

**Derby Public Library
Board of Directors' Meeting
April 16, 2008**

1. Board President Ms. Gleason called the meeting to order at 6:38 pm and had all stand for the Pledge of Allegiance.
2. Roll Call: Ms. Gleason, Ms. Bailey, Ms Cecarelli, Ms. Ducharme, Ms. Rogers, Mr. Stankye and Library Director Ms. Williams. Ms. Comboni and Ms. Madura were absent with notice.
3. Agenda: Mr. Stankye made a motion and Ms. Rogers seconded the motion to accept the agenda as presented.
4. Public Portion: there being no one from the public in attendance, public portion was closed.
5. Minutes: Motion was made by Mr. Stankye and seconded by Ms. Bailey to accept the minutes of the March 19, 2008 meeting as presented.
6. Old Business:
 - a. Mr. Stankye informed us that he is still in contact with Mr. Ortoli regarding the picture of Francis Fallon being done as a portrait.
 - b. Mr. Stankye also informed us that he and Joe Migani will get together to discuss the caulking of various areas of concrete around the Library.
 - c. A short bio was received from Ms. G. Fallon as a possible replacement on the Board of Directors.
7. New Business:
 - a. DIRECTOR'S REPORT:
The Library Budget Proposal for 2008-2009 was presented to the Board of Apportionment and Taxation and Finance Office on April 3rd.

Library newsletters were handed out to all present. Kathy Ducharme made a motion that hard copies of the Library's newsletters be mailed to members of the Board of Alderman and Tax Board. Seconded by Ms. Cecarelli. All in favor.
 - b. Lockers have been ordered for employees and lock was changed on the front meeting room door.
 - c. Lorraine Piazza has been hired as the Library's new Library/Assistant/Publicity Coordinator and will begin on April 28th.
 - d. Landscaping Proposal from T & S Yardwork:

-Spring clean-up (includes fertilizer and weed killer application)-\$200.00
-Grass cutting (includes weed whacking and blowing)-\$45.00 per cut with an estimate of 15-20 cuts per season
-New flowers and shrubs at the cost of the items
-Ms. Rogers made a motion to accept T & S Yardwork's proposals. Seconded by Mr. Stankye. All in favor.

- e. Ms. Williams handed out the current budget print-out.
 - f. Ms. Williams informed the Board that custodian John DellaVolpe has resigned his position effective April 25th.
 - g. Ms. Williams shared with us account balances.
 - h. Ms. Williams informed the Board that the summer reading program theme is "Wanted Readers"
 - i. The display case has pen and ink drawings by Rosemary McClain. She would like to do one of the library. Ms. Williams is to ask her about cost, etc.
 - j. Tim Conlon, local author, presented his book The Lost Prophets at the library monthly book discussion in April
 - k. Richard Bradley, spoke at a Silver Sluggers meeting in April and talked about his book, The Greatest Game.
8. The Board authorized Ms. Cecarelli and Ms. Gleason to do the yearly evaluation of Library Director Ms. Williams.
9. A motion was made by Ms. Gleason and seconded by Ms. Cecarelli to go into executive session for the purpose of discussing personnel issues. The Board went into executive session at 7:25pm.
10. A motion was made by Ms. Rogers and seconded by Ms. Cecarelli to come out of executive session. Motion was carried and the Board exited executive session at 7:55pm.
11. There being no further business before the Board, a motion to adjourn was made by Mr. Stankye and seconded by Ms. Bailey. All in favor; adjourned at 8:06pm.

Minutes are not official until they have been approved by the Library Board at the next official meeting of the Board.

Submitted by Dorothy Gleason, President, in the absence of Violet Madura, Secretary

