

Derby Public Library
Board of Director's Meeting

19 November 2008

1. Board President, Ms. Gleason called the meeting to order at 6:35 p.m. and all stood for the Pledge of Allegiance.
2. Roll call: Ms. Gleason, Ms. Donofrio, Ms. DuCharme, Ms. Madura, Ms. Rogers, Ms. Comboni, Ms. Barry and Library Director, Ms. Williams. Mr. Stankye came at 6:50. Absent with notice: Ms.Cecarelli.
3. There being no addition or deletions to the agenda a motion was made by Ms. Rogers to approve the agenda as presented; seconded by Ms.Donofrio. Motion carried.
4. Public portion: there being no one from the public present, the public portion was closed.
5. Ms. Barry made a motion to amend minutes of the October meeting to reflect the time that said meeting adjourned (8:00) and then to accept the minutes of the October meeting: seconded by Ms. Rogers. All Agreed.
6. A motion was made by Ms.Rogers and seconded by Ms. DuCharme to go into executive session at 6:48 to discuss personnel issues. Motions carried and the Board came out of executive session at 7:23.
7. A motion was made by Mr. Stankye to accept Terry O'Keefe's resignation submitted on November 12, 2008. Seconded by Ms. Donofrio
8. A motion was made by Ms. Rogers to allow Ms. Williams to begin a search to fill the newly vacant position if she had not already done so. Seconded by Ms. Donofrio.
9. A motion was made by Ms. Donofrio to accept employment agreement between the Board of Directors and the Library Director, Ms. Williams, with changes made to time period for resignation/retirement . Seconded by Ms. DuCharme.
10. A motion was made by Ms. DuCharme to accept salary agreement of the Library Director, Ms. Williams. Seconded by Ms. Rogers.

11. Old Business:

a. Mr. Stankye reported to the board the completion of the sidewalks and slabs for the benches and Ms. Williams informed us that the benches with plaques will be coming by Dec. 3, 2008.

b. Mr. Stankye also informed the board that the portrait of Ms. Fallon with frame is completed. He suggested that a plaque be made for said portrait and also other portraits.

c. A motion was made by Ms. Madura and seconded by Mr. Rogers to have Mr. Stankye oversee having the plaques made. When all is completed, it was decided by the Board to have a ceremony commemorating portraits.

12. New Business

DIRECTORS REPORT

- a. Ms. Williams shared with the Board the thank you note received from the D.A.R. for the use of the Library for their meeting.
- b. Ms. Williams submitted to the board the resignation of Terry O'Keefe and the Board accepted said resignation as noted in Item #7 above.
- c. Ms. Williams showed the Board the bill received from F. Pepe Construction for completed work.
- d. Ms. Williams told the Board that The Valley Council for Health and Human Services Annual meeting invitation is on Dec. 2.
- e. The Derby Public Library is once again a drop-off site for Toys for Tots.
- f. The Library is hosting two series of programs. The first is Raising Readers Workshops and the second is People Empowering People Training.
- g. Ms. Williams announced that the 2007-2008 State Report is completed and was submitted on October 31, 2008. A copy is available for review.
- h. Ms. Williams informed us that a decision should be made by mid January 2009 regarding tree removal versus tree pruning/front cherry trees.
- i. Ms. Williams passed out current 2008/2009 budget print out.
- j. Ms. Williams shared with the Board account balances and the comparison between October Statistics from 2007 to 2008.

k. Ms. Williams informed us that the annual Holiday Open House will be on Dec. 16. The chorus from Irving School will perform holidays songs and refreshments will be served.

l. Ms. Williams informed the Board the various meetings she has attended since the last Board meeting.

13. There being no further business before the board, a motion was made by Ms. Rogers to adjourn; seconded by Ms Comboni. All in favor; adjourned at 8:03.

Minutes are not official until they have been approved by the Library Board of Directors at the next official meeting.

Submitted by Violet Madura, secretary, Library Board of Directors