Ronald Culmo, Director, Derby Public Works  
Chief Eugene Mascolo, Derby Police Department (arrived at 7:40 p.m.)  
Leo P. Moscato, Jr., Chair, Derby Parking Authority  
Joseph T. Coppola, Corporation Counsel

#### **ADDITIONS/DELETIONS/CORRECTIONS**

Mr. Hughes said he would like to add the following items:

- Parking Authority Request for bid waiver
- Joint Finance Director – Discussion & Possible Action
- Small Cities Grant Resolution
- New Industrial Park (Information Only)
- School Building Committee Approval
- Revolving Loan Application – Lucarelli Executive Answering Service, LLC

***Without objection the items were added to the agenda.***

#### **PUBLIC PORTION**

Scott O'Brien, 178 Shagbark Drive, Derby, CT – Once again I'm here to request the repeal of the resolution banning dogs on the Greenway. The resolution has only resulted in fewer people on the trail and a recent escalation in the graffiti and more destruction of the fence rail along the trail. As a dog owner and a citizen of Derby we had an extremely disappointing meeting with the Greenway Committee in January. They have not responded to any of our recommendations. I would commend the Mayor's Office for their efforts to resolve the issue but

the signs remain and the residents of Derby and the surrounding towns are still being deprived of the benefits of their taxes that have built and maintained the Greenway. In addition the changing reasons for the ban indicate to the people of Derby that this board is struggling to justify their actions and lack of desire to admit their mistake and correct it.

Leo Moscato, Jr., 34 Lewis Street, Derby, CT – I have a comment actually for the gentleman here. (Inaudible) through downtown when I do the meters for collection I see about maybe 40 to 50 piles of dog poop on the Green and I'm not sure if his dog is doing it but somebody's dog is and I would suggest that the City look at not a ban maybe on the Green for dogs but I suggest maybe some kind of monitoring because there is a major problem out there. Thank you.

Mr. O'Brien – I would like to respond to that. If you would like to take a walk with me and we'll count the piles of dog poop up there. I can guarantee there's going to be less than 2 so his comments are inaccurate.

Mayor Staffieri – The Public Works Commissioner is saying no.

Ron Culmo, Public Works Commissioner – If I can speak for a second. My men go to the Green everyday to maintain it and there is stuff all over the Green – it is terrible over there. And if you want to look I'll take you over there in daylight and show you it.

Mr. O'Brien – Please do. I would like to see it; I'm there everyday.

Mr. Sill – There's an ordinance for that on the Green.

? – The Green or the Greenway.

Mayor Staffieri asked three times if anyone else would like to address the board.

Hearing no one else from the public wishing to address the board...

### **PUBLIC PORTION CLOSED**

### **APPROVE MINUTES OF REGULAR MEETING HELD FEBRUARY 22, 2007**

Mr. Hughes said one correction needs to be made – the front page states "Martin Passander" it should read "Martin Hubbard."

**A MOTION** was made by Mr. Sill with a second by Mrs. Moran to approve the minutes of the regular meeting held February 22, 2007 with the one correction. **Motion carried.**

### **COMMITTEE REPORTS**

Mr. Szewczyk said at the last meeting of the meeting ran rather long – three hours. He would like to ask that public comment be restricted to three minutes.

Mr. Hughes said there are two items to bring to the full Board of Aldermen for approval:

Application Vendor Location License for Super Softy – Mr. Hughes said they have reviewed the application and all is in order.

**A MOTION** was made by Mr. Szewczyk with a second by Mr. Sill to approve the Vendor Location License for Super Softy. **Motion carried.**

Mr. Hughes said they also discussed the bond funds for the school at their last meeting. He said Al Barbarratta is here this evening to update the board.

