

DERBY MUNICIPAL PARKING AUTHORITY

Minutes

(meeting taped)

Special meeting: Wednesday September 22, 2010 in the Derby Municipal Parking Garage Office.

Meeting was called to order at 6:34 p.m.

By roll call, members present: Joseph Moore, Jack Moran, Delphine Krezel and Anthony Szewczyk. John Dorosh was excused. Without objection, Mr. Moore served as chair.

Also present – Parking Authority Director Leo Moscato.

Public Portion: No one came forward and the public portion was closed.

New Bookkeeper: Members reviewed the résumé of Joanna I. Adams. All agreed she was well qualified. Mr. Szewczyk noted for the record that she is a relative through marriage.

Motion was made by Delphine Krezel and second by Jack Moran. Move to accept employment of Joanna I. Adams to perform bookkeeping duties on a part-time basis. Motion carried with Anthony Szewczyk voting present.

New meters: Mr. Moscato stated that he has observed the area on Minerva Street over the past month and found that the same vehicles were parking there on a daily basis and were gone at night. He did not feel that meters would impact the residential use. Installing 10 double meters and 4 single meters will cost \$11,387.00. He estimated the yearly revenue for the meters as well as the tickets written would be approximately \$9,120.00 or more. This would place meters on Minerva Street from the green to Main Street on the business side of the street. The other side would remain as posted for residential use. Many residents in the area have already obtained stickers for the winter parking and this would be integrated into this new coverage. Winter parking issues are overseen by the Police Department. Mr. Moscato indicated that he has spoken with the Mayor about this addition of meters and the Mayor had no objections. It was suggested that financing of the meter purchase expense be explored. Members suggested that spare units be purchased at the time of this purchase so as to have extra for any replacements needed on any of the meters now under the Authority's jurisdiction.

Motion was made by Anthony Szewczyk and second by Delphine Krezel. Move to purchase twelve (12) double meters and six (6) single meters and install them, as discussed, with the purchase being financed through the finance company. Motion carried unanimously.

Potholes:

Regarding the potholes, a proposal was received from Frank Pepe LLC to repair approximately 85 identified areas. Work will include removing the loose debris, cleaning the area, preparing the area and re-cementing the holes at a cost of \$4,850.00. Mr. Szewczyk stressed that as the weather is changing and getting colder, the work should be done as soon as possible. Temperature is critical in the drying process.

Motion was made by Delphine Krezel and second by Jack Moran. Move to accept the proposal from Frank Pepe LLC for the pothole repairs. Motion carried unanimously.

Executive Session: Workers Compensation claim. Mr. Moscato noted that Ms. Hinkson was invited to attend but apparently chose not to do so.

Motion was made by Delphine Krezel and second by Anthony Szewczyk. Move to enter into executive session at 7:00 p.m. to discuss the workers compensation claim of Ms. Hinkson with Leo Moscato invited to attend. Motion carried unanimously.

Without objection the meeting was reconvened to regular session at 7:11 p.m.

Motion was made by Anthony Szewczyk and second by Delphine Krezel. Move to pay Martha Hinkson \$977.68 for current compensation charges as of 9/17/2010 and further to pay any future charges in the best method possible on a weekly basis from this date forward. Motion carried unanimously.

Motion was made by Anthony Szewczyk and second by Jack Moran. Move that the meeting be adjourned at 7:13 p.m. Motion carried unanimously.

Respectfully prepared,

Karen Kemmesies, recording secretary

"These minutes are subject to the Authority's approval at their next scheduled meeting."