

DERBY MUNICIPAL PARKING AUTHORITY

Minutes

(meeting taped)

Special meeting: Wednesday, January 3, 2007 in the Derby Municipal Parking Garage Office.

Meeting was called to order at 6:30 p.m.

By roll call, members present: Leo Moscato, Anthony Szewczyk and John Dorosh. Joseph Moore and Jack Moran were excused.

Public Portion: Peggy Clennon was present to hear where the meters were to be placed downtown.

Bid for new parking meters: The plan is to replace the existing meters. The meters are 45 years old and are in constant need of repair, which is costly. The Authority has been progressing forward with many projects and will study meter placement further at a later date but the plan for now is to replace. Mr. Moscato noted that he has spoken with New Britain who have meters similar to what is being considered. The digital meters are doubles on a single pole with arrows pointing to the parking space. He said New Britain has had no problems or complaints with this design. The meters would be under warranty and new so there should be no expenses for maintenance. Once a year batteries would have to be replaced. The Authority is considering having a few extra heads so as to swap out a meter should it malfunction. The double meter is more cost effective than purchasing the single head design.

The new meter rate would be .25 (twenty-five cents) per half hour rather than the current hourly rate of .25. It is estimated that the monthly income currently for 125 meters is \$1,600, subject to lower numbers if the meters are broken. With the new meters in place, income is expected to be approximately \$3,200 per month. Currently, the average monthly cost of repair to the existing meters is \$160 and with new meters this expense should not occur.

Speaking to vendors, the Authority will be able to lease the meters for a period and at the end of the lease, the meters would be owned by the Authority.

A motion was made by John Dorosh and second by Anthony Szewczyk. Move to go out to bid for 125 (one hundred and twenty five) digital meters. Motion carried unanimously.

Bid for gate control system: Members were confident that having attendants collecting efficiently, the income would increase. December has shown an increase with the addition of the night attendant. The Authority is seeking barrier gates on the entrance and exit lanes with aluminum gate arms and ticket dispenser/card reader. The system being proposed would be integrated with computer software to handle the entire process.

A motion was made by John Dorosh and second by Anthony Szewczyk. Move to go out to bid for a parking access control system for the main entrance of the parking garage. Motion carried unanimously.

Schedule for monthly meetings for 2007: A motion was made by Anthony Szewczyk and second by John Dorosh. Move that the Parking Authority will hold their monthly meetings for 2007 on the third Wednesday of each month at 6:30 p.m. at the Parking Authority office. Motion carried unanimously.

A motion was made by John Dorosh and second by Anthony Szewczyk. Move to adjourn the meeting at 6:45 p.m.

Respectfully prepared,
Karen Kemmesies, secretary