Al Barbarratta said he was hired by the Board of Education on an interim basis approximately two months until July 1, 2007 to manage the day-to-day operations of the facilities department of the Board of Education. He said his staff is here everyday working with the custodial and maintenance staff. Mr. Barbarratta informed the board that Superintendent Robinson has asked his company to look at the bonds that have been approved by referendum and to look at the reconfiguration of those bonds. He said the major item on the bonds is the HVAC system at the High School. He said they have reviewed the information and they are not comfortable with the information that they have to backup the requests that are on the bond resolution. They are looking to see where the money has been spent and what they need to do to finish everything that was approved through the referendum. He would ask that they be allowed to take a look at all of the school buildings and prepare a Needs Assessment. The cost for this would be \$35,000.00. Mr. Barbarratta said his company has been managing the Trumbull School System since 1986. They also manage 20 public schools, 72 city buildings, 52 parks and 3 public beaches as an outside facilities management company. He said his company is pleased to work in Derby and they would like to be a part of Derby for long term. He then passed out a copy of the assessment that they prepared for the New Canaan Public Schools. He said they would have look over what the Board of Education has as a priority list and they are not comfortable to make a recommendation based on the list. This is the reason why they would like to conduct a Needs Assessment. By doing the assessment this would allow for good engineering data that is needed to set priorities. He said they will be touring the schools tomorrow to view the HVAC systems. They have also contacted Noresco regarding the recommendations that they made. He knows that the items that Noresco proposed do not work. With the escalating utility costs the electric heat at the High School seriously needs to be dealt with. He said it would take approximately five weeks to do a complete Needs Assessment. Again he stated that they were not comfortable with the items that were previously listed – especially how the items are prioritized. Mr. Barbarratta said he understands that the City has spent a lot of tax dollars doing assessments. He said the program that they would like to implement would be a working book of five years and every year, if the agreement is continued, they would make recommendations. He also informed the board that his company has been presenting projects to the State since the Office of School Facilities has been developed. He said he feels that his company can bring to the City information to set priorities in order to spend the money wisely on projects that have to be addressed. If you own property you have to spend money to maintain that property and how that money is spent is very important. Mr. Barbarratta stressed that his company will be accountable to the penny.

Mayor Staffieri asked if there was a professional assessment completed when the bond was set.

Mr. Barbarratta said they have found in their research that there are estimates from vendors and that is how it was basically put together.

Mr. Szewczyk said he read the report and he has saw problems in two areas. The firm that is used to assist with the Needs Assessment their accounting is not very clear. The other item that he saw was a lot of the information for facility maintenance was gathered from the head custodian. How do you know if the head custodian is fully knowledgeable and providing accurate information?

Mr. Barbarratta said the custodian would certainly know his building through osmosis. He also stated that his company was in the building and knows the building. He stated that the people who are gathering the actual information are certified engineers and architects. He said they gather input from everyone involved with the school – teachers, principals, etc...

Mr. Bomba said he can't believe that the previous administration put this project out for bond without a report. Mr. Barbarratta said in his research and talking with the Superintendent there is no report that has been made available. He said he has received from the Superintendent projects that they feel are important and it was basically the facilities manager who put that list together with the Superintendent's and the Board of Education's blessing. He said they had also supplied prices for doing this work.

Mr. Sill said he feels the concept is tremendous and should be done on all the City buildings. He then asked how long it would it take to put together a Needs Assessment Report. Mr. Barbarratta said it would take approximately six weeks.

Mr. Szewczyk asked Mr. Barbarratta to explain how this should be presented to the taxpayers who are already being taxed up to their eyeballs. Mr. Barbarratta said you need to set priorities and you can't set those priorities until you investigate everything that needs to be done. He said he feels the taxpayers would want the money to be spent wisely and that we be accountable and set priorities.

Keith A. McLiverty, City Treasurer – Mr. McLiverty explained that there is explanatory text that was issued with the referendum. He said in the referendum in 2002 there was an attachment that had a list of projects that was provided to the City by the Board of Education. He said in the explanatory text there is language that defines categories such as HVAC or mechanical systems or construction. He said the key thing here is any change in the scope of work as long as it's in the parameters of the explanatory text as deemed acceptable by the Bond Counsel. For example there would be a problem if we took bond money and did a new gymnasium and the new gymnasium was never part of original bond issue. He said if you're doing HVAC work and you're deviating that work but it's still in line with explanatory text of the question then Bond Counsel wouldn't have an issue with that. He also noted that the Explanatory Text requires a two-thirds vote of the legislative body to change the scope. He would suggest if any changes are to be made that it is first run by the Bond Counsel.

