

# DERBY MUNICIPAL PARKING AUTHORITY

## **Minutes**

(meeting taped)

Monthly meeting: Wednesday May 8, 2013 in the Derby Parking Garage office.

Meeting was called to order at 6:30 p.m.

By roll call, members present: Joseph Moore, Jack Moran and Anthony Szewczyk. Delphine Krezel was excused. Richard Bartholomew arrived shortly after roll call.

Bookkeeper Angela Borrelli was present. Parking Authority Director Leo Moscato was excused.

ADDITIONS/DELETIONS TO THE AGENDA: Without objection the agenda was accepted, as presented.

PUBLIC PORTION: No one came forward and the public portion was closed.

### APPROVAL OF MINUTES:

Motion was made Anthony Szewczyk and second by Jack Moran. Move to approve the minutes of April 10, 2013, as written. Motion carried unanimously.

Motion made by Jack Moran and second by Anthony Szewczyk. Move to table approval of the April 23, 2013 minutes. Motion carried unanimously.

FINANCIAL STATEMENT: It was noted that the February and March reports have yet to be accepted. Without objection, these reports were tabled as it was uncertain whether there were any outstanding questions at this time.

Members reviewed the April Profit & Loss detail, the Vendor Balance detail as of April 30, 2013, the Bank of America - Payroll reconciliation detail dated 03/31/2013 and 04/30/2013, the Naugatuck Savings & Loan – General account Reconciliation Detail dated 04/30/2013, the Naugatuck Savings & Loan – Meter Coin account dated 04/30/2013. (all attached).

It was explained that the water bill for \$97.67 was for the regular service for a three month period and the \$368.97 bill was an annual bill for fire service. The Amano USA bills were for service on the gate system, a power supply and cables had to be replaced.

Motion made by Richard Bartholomew and second by Jack Moran. Move to accept the April Financial Report, as presented. Motion carried unanimously.

DIRECTORS REPORT: No report was submitted. Mr. Moore explained that Mr. Moscato is recuperating at home and is available by phone but he has not been in the office. Mr. Moore will request a physicians release prior to Mr. Moscato returning to work.

Motion made by Anthony Szewczyk and second by Jack Moran. Move to accept the chairman's report, as submitted. Motion carried unanimously.

OLD BUSINESS: Mr. Moore stated that the contract for the building report is being reviewed by Corporation Counsel. The Board of Alderman has voted not to have the parking garage on the upcoming

referendum but rather consideration will be given to having another referendum in the fall and at that time the funding request could be placed on the referendum.

NEW BUSINESS:

Motion made by Richard Bartholomew and second by Anthony Szewczyk. Move to authorize payment to Leo Moscato for 20 hours of work per week for pay periods 4/29/13 through 5/3/13 and 5/6/13 through 5/10/13. Motion carried unanimously.

Mr. Moran questioned whether further consideration should be given to allowing credit card usage at the parking garage. It was noted that the subject was studied earlier and dismissed because there was little interest and was not cost effective. The request will be forwarded to the director.

Motion was made by Anthony Szewczyk and second by Jack Moran. Move that the meeting be adjourned at 7:04 p.m. Motion carried unanimously.

Respectfully prepared,

*Karen Kemmesies*

Karen Kemmesies, secretary

*"These minutes are subject to the Authority's approval at their next scheduled meeting."*