

DERBY MUNICIPAL PARKING AUTHORITY

Minutes

(meeting taped)

Monthly meeting: Wednesday January 11, 2012 in the Derby Municipal Parking Garage Office.

Meeting was called to order at 6:31 p.m.

By roll call, members present: Joseph Moore, Jack Moran and Delphine Krezel. John Dorosh and Anthony Szewczyk were excused.

Parking Authority Director Leo Moscato and bookkeeper Angela Borrelli were excused.

PUBLIC PORTION:

No one came forward and the public portion was closed.

APPROVAL OF MINUTES: Motion was made by Jack Moran and second by Delphine Krezel. Move to accept the minutes of October 12, 2011 and November 9, 2011, as written. Motion carried unanimously.

FINANCIAL STATEMENT: Members reviewed the November and December reports. It was noted that the payments for the damage to the tenant's vehicle have been processed at a total of \$399.98 for the top replacement and the detailing and this amount is under the estimated cost.

Motion was made by Delphine Krezel and second by Jack Moran. Move to accept the financial statements ending in 12/31/2011 with detail reports for November and December.

Discussion on the motion – Mr. Moran questioned why Staples is charging finance charges. He felt that there should be a city account with Staples that would exempt such charges. In the reports this evening there are charges of \$8.70, \$8.99 and \$39.00. He felt this unacceptable and if the supplier could not forgive the charges then the Authority should purchase the materials elsewhere. It was noted that this was discussed last month and the delay appeared to be in the City processing the checks in a timely fashion. Ms. Krezel withdrew her motion.

Motion made by Delphine Krezel and second by Jack Moran. Move to table acceptance of the financial reports for November and December. Motion carried unanimously.

DIRECTORS REPORT: Mr. Moscato's November and December report was submitted (attached).

Meter collection – November - \$2,099.96 and \$2,217.36 for a total of \$4,317.32.

December - \$2,066.96, \$2,621.82 and \$1,239.76 for a total of \$5,928.54.

The car counts reports for November – 10,503 vehicles. December – 11,406 vehicles.

Tickets issued – November – 298. December - 221.

Appeals – November – 4 and December – 3. All denied.

The electrician serviced lights that were out and rewired conduit due to corrosion. Also, he replaced the heater in men's bathroom.

Motion made by Delphine Krezel and second by Jack Moran. Move to accept the November/December director's report, as presented. Motion carried unanimously.

OLD BUSINESS:

Mr. Moran questioned if there is any further consideration to changing the rate on the meters on the Minerva Street side of the green. Previously, it was mentioned that these meters are generally not used and an idea was to change the rate to possibly 25 cents for 30 minutes. The matter will be placed on next month's agenda.

As reported last meeting, Mr. Moore, Mr. Szewczyk, and Mr. Moscato met with Mayor Staffieri, Mr. Robertson, Corporation Counsel Coppola and Ms. O'Malley to discuss possible funding for capital improvements to the garage. It was a productive meeting for presenting the concerns and the needs. The follow-up meeting has been set for January 12th with the State elected officials covering our district invited to attend.

NEW BUSINESS:

The Park Parking Authority meeting schedule for the 2012 calendar year shall be the second Wednesday of each month:

January 11, 2012	August 08, 2012
February 08, 2012	September 12, 2012
March 14, 2012	October 10, 2012
April 11, 2012	November 14, 2012
May 09, 2012	December 12, 2012
June 13, 2012	
July 11, 2012	January 09, 2013

The meetings will be held at 6:30 P.M. at the Parking Garage, 1 Thompson Place.

Motion made by Jack Moran and second by Delphine Krezel. Move to approve the meeting calendar for the Derby Parking Authority for calendar year 2012, as presented. Motion carried unanimously.

Mr. Moore indicated that he has been advised that Atty. Micci is in the rears for his tenant parking. He will be approaching. Atty. Micci to resolve this past due debt.

Motion was made by Jack Moran and second by Delphine Krezel. Move that the meeting be adjourned at 6:55 p.m. Motion carried unanimously.

Respectfully prepared,

Karen Kemmesies, recording secretary

"These minutes are subject to the Authority's approval at their next scheduled meeting."