Mayor Staffieri then polled the board members for their thoughts on this item. Mr. Sill said that he was in favor of the assessment. Mr. Hughes said he also feels that it is a good idea and noted that in the long run without the report we're wasting money. Mayor Staffieri said he thinks it's a good idea and we do need to prioritize. Mrs. Moran said she also feels that it is a very good idea. She can't believe that there are no studies anywhere on this. She said she feels that it should also be done on all City-owned buildings. Mr. Szewczyk said he agrees with Mr. Sill and Mrs. Moran and questioned if this could be paid out of the Board of Education budget. Mr.

Bomba said this City has already spent an awful lot of money since it was bonded on plans and designs that are totally useless. To say we're going to spend another \$35,000 for a priority list – there has to be something. Mr. McLiverty said there was a list that was attached to the referendum. Mayor Staffieri said there is a list; however it is just a general list. Mr. Barbarratta said if anyone has any questions please give them to Mr. McLiverty or Dr. Robinson so they can be forwarded to him and he would be happy to respond.

#### **PUBLIC WORKS DEPARTMENT REPORT – FEBRUARY 2007 (Ronald Culmo, Director)**

Mr. Sill said driving around during the last snow there was more snow on the road after plowing from the citizens. Mr. Culmo said it is a major problem and something has to be done. A lot of residents have contractors plowing their property and they deposit it in the street. Mr. Sill said there is already an ordinance in place it's just the fact of catching someone doing it. Mr. Culmo said even businesses are doing it. Mayor Staffieri said we should discuss it at future meetings and perhaps a notice can be placed in the tax bill envelopes. Mr. Hughes said something could be submitted in the Cultural Commission newspaper. Report placed on file.

#### **BUILDING DEPARTMENT REPORT – FEBRUARY 2007 (David L. Kopjanski, Building Official/Zoning Enforcement Officer)**

Mrs. Moran asked Mr. Kopjanski what are the buildings on his report that were demolished? Mr. Kopjanski said it was garages. Mr. Szewczyk said he just wanted to point out that Mr. Kopjanski does a lot more work than people realize. He said he has a limited staff. Mr. Sill asked Mr. Kopjanski if he has enough help. Mr. Kopjanski said Mr. Mascolo isn't working on Fridays anymore. He also noted that there are a couple of big projects that are going to be starting soon – Griffin Hospital, Lowe's – this will take up a good percentage of time. Mr. Kopjanski said when the time comes that he needs help he will let the Mayor know.

#### **BLIGHT REPORT – FEBRUARY 2007 (David L. Kopjanski, Blight Officer)**

Mr. Hughes asked Mr. Kopjanski the status of the trailer on Hawthorne Avenue. Mr. Kopjanski said he has gone up there 2 to 3 times since the last meeting. There is a tarp over it and it has been moved to the rear of the house. Mr. Kopjanski said it is not illegal to have it there. He also stated that he saw no evidence of anyone living in it. Mr. Sill said there have been reports of people seeing a television on in the trailer. Mr. Kopjanski said the homeowner has also assured him that there is no one living in the trailer. Mrs. Moran said on Caroline Street there was piles of debris. Mr. Culmo said he has been in contact with the Police Department about this and they have issued summonses. If they do not abide by the summons then Public Works will clean up the site and bill the owner. Mr. Szewczyk said up on Mt. Pleasant Street there are large concrete blocks. Mr. Kopjanski said that would be a zoning violation. Mr. Szewczyk stated that the blocks have been moving due to vehicular vibration. He asked Mr. Kopjanski if he knows when the owner is going to rectify this problem. Mr. Kopjanski said we will have to get a court date because he doesn't believe that the owner has any intention of taking care of this situation. Mr. Kopjanski said he would confer with Corporation Counsel. Mr. Bomba asked if they are currently being fined. Mr. Kopjanski said we can only fine someone once a Judge levies a fine. Report placed on file.

