

Derby Housing Authority  
Minutes July 1, 2009

A meeting of the Derby Housing Authority was called to order on **Wednesday July 1, 2009** at **6:33 P.M.** by Chairperson Rosemary Hughes.

**Pledge of Allegiance.**

**Roll Call:** Rosemary Hughes, JP Rizzitelli, Pauline Monaco, Joseph Romano and Steven Nakano, Executive Director - DHA. Absent Darrell Cotter.

**Approval on the Minutes of June 3, 2009 and June 15, 2009.**

- **Motion to the Minutes of June 3, 2009 and June 15, 2009.**

**Motion** by JP Rizzitelli. **Second** by Pauline Monaco.

Corrections to the minutes as follows: June 3, 2009 last paragraph page one (1) **children's to childrens**. Page two (2) add the word **be** between **can be adjusted**. Also in paragraph two (2) change **according** to **accordingly**. Page two (2) paragraph three (3) change word **in** to **is**. Page two (2) paragraph eight (8) **add the word stated**. Page three (3) paragraph eight (8) change the word **meet** to **met**.

Corrections to the minutes of June 15, 2009 as follows: under Roll Call Darrell Cotter did not have an excused absence.

Motion modified with the above noted changes. **All in Favor**. Motion Passes.

**Additions/Deletions/Corrections to the Agenda:**

No additions, deletions or corrections to the Agenda as presented.

**Public Portion:**

No one from the public wished to speak.

Public portion closed.

**Director's Report:**

**Stygar Terrace:** NO VACANCIES

**Cicia Manor:** #26 Being prepared for occupancy.  
#22 Pending lease-up.

**Lakeview Terrace:** NO VACANCIES.

Bill Payment report was submitted and reviewed.

Landlord checks for the month of July 2009 were processed and mailed.

PIC reporting currently at 102%. There will not be any sanctions for June 2009.

- **Motion to accept the Director's Report as submitted.**

**Motion** by JP Rizzitelli. **Second** by Pauline Monaco. **All in Favor**. Motion Passes.

Mr. Nakano met with two representatives from Hawley Construction Corporation. There are still some changes and modifications that need to be addressed. One item being the addition of a file room. All state and HUD records must be locked up at all times. Other items to be addressed are the depth of the sink in the mop and sink area and the added handrail to each side. The last item is to change the door at the exit from the basement to a Bilco door.

**New Business:**

Mr. Nakano reminded all present that the Derby Housing picnic will be held on July 2, 2009 from 12 – 4 pm all Senior Housing residents are invited. Elaine Marcucio stated that to date there are over 50 residents confirmed to attend.

- **Motion to Adjourn at 6:43 PM.**

**Motion** by JP Rizzitelli. **Second** by Joseph Romano. **All in Favor**. Motion Passes.

Respectfully submitted,

*Laura A. Wabno*  
Recording Secretary

*These minutes are subject to approval of the DHA Commission at their next regularly scheduled meeting.*