

Derby Public Library
Board of Director's Meeting

22 May 2008

1. Board President, Ms. Dorothy Gleason, called the meeting to order at 6:37 p.m. and all stood for the Pledge of Allegiance.
2. Roll call: Ms. Gleason, Ms. Rogers, Ms. Bailey, Mr. Stankye, Ms. Cecarelli and Library Director Ms. Williams. Absent with notice: Ms. Madura, Ms. Comboni; Ms. DuCharme.
3. There being no additions or deletions to the agenda, a motion was made by Ms. Rogers to approve the agenda as presented; seconded by Mr. Stankye. Motion carried.
4. Public portion: there being no one from the public present, the public portion was closed.
5. Mr. Stankye made a motion to accept the minutes of the April meeting; seconded by Ms. Rogers. All agreed.
6. Old Business:
 - a. Mr. Stankye reported that there has been no further progress regarding the caulking of the various areas of concrete that need repairing. He and Joe Migani will be in contact on Tuesday of next week to set up a time to meet and address the matter.
 - b. Mr Stankye is still awaiting a response from Mr. Ortoli regarding the portrait of Mrs. Fallon. If nothing is resolved soon, Mr. Stankye will reclaim the portrait and pursue another avenue.
 - c. Mayor Staffieri was given biographies of Geri Fallon and Barbara Barry as possible candidates for the Library Board of Directors. Ms. Gleason will follow up with the Mayor as soon as possible.
7. New Business
 - a. DIRECTOR'S REPORT:
Ms. Williams reported that the staff lockers and staff room have been set up as explained in personnel safety policy.
 - b. John Della Volpe has agreed to stay on as the Library custodian.
 - c. Landscaping and Outside issues: branches have been removed on the side Lot trees; some of the Elizabeth Street sidewalk squares need to be removed and new concrete needs to be poured. Estimates will be gotten and then a decision will be made as to whether the Library or the City is responsible for this repair. Replacement of the tree on the Elizabeth St. side was discussed as was the possibility of adding two benches similar to the Greenway benches on either side of the Elizabeth Street walkway entrance to the Library.

- d. A motion was made by Mr. Stankye to empower Ms. Williams to engage Rosemary McClain to make an 18x28 pen and ink drawing of the Library. Motion was seconded by Ms. Rogers and was carried.
 - e. Ms. Williams is in the process of doing Staff evaluations.
 - f. Ms. Williams is awaiting word from the City re: the Library 2008/2009 budget. Ms. Williams sent Ms. Finn (Capital Planning) proposals that were included in the budget.
 - g. It was recently learned that Mrs. Jane Cohen contributed \$500 and Jamie and Fran Cohen also contributed \$500 to the Library's Cohen Family Book Fund.
 - h. Board members received the current 2007/2008 budget print out, as well as current account balances.
 - i. May Library circulation and program attendance statistics were given out to Board members.
 - j. At the Library Open House, Irving school students did some poetry reading.
 - k. The library will celebrate Harcourt Wood's birthday on 16 June with cake and flowers, as is the usual tradition to honor Harcourt.
 - l. Scholarship essay interest was discussed. Essay information has been distributed and communicated to high school students, and we await entries.
8. A motion was made by Mr. Stankye to go into Executive Session at 7:08 pm to discuss Personnel policy revision. Seconded by Ms. Rogers. All in favor.
9. A motion was made by Mr. Stankye to come out of Executive Session at 7:55; seconded by Ms. Bailey. All in favor.
10. Motion was made by Ms. Rogers to include the statement suggested by City Corporation Counsel Attorney Coppola in the new Security Policy. All agreed.
11. There being no further business before the Board, a motion was made by Mr. Stankye to adjourn; seconded by Ms. Bailey. All in favor; adjourned at 8:06 pm.

Minutes are not official until they have been approved by the Library Board of Directors at the next official meeting of the Board.

Submitted by Jo-Ann E. Ccarelli, in the absence of Violet Madura, Secretary.