#### **FIRE MARSHAL REPORT – FEBRUARY 2007 (Philip A. Hawks, Fire Marshal)**

Mr. Hawks is attending school this evening. Report placed on file.

### **FIRE DEPARTMENT REPORT – FEBRUARY 2007 (Commissioner Kelly Curtis)**

There was no one present from the Fire Department. Report placed on file.

### **POLICE DEPARTMENT REPORT – FEBRUARY 2007 (Chief Eugene Mascolo)**

Chief Mascolo highlighted a few items on his report. He said the significant event at the department last month was the promotion of Det. Sgt. Narowski to the rank of Lieutenant. He will now carry the title of Deputy Chief. So by Charter his rank is Lieutenant but his title will be Deputy Chief. Chief Mascolo said pursuant to his objective to establish better communication with our fellow departments and agencies he has appointed Jim Garofalo as the point of contact from the department to work with the Public Works regarding bulk trash enforcement. The department's traffic officer, Patrolman Boulton, is the liaison to the downtown traffic authority and he will be attending their monthly meetings. Chief Mascolo informed the board members that there was a significant drug seizure and arrest last month at 49-51 Hawkins Street. He said a significant amount of cocaine was seized and a number of parties were arrested. The Chief said they have been plagued with some recent car burglaries and car thefts and they made a significant arrest in both of those areas. The car thieves arrested were out of New Haven and they were part of a ring and hopefully this will take care of our car theft problems. He said they have received their third \$1,000.00 grant from Wal-Mart. He said they have been a great neighbor to the department.

Mr. Sill said there is a major problem regarding street lighting and he wondered if there is any policy with officers checking for lights. Chief Mascolo said the officers do take notice; however it is not one of their primary duties. He said there is an effort between the department and public works to start looking at this. Mayor Staffieri said he instructed Mr. Culmo a few weeks ago to have one of the public works employees work later and take a survey. Mr. Culmo said this has been done and the report has been submitted to Larry Mai at UI. Mrs. Moran asked Chief Mascolo if there are any leads on the vandalism at Witek Park. The Chief said there are no leads; they still receive continuous reports of ATV's in the area. Mrs. Moran asked if we know how the goals were damaged – were they smashed or hit with the ATV's. Chief Mascolo said they are not sure. He said Public Works has placed stones in order to deter larger vehicles from getting on the site. Mr. Bomba asked if they are getting in through the main entrance or are they sneaking around the rear? Chief Mascolo said there were getting around the rocks on the David Humphreys side but that has been fixed. He noted that there are numerous ways for someone to get in. Mr. Hughes agreed – there are so many access points there is no way to close them all off.

### **REFUND OF EXCESS TAXES PAID REQUESTED THROUGH 3/15/07**

**A MOTION** was made by Mr. Hughes with a second by Mr. Bomba to approve the refund of excess taxes paid through 3/15/07 in the amount of \$10,522.93 as submitted by Tax Collector Cinda B. Buchter. **Motion carried.**

### **ADOPT RESOLUTION “HISTORIC DOCUMENTS PRESERVATION GRANT PROGRAM” TOWN/CITY CLERK OFFICE – CYCLE 1 – APRIL 30, 2007**

Mayor Staffieri stated that we received this grant last year and he asked Mrs. Wabno to explain the grant to the board members. Mrs. Wabno told the members that we were able to do several books last year through the grant program. She noted that we are three months early in applying this year. The grant being applied for is \$7,000 and there is absolutely no cost to the City.

Be it hereby resolved by the Board of Aldermen of the City of Derby:

That Anthony Staffieri, Mayor of the City of Derby, Laura A. Wabno as his designee is empowered to execute and deliver in the name of and on behalf of the City of Derby an application and contract with the State Library for a Historic Preservation Grant.

