

DERBY MUNICIPAL PARKING AUTHORITY

Minutes

(meeting taped)

Monthly meeting: Wednesday November 23, 2009 in the Derby Municipal Parking Garage Office.

Meeting was called to order at 6:55 p.m.

By roll call, members present: John Dorosh, Jack Moran, Delphine Krezel, Joseph Moore and Anthony Szewczyk.

Also present – Parking Authority Director Leo Moscato and Bookkeeper Lynette Esposito.

Approval of minutes: Motion was made by Dephine Krezel and second by Anthony Szewczyk. Move to accept the minutes for September 16, 2009 and October 14, 2009, as written. Motion carried unanimously.

Public Portion: No one was present and the public portion was closed.

Financial Statement/ Directors Report: Members reviewed the report. It was noted that the UI lease will be paid in full with the next payment. Mr. Moscato reported that the monthly parking activity report (attached) showed 10,659 vehicles passing through the gates in October. Monthly meter collection revenue totaled \$5,061.60. Total tickets issued in October – 231.

Motion was made by Joseph Moore and second by Jack Moran. Move to approve the financial reports, as presented. Motion carried unanimously.

Daily maintenance continues on the garage and the area is clean. The Caroline Street lot is also well maintained. Lighting repairs were made to the emergency and Elizabeth St stairwell areas.

Mr. Moscato advised the members that a movie will be filming in the City starting in January or February and portions of Elizabeth Street will be closed for extended periods of time. He will be preparing a cost estimate for the lost revenue during the closure for submittal to the filming company. There will likely be increased activity in the garage. The numbers will be watched to insure that the regular tenants have sufficient spaces available for them.

Mr. Moscato indicated that the Parent & Child Resources is past due. He will be pursuing the debt.

There has been no activity at the Caroline Street lot.

Motion was made by Anthony Szewczyk and second by Joseph Moore. Move to accept the director's report, as presented. Motion carried unanimously.

Rate Increase: There has been no increase in the rates since 2006. At a previous meeting it was suggested that the rates be visited annually. Mr. Moscato did approach the Mayor on the subject and he expressed no objection and suggested that no rates be increased until January 1, 2010.

The following rate schedule was presented.

Description	Old Rate	New Rate
Meter rate:	.25 for 30 minutes	.25 for 20 minutes
Parking Garage rates:		
Up to 1 hour	\$2.00	\$2.50
Up to 2 hours	\$3.00	\$4.00
Up to 4 hours	\$4.00	\$5.00
Up to 6 hours	\$6.00	\$7.00
Over 8 hours	\$8.00	\$10.00
Monthly lease (garage)	\$45.00 including tax	\$50.00 including tax
Monthly lease (upper Caroline St)		\$25.00
Monthly lease (lower Caroline St)	\$25.00	\$25.00
Evening parking after 4:00 p.m.	\$3.00	\$3.00

The rate for seniors would remain the same paying \$1.00 a day for all day garage parking.

Motion was made by Jack Moran and second by Anthony Szewczyk. Move to adopt the new fee schedule effective January 1, 2010, as presented. Motion carried unanimously.

Old and New Business: The bills for the shoring will be submitted shortly. The firm that performed the work has agreed to a payment plan that will be made over the next few months. Mr. Szewczyk stressed that this is only a temporary repair and serious consideration has to be given to getting the garage fixed properly. Members noted the continuing efforts to pursue the City's support but to no avail. A major capital investment is needed and the Authority must continue to pursue the funding resources.

It was noted that the Planning and Zoning Commission recently granted an application on Main Street for a social club. There was a question as to the parking associated with this application. The Authority was not approached to discuss any possible use of public parking areas. A letter will be formulated by the Chair and the Director to the Corporation Counsel seeking clarification on who has the power to grant parking space use in the City owned lots.

Motion was made by Delphine Krezel and second by Joseph Moore. Move to empower the Chair and the Director to formulate correspondence to the Planning and Commission regarding parking space authorization in the City's parking lots. Motion carried unanimously.

2010 Calendar: The meeting schedule for 2010 is as follows:

January 13, 2010	August 11, 2010
February 10, 2010	September 8, 2010
March 10, 2010	October 13, 2010
April 14, 2010	November 10, 2010
May 12, 2010	December 8, 2010
June 9, 2010	
July 14, 2010	January 12, 2011

Meetings will be held in the Parking Authority office and will begin at 6:30 p.m.

Motion was made by Delphine Krezel and second by Anthony Szewczyk. Move to adopt the meeting schedule for calendar year 2010, as presented. Motion carried unanimously.

Motion was made by Delphine Krezel and second by Anthony Szewczyk. Move to cancel the December meeting of the Parking Authority. Motion carried unanimously.

Motion was made by Delphine Krezel and second by Jack Moran. Move that the meeting adjourn at 7:32 p.m. Motion carried unanimously.

Respectfully prepared,
Karen Kemmesies, recording secretary

"These minutes are subject to the Authority's approval at their next scheduled meeting."