

# DERBY MUNICIPAL PARKING AUTHORITY

## **Minutes**

(meeting taped)

Monthly meeting: Wednesday October 14, 2009 in the Derby Municipal Parking Garage Office.

Meeting was called to order at 6:37 p.m.

By roll call, members present: Jack Moran, Delphine Krezel and Anthony Szewczyk. John Dorosh and Joseph Moore were excused.

Also present – Parking Authority Director Leo Moscato.

Without objection, in the absence of the chairman, Jack Moran served as temporary chair.

Approval of minutes: Without objection, the approval of the minutes was tabled.

Public Portion: No one was present and the public portion was closed.

Financial Statement: Members reviewed the report. The expenses for the temporary shoring project have not been posted yet. Utilities do not reflect September billing. Both these expenses will appear with the next report. Revenue reflects a quarterly payment from the State of Connecticut, explaining the increase.

Motion was made by Anthony Szewczyk and second by Delphine Krezel. Move to accept the financial statement, as presented. Motion carried unanimously.

Directors Report: Mr. Moscato stated that the shoring work has been completed. The railing by the Elizabeth Street stairwell has been reinstalled and secured. A parking meter on Elizabeth Street was repaired. Mr. Moran suggested that the director explore having Public Works do repairs, where feasible.

Mr. Moscato reported that the monthly parking activity report (attached) showed 9,463 vehicles passing through the gates. Monthly meter collection revenue totaled \$4,606.34. Total tickets issued in August – 254.

Daily maintenance continues on the garage and the area is clean. The Caroline Street lot is also well maintained. Mr. Moscato indicated that three ballasts on the first level were repaired.

Motion was made by Anthony Szewczyk and second by Delphine Krezel. Move to accept the director's report, as presented. Motion carried unanimously.

Hours of Operation: To explore reducing expenses, the members discussed reducing hours of operation. The reduction would reflect nearly a \$14,000 annual savings. Members confirmed that it would not effect the operation of the garage. Employees have been advised of this proposed change.

Motion was made by Anthony Szewczyk and second by Delphine Krezel. Move to approval the revised employee work schedule, effective October 19, 2009, as presented. Motion carried unanimously.

Old and New Business: Nothing was presented.

Motion was made by Anthony Szewczyk and second by Delphine Krezel. Move that the meeting adjourn at 6:50 p.m. Motion carried unanimously.

Respectfully prepared,  
Karen Kemmesies, recording secretary

*“These minutes are subject to the Authority’s approval at their next scheduled meeting.”*