Mayor Staffieri complimented Mrs. Wabno on all the hard work that she is doing in the Town & City Clerk's office. Mrs. Wabno invited any member of the board to come to the office for a tour.

**A MOTION** was made by Mr. Hughes with a second by Mr. Szewczyk to adopt the resolution for the Historic Documents Preservation Grant Program. **Motion carried.**

### **WITEK PARK FISHING DERBY – MAY 5, 2007 (INFORMATIONAL)**

Mayor Staffieri said Mr. Hughes has led the charge in establishing this Fishing Derby. Mr. Hughes said back in December he was approached by a resident of Derby, Kevin Gerckens, about the possibility of a fishing derby. The Fishing Derby will be held on May 5, 2007. There is registration form on line for children ages 12 and under. Registrations can also be dropped off at the Mayor's Office. Mr. Hughes said there are a lot of donors who are donating their time and money. Free hotdogs, hamburgers and soda will be offered and he encouraged everyone to attend.

Mayor Staffieri said this is a great idea and encouraged Mr. Hughes to keep up the good work.

### **CITY OF DERBY – CITY HALL UNION CONTRACT – DISCUSSION AND ACTION**

Due to a lack of votes this item will be **TABLED**. Mr. Sill cannot vote on this item as his wife is a City Hall Union employee.

### **PARKING AUTHORITY REQUEST FOR BID WAIVER**

Mr. Moscato said he there has been a concern from the outcome of an engineering report that the parking garage may warrant needed structural repairs in the near future. This report was conducted in 2003. He said they are requesting to have the same engineering company, URS from Rocky Hill, CT, to conduct another chain drag test. He said they are asking for a bid waiver in order to have URS conduct the test as they have sufficient prior structural knowledge of the facility. He said the total amount for this is \$8,500.00 and will be paid totally by the Parking Authority. Mr. Moscato said back in 2003 when this report was generated Mr. Rick Dunne make a request to apply for an Urban Action Grant. At that time he said the work could be totally completed in three years. Unfortunately the Urban Action Grant was never pursued. Mr. Moscato said they have worked very hard to turn the garage around. There is new lighting, signage, etc... He said we really need to get a handle on this and probably go for another Urban Action Grant. Mr. Szewczyk said the price of \$8,500.00 is very good. Other structural firms expect around \$10,000.00. Mayor Staffieri stated that the authority has done a great job in cleaning up and shaping up the garage. There is improved lighting, gate system. Mr. Moscato again stressed that this would be paid with parking authority money, not taxpayer money.

**A MOTION** was made by Mr. Hughes with a second by Mr. Szewczyk to waive the bid requirements for URS of Rocky Hill, CT in the amount not to exceed \$8,500.00 to complete a structural study for the Derby Municipal Parking Garage. **Motion carried.**

Mr. Hughes said he would contact the board members absent this evening within seven days and get their vote in writing.

### **JOINT FINANCE POSITION**

Mayor Staffieri said it has been reported in the newspapers that we are looking to consolidate the positions of the City's and the Board of Education's finance directors. The Mayor said Ken Hughes and others have been speaking with the officials from the three other towns who have this position in place. He noted that they have heard positive reviews.

Mr. Hughes said the three towns are East Haven, Madison and Clinton. He said they have talked to as many people as they can in leadership positions – Mayors or First Selectmen, Board of Education members, Superintendent of Schools. He said most have said the biggest obstacle is gaining the trust to implement the position. Mr. Hughes said those town officials have stated that by having the joint position it has built more trust between the Board of Education and the City; more trust between the taxpayers and the Board of Education and the City. All found it to be much easier all the way around. Mr. Hughes said if the City of Derby decides to move ahead with this position there would need to be an Ordinance change. We would have to post the proposed Ordinance and then hold a Public Hearing. He would like the board to vote tonight on posting the proposed ordinance and setting a public hearing date so that the board can vote on the position at the regular meeting to be held next month. Mr. Sill said he has also been in on the discussions and he said everyone noted that it makes for improved communications. Mrs. Moran stated that it is a great report; it's very thorough. Mr. Hughes said they spent a lot of time talking with the towns.

