

Park and Recreation Commission

Minutes

(meeting taped)

Monthly meeting: Monday, February 13, 2012 in the City Hall.

Meeting was called to order at 7:00 p.m.

By roll call, members present: Andrew Cota, James Benanto, Nick Serednitsky, Red Clynch and Ronald Sill. Beverly Moran arrived directly after roll call. David Mikos was excused.

Parks and Recreation Director Dennis O'Connell was present. Athletic Director Joseph Orazetti was absent.

ADDITIONS OR DELETIONS TO THE AGENDA:

Motion made by Ronald Sill and second by Nick Serednitsky. Move to accept the agenda, as written. Motion carried unanimously.

APPROVAL OF MINUTES:

A motion was made Red Clynch by and second by Ronald Sill. Move to accept the minutes of January 9, 2012, as written. Motion carried unanimously.

PUBLIC PORTION:

No one from the public was present.

CORRESPONDENCES:

No correspondence was presented.

DIRECTOR REPORTS:

Parks & Recreation Director's Report: Mr. O'Connell reported that Youth Basketball was winding down and will be finished by the end of the month. The weather has been exceptional so there was little need for rescheduling of games and the season went smoothly.

Little League held their registration with a slow response. Mr. O'Connell noted that he is serving on their board of directors and will be attending their February meeting. Maintenance of the field house and fields will be discussed. Mr. O'Connell anticipated that there will be enough players to have a spring Babe Ruth team.

Mr. O'Connell attended the Board of Alderman meeting where the wind resolution was discussed. The Board of Alderman should be acting upon it in the near future. The intent will be that if winds in excess of 45 mph are forecast that the outdoor recreation of athletic event would be rescheduled. The resolution would likely apply to all facilities and all events.

Members discussed who would be the authority making the decision to call the event due to high winds. Likely, the weather forecast would be consulted and the recreation director and/or the athletic director would make a determination. Members raised questions as to the authority for events outside of the recreation/athletic venue. They questioned whether this would include picnic grove events. They also wondered if this resolution would apply to practice times. If it did apply to practice time, could the use of

the field be allowed; with only the perimeter, the bleachers and the trails through the woods areas restricted. Mr. Sill will bring all of the questions and comments to the Board of Alderman and Corporation Counsel for consideration in drawing up the resolution.

Last year during the heavy snows ceiling fractures were observed at the Ryan Field house. The matter has been in limbo while exploring who would perform a structural inspection and if the matter could be covered under the City's insurance policy. Mr. O'Connell will be contacting the City Engineer to explore having him do this inspection and also ask if the football field lights can also be inspected. As with all projects, the financing for the inspection must be determined. Mr. O'Connell is conversing with the Finance Director and the Mayor's Administrative Assistant to determine the scope of the work and the method of funding. Mr. O'Connell will also consult with a lighting contractor to obtain an estimated cost for the field lighting replacement and explore possible funding resources.

Mr. Cota noted that the Witek Park sign was removed and is being painted. The sign should be back in place shortly.

High School Athletic Director's Report: Mr. Orazetti was absent.

NEW or OTHER BUSINESS:

2012-2013 Recreation Budget:

Mr. Cota and Mr. O'Connell presented the proposed 2012-2013 budget. Trying to hold expenditures in line with last year, only modest increases were proposed.

Salary increases of 3% were presented for staff. There was a wage freeze last year and only the director saw an increase. Mr. O'Connell explained that the supervisors have varying duties and the budget reflects the multi-level classifications. Supervisor #1 classification responsibilities include: office/personnel manager, facility scheduling, payroll, certified pool operator, building operating system manager. Supervisor #2 classification responsibilities include: supervision of facility open and closing, working hours geared toward youth activities and busier times of day. The hourly rate for the lifeguards has been increased by 3% and the line item reflects a decrease in the number of hours needed.

Increases in the utilities reflect anticipated rate increases. Maintenance was increased slightly to reflect the demand identified. Witek Park is maintained by an outside firm as per stipulations during the City approval processes for its construction. This past year's reduction has been restrictive to performing the needed services. The other maintenance needs also were strained by the reduction made this past year.

Regarding the skate park, it is uncertain whether there will be a joint venture with Shelton, but if so, the funding is for the City's cost to provide supervision at the park. Regarding playground supplies, more than 50% of the expense is for the summer program trips (bus rentals).

		2012-2013 Budget		2011-2012 ACTUAL		2010-2011 ACTUAL
Dept 5100 - Parks & Recreation						
110-0110-0000	Parks Director Wages	21,250		20,600		15,600
110-0111-0000	Supervisors	65,790		64,325		64,325
110-0112-0000	Attendants	18,492		17,940		17,940
110-0114-0000	Lifeguards	10,258		12,977		12,977

110-0115-0000	Bldg Maintenance wages	15,895		15,337		15,337
			131,685		131,179	126,179
140-0141-0000	Playground Wages	7,560		7,320		7,320
230-0231-0000	Yankeegas	5,500		5,000		5,000
230-0232-0000	Water Co.	5,800		5,500		5,800
230-0233-0000	Light Pole Ryan Field	1,500		1,500		1,500
			20,360		19,320	19,620
270-0278-0000	Witek Park Maintenance	15,000		14,000		15,000
			15,000		14,000	15,000
330-0330-0000	Equip. Maintenance	26,000		24,000		25,000
330-0331-0000	Bldg & Field Supplies	22,000		21,000		21,000
330-0332-0000	Office Supplies	3,300		3,000		3,000
330-0333-0000	Recreation Equip.	4,500		4,000		5,000
330-0348-0000	Technology (computer)	750		250		250
			56,550		52,250	54,250
390-0001-0000	Derby Colt Baseball	3,300		3,000		3,300
390-0007-0000	Girls Softball	100		100		100
390-0009-0000	Soccer	4,000		4,000		5,000
390-0010-0000	Little League	7,500		7,200		8,000
390-0011-0000	Pop Warner	9,000		9,000		10,000
390-0012-0000	Wrestling	1,000		1,000		1,000
390-0013-0000	Playground Supplies	1,800		1,600		1,300
390-0016-0000	Girls Softball 14-18	1,200		1,060		1,260
			27,900		26,960	29,960
480-0484-0000	Youth Basketball	7,500		8,000		9,000
480-0488-0000	Skate Park	2,500				2,500
			10,000		8,000	11,500
	Dept. Total	261,495		251,709		256,509

	Ryan Field Capital	10,000		10,000		10,000
	Grand Total	271,495		261,709		266,509

Motion made by Beverly Moran and second by Nick Serednitsky. Move to accept the proposed 2012-2013 Recreation Budget, as presented. Motion carried unanimously.

Mr. O'Connell noted that he continues communication with Home Depot regarding possible renovations to the press box at the football field. The box is in great need for renovation and repair. If Home Depot includes this as a community project within their programs, they will provide materials and services to go towards the repairs. Mr. O'Connell is very hopeful for their support.

Motion was made by Beverly Moran and second by Ronald Sill. Move to adjourn the meeting at 8:15p.m. Motion carried unanimously.

Respectfully prepared,

Karen Kemmesies, secretary

These minutes are subject to the Commission's approval at their next scheduled meeting.