

**DERBY PUBLIC LIBRARY  
BOARD OF DIRECTORS MEETING  
WEDNESDAY JANUARY 18, 2012**

1. Board President, Ms. Gleason called the meeting to order at 6:30pm. All stood for the Pledge of Allegiance.
2. Roll Call: Ms. Gleason, Ms. Cecarelli, Ms. Fallon, Ms. Barry, Mr. Stankye, Ms. Williams, Library Director. Absent with notice: Ms. Rogers, Ms. Comboni, Ms. Ducharme
3. Motion made by Mr. Stankye to adopt the agenda as written. Seconded by Ms. Cecarelli. All in favor.
4. Public portion closed. No one present.
5. Ms. Cecarelli moved to accept the minutes of the November 16<sup>th</sup> meeting. Seconded by Ms. Fallon. All in favor.
6. Old Business
  - a. Ms. Williams spoke to the Police Chief at one of the Mayor's Dept. Head meetings held on Monday mornings. The Chief said they would they voting on Patron Parking request at the Library that night. Ms. Williams has heard nothing official as yet. Ms. Williams also spoke to Dr. Tracy, who would speak to Mr. Gallo and Mrs. Coppola about the situation. He felt it could be taken care of.
  - b. Silver/Petrucci Associates came on Jan. 18<sup>th</sup> to do a flood test. They sent a memoranda as to what needs to be done to stop the leaks. The report shows two places definitely in need of work now. The recommendations were that the west roof and east roof should be fixed. Also the windows should be recaulked. These are problems to be taken care of now. Repointing would be necessary in the future but it is very expensive. Immediate work cost - \$19,650. The original bill from Silver/Petrucci is \$5500. The total is approximately \$25,000. We have \$37,700 from the City for these repairs. Mr. Stankye moved to engage the services of Silver/Petrucci to take care of the immediate problems. Ms. Barry

- seconded. All in favor. Mr. Stankye and Ms. Williams will attend the next Capital Planning meeting to explain what we are doing.
- c. Snow Safety problem was solved with discussion.

## 7. New Business

### Director's Report.

- a. Thank you notes were received from Toys For Tots and St. Vincent DePaul for the Christmas gifts.
- b. Family Resource Center is still in the process of finding a co-ordinator. They have received a grant from the Valley Community Foundation to refit the multi-purpose room.
- c. Gutter cleaning was done.
- d. Derby Historical Society will have the model train glass enclosure brought before their Board and will get back to us.
- e. Ideal Electric has done some electrical work in the library and will get the pricing for lighting the flagpole better.
- f. The Board has been invited to the Legislative Breakfast Meeting of the Valley Council for Health and Human Services on January 24<sup>th</sup>.
- g. Annual distribution checks were received from the Cecarelli and Yudkin funds.
- h. Ms. Cecarelli moved to pay the bill for Past Perfect Annual Software Support Renewal. Seconded by Ms. Barry. All in favor.
- i. Mr. Stankye moved to take the Silver/Petrucci bill to Capital Planning. Seconded by Ms. Fallon. All in favor.
- j. Ms. Williams shared the 2011/2012 Budget update.
- k. The 2012/2013 budget season will begin soon. It will be further addressed at the next meeting.
- l. Union Contract negotiations will be starting soon.
- m. The Board adopted the third Wednesday of every month as the meeting dates. July, August and December will be at the call of the president.
- n. Holiday programs were very successful.
- o. New programs – Winter Reading Club for Adults and a Weekly Coupon Club held every Tuesday.
- p. Meetings attended by the Director, Account Balances and

Statistics were shared.

8. Executive Session was not necessary.

9. Mr. Stankye moved to adjourn at 8pm. Seconded by Ms. Barry. All in favor.

Minutes are unofficial until approved at the next meeting.

Respectfully submitted by Ms. Barry, Secretary