**A MOTION** was made by Mr. Hughes with a second by Mr. Bomba to empower Corporation Counsel to post the Ordinance for the Joint Finance Director position and schedule a public hearing. **Motion carried.**

### **SMALL CITIES GRANT RESOLUTION**

Mr. Hughes read the resolution into the record:

#### Small Cities Program

Certified a true copy of a resolution adopted by the City of Derby at a meeting of its Board of Aldermen on March 22, 2007, and which has not been rescinded or modified in any way whatsoever.

WHEREAS, Federal monies are available under the Connecticut Small Cities Community Development Block Grant Program, administered by the State of Connecticut, Department of Economic and Community Development pursuant to Public Law 93-383, as amended; and

WHEREAS, pursuant to Chapter 127c and part VI of Chapter 130 of the Connecticut General Statutes, the Commissioner of Economic and Community Development is authorized to disburse such Federal monies to local municipalities; and,

WHEREAS, it is desirable and in the public interest that the City of Derby make application to the State for \$426,000 in order to undertake a Small Cities Community Development Program and to execute an Assistance Agreement therefore should one be offered.

NOW, THEREFORE, BE IT RESOLVED BY THE Board of Aldermen of the City of Derby:

That it is cognizant of the conditions and prerequisites for State Assistance imposed by Part VI of Chapter 130 of the Connecticut General Statutes; and,

That the filing of an application by the City of Derby in an amount not to exceed \$426,000 is hereby approved, and that the Mayor of the City of Derby is hereby authorized and directed to file such application with the Commissioner of the Department of Economic and Community Development, to provide such additional information, to execute such other documents as may be required by the Commissioner, to execute an Assistance Agreement with the State of Connecticut for State financial assistance if such an Agreement is offered, to execute any amendments, rescissions and revisions thereto, and to act as the authorized representative of the City of Derby.

Mayor Staffieri said this is for repairs to the Senior Center. Ms. Finn said the proposed repairs are: roof repair, HVAC system, fire alarm system, ansele system, ADA repairs, energy efficiency improvements, new exterior repairs. She noted that there had been no repairs to the building in over thirty years. Mr. Robertson informed the board members that the City advertised and RFQ for a consultant and there was one response from DeCarlo & Doll, Inc. They were chosen to be the architects. Mayor Staffieri stressed that the reason the State is looking favorably upon this is because this administration has taken care of the past administration's open bill that they had pertaining to the Small Cities '98 Site Improvements grant. Mr. Hughes said the administrators at the Senior Center must be ecstatic that this is moving forward. Mayor Staffieri said they are very pleased and it is beyond their expectations. Mr. Hughes asked when the anticipated work is likely to begin. Mr. Robertson noted that if we do get final approval it should commence over the summer. Mr. Sill asked about repairs to the elevator. Ms. Finn said it may be taken care of through LoCIP money. Mr. Robertson said the inclusion may have delayed the application to the State.

**A MOTION** was made by Mr. Hughes with a second by Mr. Bomba to adopt the Small Cities Grant Resolution. **Motion carried.**

#### **INDUSTRIAL PARK (INFORMATIONAL ONLY)**

Mayor Staffieri said everyone should be aware that his office and John Guedes has been negotiating with the road from the Hines property to the Hitchcock property, which will lead to the Industrial Park. There are currently two proposed tenants – Better Packages from Shelton and the other is going to be a self-storage facility. He noted there are two other companies looking – a lighting company from Austria and one other company that he is not a liberty to talk about. The Mayor said we should see a stabilization if not a decrease in taxes. Mr. Hughes said he believes the key is the way they kept the access to the Hitchcock property out of the residential areas. Mayor Staffieri said the developer really could have chosen the easiest way to go in, which would have been through Belleview Drive. However the developer realized that wouldn't be fair to the residents of that area. The Mayor also noted that there have been discussions between the DOT and the Town of Orange regarding modifications to the roadway in front. Mr. Hughes stated that Mayor Staffieri and his staff deserve 110% credit for this development. He went on to say it was the Mayor that brought the developer and the property owner together for this very important project. Mayor Staffieri went on to say that all

parties involved are very happy with the outcome. He also noted that there is a third component to the site – Mr. Guedes is talking to someone looking to develop an indoor soccer and hockey facility.

