

Derby Public Library  
Board of Director's Meeting  
June 13, 2007

1. Board President, Ms. Gleason called the meeting to order at 6:45 and had all stand for the Pledge of Allegiance.
2. Roll Call: Ms. Gleason, Ms. Madura, Ms. Bailey, Ms. Hyder, Ms. Comboni, Mr. Stankye, Ms. Rogers, Library Director, Ms. Williams. Absent with notice were Ms. Ducharme and Ms. Mattutini.
3. Agenda: Mr. Stankye made a motion and Ms. Madura seconded the motion that we accept the agenda as presented.
4. Public portion: No one from the public wished to address the board so the public portion was closed.
5. Minutes: Ms. Gleason had two minor corrections to the minutes of the May meeting – 2<sup>nd</sup> page #7c Phil's last name is Robertson, not Robinson. Last line on last page should read *these minutes*. Motion to accept minutes with changes was made by Ms. Madura and seconded by Ms. Comboni. Motion carried.
6. Old Business
  - a. Hedges: Mr. Dias was here yesterday and today and will be back tomorrow to finish the work. He noticed that the lower section of the wall on Caroline Street has some of the masonry missing. He also tried to save the fence on the Caroline Street side but he couldn't get the roots of the bushes out without destroying it.
  - b. Children's room is closed because of painting being done.
  - c. Capital Improvement: we are waiting for the Mayor to sign the contract.
7. New business:
  - a. Director's report:
    - i. Ms. Williams shared with us an article about the Silver Slugger's group. Last week Babe Ruth's granddaughter came to speak.
    - ii. YA position – Tim Logan will be joining the staff on July 2<sup>nd</sup>. Has volunteered here with our SAT prep class.
    - iii. DHS scholarship – had one applicant and it was awarded to Dominic Bailey. A suggestion was made that we promote this by getting a plaque to put the recipient's names on.
    - iv. Landscaping – Ms. Williams told us that Mr. Dias had a question that needed to be answered. Did we want him to clear the side lot? After discussion, the decision was made to let him clear it now since he is already here. Ms. Williams shared with us his suggestions for the plantings. She and Ms. Gleason will work with him to choose the correct ones.
    - v. Staff evaluations were done at the end of May into the first few days in June.
    - vi. Last week when moving some book cases in the children's room mold was discovered. The painter sprayed and cleaned the area. Mr. Migani will also look at it and he will be able to tell if there is moisture and where it might be coming from.
    - vii. Ms. Williams passed around the report for this year's budget. Most budget lines have been spent down.

- viii. Shared with us account balances.
  - ix. May statistics were shared. Ms. Rogers requested that a percentage change be added to the report.
8. Mr. Stankye made a motion that the Library Board move into executive session to discuss budget issues. Ms. Madura seconded the motion. Motion carried. The Library Board went into executive session at 7:35pm Ms. Comboni made the motion that we come out of executive session, and Ms. Hyder seconded the motion. Motion carried and we came out of executive session at 8:07pm
9. Mr. Stankye made the motion that: due to a reduction in the proposed 2007/08 budget of \$40,000, we are forced to eliminate the full-time custodian position and create a part-time custodian position not to exceed 20 hours per week effective July 1, 2007. Ms. Madura seconded the motion. Board President, Ms. Gleason asked that there be a roll call vote : MADURA – Y; BAILEY – Y; HYDER –Y; COMBONI- Y; STANKYE – Y; ROGERS – Y . Motion carried unanimously.
10. Ms. Hyder made a motion that the Library Director receive the same 3% raise as the rest of the library staff effective July 1, 2007. Ms. Comboni seconded the motion. Motion carried unanimously.
11. Motion was made by Mr. Stankye that we follow past custom and dispense with the July and August meetings unless the President of the Board should call one. Ms. Madura seconded the motion. Motion carried.
12. Discussion ensued about meeting dates. The consensus was that we will stay at third Wednesday of the month; with Sept. 19 being the next scheduled meeting.
13. Ms. Rogers informed the board that she will be stepping down as Secretary because she cannot commit to having the minutes to the Town Clerk in the timeframe requested by the town. Ms. Gleason asked the others to think about volunteering and let her know.
14. There being no further business before the board, a motion to adjourn was made by Mr. Stankye and seconded by Ms. Hyder. Motion carried. Adjourned at 8:15pm.

Minutes are not official until they have been approved by the library Board at the next official meeting of the Board.

Submitted by Mary Rogers, Secretary, Library Board of Directors.