

DERBY MUNICIPAL PARKING AUTHORITY

Minutes

(meeting taped)

Monthly meeting: Wednesday August 10, 2011 in the Derby Municipal Parking Garage Office.
The monthly meeting for July 13, 2011 was cancelled.

Meeting was called to order at 6:30 p.m.

By roll call, members present: Joseph Moore, Jack Moran, Delphine Krezel and Anthony Szewczyk.
John Dorosh was excused.

Parking Authority Director Leo Moscato was excused.

APPROVAL OF MINUTES: Motion was made by Delphine Krezel and second by Anthony Szewczyk.
Move to table the acceptance of the minutes of June 15, 2011. Motion carried unanimously.

PUBLIC PORTION:

No one came forward and the public portion was closed.

FINANCIAL STATEMENT: Members reviewed the June and July reports (attached). They requested further information on the Direct Energy credit and the AT & T bills.

Motion was made by Delphine Krezel and second by Anthony Szewczyk. Move to table the acceptance of the financial statements for June and July, 2011. Motion carried unanimously.

DIRECTORS REPORT: Mr. Moscato's June and July report was submitted (attached).
Meter collection - \$8,814.58

The car counts reports for June – 10,085 vehicles, for July – 9,223 vehicles.

Tickets issued in June – 212, in July - 210.

Appeals – June - 3; all denied and in July - 4, denied -3, approved - 1.

Five meters have been bagged by the courthouse, as requested by the City during their renovations. Collection is down approximately \$300 to \$400 per collection. These meters should continue to be bagged through September.

Per Mr. Moore's request, the Authority purchased ID cards through their vendor for the blight office and the Authority will be reimbursed for the costs.

Responding to the inquiry for installing a credit card machine in the booth, Mr. Moscato explored the costs associated with processing credit cards and indicated that the costs and minimum usage made it not worth the expense at this time.

Motion made by Anthony Szewczyk and second by Jack Moran. Move to accept the June and July director's reports, as presented. Motion carried unanimously.

OLD BUSINESS:

Mr. Moore is still awaiting a meeting with the Mayor to discuss the workers compensation expense. The matter was tabled until further action from the Mayor's office is finished.

NEW BUSINESS:

Mr. Szewczyk questioned whether there has been any recent events regarding the parking garage structure. Members were unaware of any recent developments. He suggested that preparations should be underway to anticipate the winter season. It was noted that purchase of a small pickup truck for plowing has been under consideration but costs for buying and maintaining a used vehicle may prove cost prohibitive. Hiring outside services may be more reasonable. This matter will be added to next month's agenda.

Mr. Moran noted that the meters on the back side of the green show little use. He questioned whether the rate on the meter could be adjusted to provide additional time thus encouraging usage by offering a better value to the patron. Mr. Moore noted that a number of properties on Fourth Street and Caroline Street have been recently renovated suggesting the potential increase in parking demands. As there is a possibility of changes to the Courthouse hours of operation, members were uncertain how the parking around the green would be impacted. It was decided to monitor the usage and take no action at this time.

Mr. Moore read thank you notes from the Szewczyk and Krezel families for the condolence gift baskets they received for the recent passing of their mother.

Motion was made by Delphine Krezel and second by Jack Moran. Move that the meeting be adjourned at 7:00 p.m. Motion carried unanimously.

Respectfully prepared,

Karen Kemmesies, recording secretary

"These minutes are subject to the Authority's approval at their next scheduled meeting."