

DERBY MUNICIPAL PARKING AUTHORITY

Minutes

(meeting taped)

Monthly meeting: Wednesday September 14, 2011 in the Derby Municipal Parking Garage Office.

Meeting was called to order at 6:35 p.m.

By roll call, members present: Joseph Moore, Delphine Krezel and Anthony Szewczyk. John Dorosh and Jack Moran were excused.

Parking Authority Director Leo Moscato and bookkeeper Angela Borrelli were present.

APPROVAL OF MINUTES: Motion was made by Delphine Krezel and second by Anthony Szewczyk. Move to accept the minutes of June 15, 2011 and August 10, 2011 as written. Motion carried unanimously.

PUBLIC PORTION:

No one came forward and the public portion was closed.

FINANCIAL STATEMENT: Members reviewed the June and July reports regarding the further information on the Direct Energy credit and the AT & T bills. Mr. Moscato indicated that the generation supplier for the electricity was changed and the credit has been refunded to the Authority from Direct Energy. Regarding the phone bill, it includes two months and is for the phone and internet connection. No questions were raised on the August reports.

Motion was made by Anthony Szewczyk and second by Delphine Krezel. Move to accept the financial statements for June, July and August 2011. Motion carried unanimously.

DIRECTORS REPORT: Mr. Moscato's August report was submitted (attached).
Meter collection - \$2,980.69 and \$1,906.57 for a total of \$4,887.26.

The car counts reports for August – 10,513 vehicles.

Tickets issued - 233.

Appeals – 2, both denied.

Damaged lighting fixtures in the lower and top levels were identified after Hurricane Irene. The electrician was called in for the repair. There are no cost estimates yet. It was questioned whether this damage could be covered by insurance. Mr. Moscato will speak with the City's finance director.

Roth Construction has vacated the lower Caroline Street lot.

Batteries in many meters were replaced. It has been four years since the meters were installed.

Mr. Moscato stated that a tenant has brought to his attention damage to her car from rust dripping onto the soft top of her Jeep. She will be sending a letter to the Authority regarding this matter. Members will await said letter prior to entertaining discussion on the matter.

Motion made by Delphine Krezel and second by Anthony Szewczyk. Move to accept the August director's report, as presented. Motion carried unanimously.

OLD BUSINESS:

With winter season approaching the matter of snow removal was discussed. Mr. Moscato indicated that there was so much snow last year that a private contractor was brought in to handle the excess as Public Works was very busy dealing with the roads and city buildings. Last year, the plowing contractor was on a per-call as needed arrangement with hourly rate being dependant on the number of inches of snow (more snow – longer time needed to remove). There was no contract. There were additional costs for the removal of the accumulated snow piles being that there were heightened concerns for building collapse throughout the State due to the heavy weight of the accumulated snow and subsequent rain events. Mr. Moore requested specifications for the snow plowing and removal so that quotes for the work could be sought.

NEW BUSINESS:

Mr. Szewczyk indicated that someone suggested painting the vertical columns along the outside of the parking garage to improve the appearance of the garage. Members discussed the scope of the project and decided to wait until spring to re-evaluate whether painting or power washing the outside would be beneficial aesthetically. Looking at the garage from a broader point of view, the question of major repairs was again raised. Members pondered whether a city referendum could be held to obtain capital bond funding to properly repair the structure. The issue of funding has been a long standing discussion with the Authority and the City, to no avail.

Mr. Moscato noted that he was in the garage when the minor earthquake was reported recently and he did hear and feel the effects on the garage. Also, he indicated that he will be inventorying the potholes that need attention. On another matter, he noted that a squirrel has apparently made a nest by the overhead door on Oliva Street and he will be calling an exterminator.

Motion was made by Delphine Krezel and second by Anthony Szewczyk. Move that the meeting be adjourned at 7:10 p.m. Motion carried unanimously.

Respectfully prepared,

Karen Kemmesies, recording secretary

"These minutes are subject to the Authority's approval at their next scheduled meeting."