

**Derby Public Library
Board of Director's Meeting
Wednesday June 6, 2012**

1. Board President, Ms. Gleason, called the meeting to order At 6:30 pm. All stood for the Pledge of Allegiance.
2. Roll call: Ms. Gleason, Ms. Fallon, Ms. Rogers, Ms. Barry, Ms. Ducharme, Ms. Cecarelli, Mr. Stankye. Absent with notice – Ms. Comboni.
3. Ms. Rogers made a motion to adopt the Agenda as written. Seconded by Ms. Fallon. All in favor.
4. Public portion closed. No one present.
5. Ms. Fallon moved to accept the minutes of the March 21, 2012 meeting. Seconded by Ms. Ducharme. All in favor.
6. Old Business
 - a. Ms. Rogers moved to reverse the order of the agenda as the Scholarship winner would be coming later. Seconded by Ms. Cecarelli. All in favor.
 - b. Mr. David Morgan, Director of Childhood Education at TEAM, spoke about the Family Resource Center (FRC) that was to be housed at the Library. There have been changes in their need for the DPL to be the model center. The Library will now function as a satellite for the FRC. The FRC will come with travelling learning kits and do workshops as in the past.
 - c. Silver/Petrucci recommend the contract for the Capital Planning water proofing project be awarded to JA Rosa of Wolcott and are waiting for approval of this Contractor by our Board. Silver/ Petrucci know the Contractor and are happy with him. Mr. Stankye moved to authorize Chris Nardi, from Silver/Petrucci, to approve JA Rosa. Ms. Rogers seconded. All in favor.
 - d. Mr. Stankye attended the Capital Planning meeting and put in for \$30,000 for flooring. They are considering \$20,000.
 - e. There are concerns that there are PCB's and asbestos in the building. Mr. Stankye feels that this was taken care of during the renovation. The only place either may be found would be in window or door caulking. Mr.

Stankye moved that, if needed, a piece of the caulking should be taken for testing. Ms. Rogers seconded. All in favor.

- f. The Traffic Authority authorized 3 parking spaces on the Caroline Street side of the Library be designated as 2 hour parking. Signs will be ordered and then installed by Public Works.
- g. The Library Scholarship was awarded to Vincenza Bartholomew.

7. New Business

Director's Report

- a. Correspondence complimenting the DPL Director and the Staff on programs were received and shared.
- b. Flyers for Adult, Teen, and Children's Summer Reading Programs were presented.
- c. Books, CD's, and DVD's were purchased with Endowment and Cohen funds.
- d. We received the Annual Connecticard Grant payment. This money comes to the DPL when residents from other cities come and use our Library.
- e. Ms. Rogers moved to accept the line transfers in the budget that were needed by Ms. Williams. Ms. Cecarelli seconded. All in favor.
- f. Past bills for Silver/Petrucci were paid two weeks ago. Mr. Stankye moved to submit the latest bill from Silver/Petrucci to Capital Planning for payment. Seconded by Ms. Barry. All in favor.
- g. Meetings attended, program highlights, up-coming programs and Library Statistics were presented by Ms. Williams.
- h. The 2012-2013 Library budget was also presented. The two needed part-time positions were added and we received \$20,000 less than requested in the budget.
- i. There was nothing new on negotiations as the Union meetings had been cancelled.
- j. Mr. Stankye moved to suspend the July and August meetings except for the call of the president. Ms. Barry seconded. All in favor.

9. Adjournment

Ms. Fallon moved to adjourn the meeting at 8:15pm.
Mr. Stankye seconded. All in favor.

Minutes are unofficial until approved at the next meeting.
Respectfully submitted by Ms. Barry, Secretary