### **SCHOOL BUILDING COMMITTEE**

Mayor Staffieri read the following into the record:

The building of a new school in Derby is as important a task for our City and for the children of today and tomorrow as we have faced in many decades. It is my responsibility to oversee this project assuring our taxpayers that they get the value from their hard-earned tax dollars as they rightfully deserve. My first step is to create a building committee. A committee I will ask to begin the process of evaluating the skills of firms to design our new middle school. To submit to me the name or names of firms the committee believes possesses the highest of skills and design. And of equal importance the skills of designing a school, which must come in on budget. The committee I appoint must move with dispatch and submit to me their three choices so the design professional can get on board and assist our Superintendent Janet Robinson in procuring the necessary documentation for submittal to the State. That information must be completed and submitted by June 30<sup>th</sup> of this year. Their next task will be to evaluate the different systems of construction and again submit to me their favorable choice for construction manager to oversee the project. In evaluating those construction experts I again ask the building committee to select carefully finding firms with great proven skills and again construction firms with a proven past of bringing projects to completion within budget. The following represent those individuals I have selected:

- Tony Szewczyk – Board of Aldermen & Architect/Designer
- Leo DiSorbo – Board of Education & Businessman
- Bill Martin – Easton Building Inspector
- Rosaire Cayer – Contractor
- Joe Jalowiec – Contractor
- Glenn Stevens – Project manager for a large construction firm
- Raul Sanchez – Works for engineering firm that designs schools
- Keith McLiverty – City Treasurer
- Chris Carloni – Board of Apportionment & Taxation

We place a great deal of responsibility upon the shoulders of these people. They are all individuals of intelligence and integrity. They from different backgrounds create a mix I believe that will produce great results. When you deal with such intelligent individuals you should offer them a goal and let them find their way to that goal. The goal I ask of them is build us a school that will educate our children to become the leaders of our world. Educate them to find their happiness and success. Build us a school, which will make each and every Derby resident proud of our education system sharing great pride in the success of our students. Reach that goal but do it within budget or do a spectacular job and do it under budget.

**A MOTION** was made by Mr. Hughes with a second by Mr. Bomba to approve the School Building Committee members as presented. **Motion carried.**

**REVOLVING LOAN PROGRAM – LUCARELLI ANSWERING SERVICE APPLICATION**

Ms. Finn stated Rick Lucarelli owner of Lucarelli Answering Service, LLC submitted an application last May to participate in the Revolving Loan Program. He originally asked for \$100,000 but has now asked for \$60,000. Ms. Finn informed the board members that Mr. Lucarelli has approached the City requesting half of the funds now due to machinery he needs to expand his business. Ms. Finn informed the board members that there is \$37,000 available to loan at this time. The application is in order and she would make the recommendation for the loan. She would recommend the entire of loan of \$60,000.00; loaning the \$35,000 immediately and defer the remaining amount to loan until more funds are available. She noted that the money generates very quickly.

**A MOTION** was made by Mr. Sill with a second by Mr. Bomba to authorize the revolving loan to Lucarelli Executive Answering Service, LLC in an amount not to exceed \$60,000.00 contingent upon the funds coming in and the first installment of \$35,000.00 be granted immediately. Motion carried.

**ADJOURNMENT**

**A MOTION** was made by Mr. Sill with a second by Mrs. Moran to adjourn the meeting at 8:35 p.m. **Motion carried.**

Respectfully submitted,

Patricia Finn  
Recording Secretary